



# Northeastern University

## College of Professional Studies



*Matthew Modoono for Northeastern University*

## Undergraduate Catalog 2025-2026

Website (<https://cps.northeastern.edu/academics/undergraduate-programs/>)

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## *General Information*

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**Qianqian Zhang-Wu**

Assistant Professor, English; Boston College, PhD

**Pu Zhao**

Assistant Research Professor, Electrical and Computer Engineering; Northeastern University, PhD

**Qing Zhao**

Assistant Professor, Chemical Engineering; Massachusetts Institute of Technology, PhD

**Yizhen Zhao**

Associate Teaching Professor, College of Engineering; Johns Hopkins University, PhD

**Ziming Zhao**

Associate Professor, Computer Sciences; Arizona State University, PhD

**Kuncheng Zheng**

Associate Professor, Finance; University of Michigan, Ann Arbor, PhD

**Yi Zheng**

Associate Professor, Mechanical and Industrial Engineering; Columbia University, PhD

**Zheng Zheng**

Assistant Teaching Professor, College of Engineering; McMaster University (Canada), PhD

**Karen Zhou**

Assistant Teaching Professor, College of Professional Studies; University of Maryland, Baltimore, JD

**Lin Zhou**

Associate Teaching Professor, College of Professional Studies; University of Hawai'i at Mānoa, PhD

**Nan Zhou**

Visiting Lecturer, Economics; Johns Hopkins University, PhD

**Sunny Zhou**

Professor, Chemistry and Chemical Biology; Scripps Research Institute, PhD

**Xiaomu Zhou**

Teaching Professor, College of Professional Studies; University of Michigan, Ann Arbor, PhD

**Hongli Zhu**

Associate Professor, Mechanical and Industrial Engineering; South China University of Technology (China), PhD

**Jia Zhu**

Assistant Teaching Professor, Computer Sciences; Florida International University, PhD

**Juner Zhu**

Assistant Professor, Mechanical and Industrial Engineering; Massachusetts Institute of Technology, PhD

**Xuwen Zhu**

Assistant Professor, Mathematics; Massachusetts Institute of Technology, PhD

**Sali Ziane**

Teaching Professor, World Languages and Cultures; University of Paris XIII (France), PhD

**Emily Zimmerman**

Professor, Communication Sciences and Disorders; University of Kansas, PhD

**Gregory Zimmerman**

Professor, School of Criminology and Criminal Justice; State University of New York at Albany, PhD

**Katia Zolotovskiy**

Assistant Professor, Art + Design and Chemistry and Chemical Biology; Massachusetts Institute of Technology, PhD

**Rose Zoltek-Jick**

Associate Teaching Professor, Law; York University (Canada), LLB

**Ronald Zullo**

Senior Lecturer, Accounting; Bentley University, MS

**Günther K. H. Zupanc**

Professor, Biology; University of California, San Diego, PhD; University of Tübingen (Germany), Dr. rer. nat. habil.

**Alexander Zvonok**

Assistant Research Professor, Center For Drug Discovery; Belarusian State University (Belarus), PhD

**Nikolai Zvonok**

Assistant Research Professor, Center for Drug Discovery; Shemyakin Institute of Bioorganic Chemistry (Russia), PhD

## Accreditation

Northeastern University has maintained its status as a member in good standing of the New England Commission of Higher Education, Inc., previously New England Association of Schools and Colleges, since it was awarded its initial accreditation in 1940. The university was last reviewed by NECHE in 2018 and will be reviewed again in fall 2028.

### Bouvé College of Health Sciences

Program	Accrediting Agency
BA Public Health (Boston) ( <a href="https://catalog.northeastern.edu/undergraduate/health-sciences/community-health-behavioral-sciences/#departmentofhealthsciencestext">https://catalog.northeastern.edu/undergraduate/health-sciences/community-health-behavioral-sciences/#departmentofhealthsciencestext</a> )	Council on Education for Public Health (CEPH) ( <a href="https://ceph.org/">https://ceph.org/</a> )
BS Health Science (Boston) ( <a href="https://catalog.northeastern.edu/undergraduate/health-sciences/community-health-behavioral-sciences/#departmentofhealthsciencestext">https://catalog.northeastern.edu/undergraduate/health-sciences/community-health-behavioral-sciences/#departmentofhealthsciencestext</a> )	Council on Education for Public Health (CEPH) ( <a href="https://ceph.org/">https://ceph.org/</a> )
MPH Public Health (Boston, Charlotte) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/community-health-behavioral-sciences/#departmentofhealthsciencestext">https://catalog.northeastern.edu/graduate/health-sciences/community-health-behavioral-sciences/#departmentofhealthsciencestext</a> )	Council on Education for Public Health (CEPH) ( <a href="https://ceph.org/">https://ceph.org/</a> )
BSN Nursing (Boston, Charlotte) ( <a href="https://catalog.northeastern.edu/undergraduate/health-sciences/nursing/#programstext">https://catalog.northeastern.edu/undergraduate/health-sciences/nursing/#programstext</a> )	Commission on Collegiate Nursing Education (CCNE) ( <a href="https://www.aacnursing.org/CCNE/">https://www.aacnursing.org/CCNE/</a> )
BSN Nursing (Boston) ( <a href="https://catalog.northeastern.edu/undergraduate/health-sciences/nursing/bsn/">https://catalog.northeastern.edu/undergraduate/health-sciences/nursing/bsn/</a> ) <sup>2</sup>	Massachusetts Board of Registration in Nursing ( <a href="https://www.mass.gov/orgs/board-of-registration-in-nursing/">https://www.mass.gov/orgs/board-of-registration-in-nursing/</a> ) <sup>2</sup>
BSN Nursing—Transfer Track (Boston, Charlotte) ( <a href="https://catalog.northeastern.edu/undergraduate/health-sciences/nursing/#programstext">https://catalog.northeastern.edu/undergraduate/health-sciences/nursing/#programstext</a> )	Commission on Collegiate Nursing Education (CCNE) ( <a href="https://www.aacnursing.org/CCNE/">https://www.aacnursing.org/CCNE/</a> )
BSN Nursing—Transfer Track (Boston) ( <a href="https://catalog.northeastern.edu/undergraduate/health-sciences/nursing/nursing-bsn-transfer-track-bos/">https://catalog.northeastern.edu/undergraduate/health-sciences/nursing/nursing-bsn-transfer-track-bos/</a> ) <sup>2</sup>	Massachusetts Board of Registration in Nursing ( <a href="https://www.mass.gov/orgs/board-of-registration-in-nursing/">https://www.mass.gov/orgs/board-of-registration-in-nursing/</a> ) <sup>2</sup>
BSN Nursing—Transfer Track (Charlotte) ( <a href="https://catalog.northeastern.edu/undergraduate/health-sciences/nursing/nursing-bsn-transfer-track/">https://catalog.northeastern.edu/undergraduate/health-sciences/nursing/nursing-bsn-transfer-track/</a> ) <sup>3</sup>	North Carolina Board of Nursing ( <a href="https://www.ncbon.com/">https://www.ncbon.com/</a> ) <sup>3</sup>
BSN Nursing, Accelerated Program for Second-Degree Students (Boston, Charlotte) ( <a href="https://catalog.northeastern.edu/undergraduate/health-sciences/nursing/#programstext">https://catalog.northeastern.edu/undergraduate/health-sciences/nursing/#programstext</a> ) <sup>2</sup>	Commission on Collegiate Nursing Education (CCNE) ( <a href="https://www.aacnursing.org/CCNE/">https://www.aacnursing.org/CCNE/</a> ) <sup>2</sup>
BSN Nursing, Accelerated Program for Second-Degree Students (Boston) ( <a href="https://catalog.northeastern.edu/undergraduate/health-sciences/nursing/accelerated-second-degree-students-bsn-bos/">https://catalog.northeastern.edu/undergraduate/health-sciences/nursing/accelerated-second-degree-students-bsn-bos/</a> ) <sup>2</sup>	Massachusetts Board of Registration in Nursing ( <a href="https://www.mass.gov/orgs/board-of-registration-in-nursing/">https://www.mass.gov/orgs/board-of-registration-in-nursing/</a> ) <sup>2</sup>
BSN Nursing, Accelerated Program for Second-Degree Students (Charlotte) ( <a href="https://catalog.northeastern.edu/undergraduate/health-sciences/nursing/accelerated-second-degree-students-bsn/">https://catalog.northeastern.edu/undergraduate/health-sciences/nursing/accelerated-second-degree-students-bsn/</a> ) <sup>3</sup>	North Carolina Board of Nursing ( <a href="https://www.ncbon.com/">https://www.ncbon.com/</a> ) <sup>3</sup>
MS Nursing (Boston) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/nursing/nursing-ms/">https://catalog.northeastern.edu/graduate/health-sciences/nursing/nursing-ms/</a> )	Commission on Collegiate Nursing Education (CCNE) ( <a href="https://www.aacnursing.org/CCNE/">https://www.aacnursing.org/CCNE/</a> )
MS Nursing—Direct Entry (Boston) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/nursing/nursing-direct-entry-ms/">https://catalog.northeastern.edu/graduate/health-sciences/nursing/nursing-direct-entry-ms/</a> )	Commission on Collegiate Nursing Education (CCNE) ( <a href="https://www.aacnursing.org/CCNE/">https://www.aacnursing.org/CCNE/</a> )
MS Nursing—Direct Entry (Boston) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/nursing/nursing-direct-entry-ms/">https://catalog.northeastern.edu/graduate/health-sciences/nursing/nursing-direct-entry-ms/</a> ) <sup>2</sup>	Massachusetts Board of Registration in Nursing ( <a href="https://www.mass.gov/orgs/board-of-registration-in-nursing/">https://www.mass.gov/orgs/board-of-registration-in-nursing/</a> ) <sup>2</sup>
MS Nursing Leadership (Boston) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/nursing/nursing-leadership-ms/">https://catalog.northeastern.edu/graduate/health-sciences/nursing/nursing-leadership-ms/</a> )	Commission on Collegiate Nursing Education (CCNE) ( <a href="https://www.aacnursing.org/CCNE/">https://www.aacnursing.org/CCNE/</a> )
DNP Nursing (Boston) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/nursing/nursing-dnp-bse/">https://catalog.northeastern.edu/graduate/health-sciences/nursing/nursing-dnp-bse/</a> )	Commission on Collegiate Nursing Education (CCNE) ( <a href="https://www.aacnursing.org/CCNE/">https://www.aacnursing.org/CCNE/</a> )
DNP Nurse Anesthesia (Boston) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/nursing/nurse-anesthesia-dnp/">https://catalog.northeastern.edu/graduate/health-sciences/nursing/nurse-anesthesia-dnp/</a> )	Council on Accreditation of Nurse Anesthesia Educational Programs (COA) ( <a href="https://www.coacna.org/">https://www.coacna.org/</a> )
DNP Nurse Anesthesia (Boston) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/nursing/nurse-anesthesia-dnp/">https://catalog.northeastern.edu/graduate/health-sciences/nursing/nurse-anesthesia-dnp/</a> )	Commission on Collegiate Nursing Education (CCNE) ( <a href="https://www.aacnursing.org/CCNE/">https://www.aacnursing.org/CCNE/</a> )

DNP Nurse Anesthesia (Boston) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/nursing/nurse-anesthesia-dnp/">https://catalog.northeastern.edu/graduate/health-sciences/nursing/nurse-anesthesia-dnp/</a> )	International Federation of Nurse Anesthetists ( <a href="https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fifna.site%2F%2Fanesthesia%2Fnortheastern-university-nurse-anesthesia-program-boston-ma-usa%2F&amp;data=05%7C02%7Cv.wallace%40northeastern.edu%7Cc66dd960e9014edc172d08dda499e253%7Ca8eec281aaa34daeac9b9a398b9215%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIlwLjAuMDAwMCIiIiAiOiJXaV%3D%3D%7C0%7C%7C&amp;sd=MIxP5pm3aZR%2FdmWu9wHJDMBkgvC9ix2pmWSgWsxYztY%3D&amp;reserved=0">https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fifna.site%2F%2Fanesthesia%2Fnortheastern-university-nurse-anesthesia-program-boston-ma-usa%2F&amp;data=05%7C02%7Cv.wallace%40northeastern.edu%7Cc66dd960e9014edc172d08dda499e253%7Ca8eec281aaa34daeac9b9a398b9215%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIlwLjAuMDAwMCIiIiAiOiJXaV%3D%3D%7C0%7C%7C&amp;sd=MIxP5pm3aZR%2FdmWu9wHJDMBkgvC9ix2pmWSgWsxYztY%3D&amp;reserved=0</a> )
DNP Nursing Practice—Post-Master's (Boston) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/nursing/nursing-practice-dnp/">https://catalog.northeastern.edu/graduate/health-sciences/nursing/nursing-practice-dnp/</a> )	Commission on Collegiate Nursing Education (CCNE) ( <a href="https://www.aacnursing.org/CCNE/">https://www.aacnursing.org/CCNE/</a> )
CAGS Nursing (multiple concentrations, Boston) ( <a href="https://nextcatalog.northeastern.edu/graduate/health-sciences/nursing/#programstext">https://nextcatalog.northeastern.edu/graduate/health-sciences/nursing/#programstext</a> )	Commission on Collegiate Nursing Education (CCNE) ( <a href="https://www.aacnursing.org/CCNE/">https://www.aacnursing.org/CCNE/</a> )
Graduate Certificate Primary Care Nursing FNP (Boston) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/nursing/primary-care-nursing-fnp-graduate-certificate/">https://catalog.northeastern.edu/graduate/health-sciences/nursing/primary-care-nursing-fnp-graduate-certificate/</a> )	Commission on Collegiate Nursing Education (CCNE) ( <a href="https://www.aacnursing.org/CCNE/">https://www.aacnursing.org/CCNE/</a> )
MS Physician Assistant Studies (Boston) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/clinical-rehabilitation-sciences/physician-assistant-studies-ms/">https://catalog.northeastern.edu/graduate/health-sciences/clinical-rehabilitation-sciences/physician-assistant-studies-ms/</a> )	Accreditation Review Commission on Education for the Physician Assistant, Inc. (ARC-PA) ( <a href="http://www.arc-pa.org/">http://www.arc-pa.org/</a> )
MS Speech-Language Pathology (Boston, Charlotte) ( <a href="https://nextcatalog.northeastern.edu/graduate/health-sciences/clinical-rehabilitation-sciences/#communicationsciencesanddisorderstext">https://nextcatalog.northeastern.edu/graduate/health-sciences/clinical-rehabilitation-sciences/#communicationsciencesanddisorderstext</a> )	Council on Academic Accreditation in Audiology and Speech-Language Pathology (CAA) of the American Speech-Language-Hearing Association (ASHA) ( <a href="https://caa.asha.org/">https://caa.asha.org/</a> )
MS Speech-Language Pathology (Boston) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/clinical-rehabilitation-sciences/speech-language-pathology-ms/">https://catalog.northeastern.edu/graduate/health-sciences/clinical-rehabilitation-sciences/speech-language-pathology-ms/</a> ) <sup>1</sup>	Massachusetts Department of Elementary and Secondary Education ( <a href="https://www.doe.mass.edu/">https://www.doe.mass.edu/</a> ) <sup>1</sup>
MS Speech-Language Pathology—Connect (Boston, Charlotte) ( <a href="https://nextcatalog.northeastern.edu/graduate/health-sciences/clinical-rehabilitation-sciences/#communicationsciencesanddisorderstext">https://nextcatalog.northeastern.edu/graduate/health-sciences/clinical-rehabilitation-sciences/#communicationsciencesanddisorderstext</a> )	Council on Academic Accreditation in Audiology and Speech-Language Pathology (CAA) of the American Speech-Language-Hearing Association (ASHA) ( <a href="https://caa.asha.org/">https://caa.asha.org/</a> )
MS Speech-Language Pathology—Connect (Boston) ( <a href="https://nextcatalog.northeastern.edu/graduate/health-sciences/clinical-rehabilitation-sciences/speech-language-pathology-ms-connect-bos/">https://nextcatalog.northeastern.edu/graduate/health-sciences/clinical-rehabilitation-sciences/speech-language-pathology-ms-connect-bos/</a> ) <sup>1</sup>	Massachusetts Department of Elementary and Secondary Education ( <a href="https://www.doe.mass.edu/">https://www.doe.mass.edu/</a> ) <sup>1</sup>
DPT Physical Therapy (Boston) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/clinical-rehabilitation-sciences/dpt-post-baccalaureate-entry/">https://catalog.northeastern.edu/graduate/health-sciences/clinical-rehabilitation-sciences/dpt-post-baccalaureate-entry/</a> )	Commission on Accreditation in Physical Therapy Education (CAPTE) ( <a href="https://www.capteonline.org/">https://www.capteonline.org/</a> )
PharmD Pharmacy (Boston) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/pharmacy/pharmd-direct-entry/">https://catalog.northeastern.edu/graduate/health-sciences/pharmacy/pharmd-direct-entry/</a> )	Accreditation Council for Pharmacy Education (ACPE) ( <a href="https://www.acpe-accredit.org/">https://www.acpe-accredit.org/</a> )
PhD Counseling Psychology (Boston) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/community-health-behavioral-sciences/counseling-psychology-phd/">https://catalog.northeastern.edu/graduate/health-sciences/community-health-behavioral-sciences/counseling-psychology-phd/</a> )	American Psychological Association (APA) ( <a href="https://accreditation.apa.org/accredited-programs/?_gl=1*iljb96*_ga*Nji5NzI00Tk4LjE2OTI3MjI0OTQ.*_ga_SZXLGDJGNB*MTY5MjcyMjQ">https://accreditation.apa.org/accredited-programs/?_gl=1*iljb96*_ga*Nji5NzI00Tk4LjE2OTI3MjI0OTQ.*_ga_SZXLGDJGNB*MTY5MjcyMjQ</a> )
PhD School Psychology (Boston) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/community-health-behavioral-sciences/school-psychology-phd/">https://catalog.northeastern.edu/graduate/health-sciences/community-health-behavioral-sciences/school-psychology-phd/</a> )	American Psychological Association (APA) ( <a href="https://accreditation.apa.org/accredited-programs/?_gl=1*iljb96*_ga*Nji5NzI00Tk4LjE2OTI3MjI0OTQ.*_ga_SZXLGDJGNB*MTY5MjcyMjQ">https://accreditation.apa.org/accredited-programs/?_gl=1*iljb96*_ga*Nji5NzI00Tk4LjE2OTI3MjI0OTQ.*_ga_SZXLGDJGNB*MTY5MjcyMjQ</a> )
PhD School Psychology (Boston) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/community-health-behavioral-sciences/school-psychology-phd/">https://catalog.northeastern.edu/graduate/health-sciences/community-health-behavioral-sciences/school-psychology-phd/</a> )	National Association of School Psychologists (NASP) ( <a href="https://www.nasponline.org/">https://www.nasponline.org/</a> )
CAGS School Psychology (Boston) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/community-health-behavioral-sciences/school-psychology-cags/">https://catalog.northeastern.edu/graduate/health-sciences/community-health-behavioral-sciences/school-psychology-cags/</a> )	National Association of School Psychologists (NASP) ( <a href="https://www.nasponline.org/">https://www.nasponline.org/</a> )
CAGS School Psychology (Boston) ( <a href="https://catalog.northeastern.edu/graduate/health-sciences/community-health-behavioral-sciences/school-psychology-cags/">https://catalog.northeastern.edu/graduate/health-sciences/community-health-behavioral-sciences/school-psychology-cags/</a> ) <sup>1</sup>	Massachusetts Department of Elementary and Secondary Education ( <a href="https://www.doe.mass.edu/">https://www.doe.mass.edu/</a> ) <sup>1</sup>

<sup>1</sup> The Massachusetts Department of Elementary and Secondary Education approves (not accredits) programs.

<sup>2</sup> The Massachusetts Board of Registration in Nursing approves (not accredits) programs.

<sup>3</sup> The North Carolina Board of Nursing approves (not accredits) programs.

## College of Arts, Media and Design

Program	Accrediting Agency
Master of Architecture (Boston) ( <a href="https://catalog.northeastern.edu/graduate/arts-media-design/architecture/#text">https://catalog.northeastern.edu/graduate/arts-media-design/architecture/#text</a> )	National Architectural Accrediting Board (NAAB) ( <a href="https://www.naab.org/">https://www.naab.org/</a> )

## College of Engineering

- BSBioE Bioengineering (Boston) (<https://catalog.northeastern.edu/undergraduate/engineering/bioengineering/bioengineering-bsbioe/>)
  - The BS in Bioengineering is accredited by the Engineering Accreditation Commission of ABET (<https://www.abet.org/>) under the commission's General Criteria and Program Criteria for Bioengineering and Biomedical and Similarly Named Engineering programs.
- BSChE Chemical Engineering (Boston) (<https://catalog.northeastern.edu/undergraduate/engineering/chemical/chemical-engineering-bsche/>)
  - The BS in Chemical Engineering is accredited by the Engineering Accreditation Commission of ABET (<https://www.abet.org/>) under the commission's General Criteria and Program Criteria for Chemical, Biochemical, Biomolecular, and Similarly Named Engineering Programs.
- BSCE Civil Engineering (Boston) (<https://catalog.northeastern.edu/undergraduate/engineering/civil-environmental/civil-engineering-bsce/>)
  - The BS in Civil Engineering is accredited by the Engineering Accreditation Commission of ABET (<https://www.abet.org/>) under the commission's General Criteria and Program Criteria for Civil and Similarly Named Engineering Programs.
- BSCmpE Computer Engineering (Boston) (<https://catalog.northeastern.edu/undergraduate/engineering/electrical-computer/computer-engineering-bscompe/>)
  - The BS in Computer Engineering is accredited by the Engineering Accreditation Commission of ABET (<https://www.abet.org/>) under the commission's General Criteria and Program Criteria for Electrical, Computer, Communications, Telecommunication(s), and Similarly Named Engineering Programs.
- BSEE Electrical Engineering (Boston) (<https://catalog.northeastern.edu/undergraduate/engineering/electrical-computer/electrical-engineering-bsee/>)
  - The BS in Electrical Engineering is accredited by the Engineering Accreditation Commission of ABET (<https://www.abet.org/>) under the commission's General Criteria and Program Criteria for Electrical, Computer, Communications, Telecommunication(s), and Similarly Named Engineering Programs.
- BSEnV Environmental Engineering (Boston) (<https://catalog.northeastern.edu/undergraduate/engineering/civil-environmental/environmental-engineering-bsenve/>)
  - The BS in Environmental Engineering is accredited by the Engineering Accreditation Commission of ABET (<https://www.abet.org/>) under the commission's General Criteria and Program Criteria for Environmental Engineering and Similarly Named Engineering Programs.
- BSIE Industrial Engineering (Boston) (<https://catalog.northeastern.edu/undergraduate/engineering/mechanical-industrial/bsie/>)
  - The BS in Industrial Engineering is accredited by the Engineering Accreditation Commission of ABET (<https://www.abet.org/>) under the commission's General Criteria and Program Criteria for Industrial and Similarly Named Engineering Programs.
- BSME Mechanical Engineering (Boston) (<https://catalog.northeastern.edu/undergraduate/engineering/mechanical-industrial/bsme/>)
  - The BS in Mechanical Engineering is accredited by the Engineering Accreditation Commission of ABET (<https://www.abet.org/>) under the commission's General Criteria and Program Criteria for Mechanical and Similarly Named Engineering Programs.

## College of Science

Program	Accrediting Agency
BS Biochemistry (Boston) ( <a href="https://catalog.northeastern.edu/undergraduate/science/biochemistry/biochemistry-bs/">https://catalog.northeastern.edu/undergraduate/science/biochemistry/biochemistry-bs/</a> )	American Society for Biochemistry and Molecular Biology (ASBMB) ( <a href="https://www.asbmb.org/">https://www.asbmb.org/</a> )

## College of Professional Studies

Program	Accrediting Agency
BS Finance and Accounting Management (Boston) (p. 232) <sup>1</sup>	AACSB International—The Association to Advance Collegiate Schools of Business ( <a href="https://www.aacsb.edu/">https://www.aacsb.edu/</a> )
BS Management (Boston) (p. 237) <sup>1</sup>	AACSB International—The Association to Advance Collegiate Schools of Business ( <a href="https://www.aacsb.edu/">https://www.aacsb.edu/</a> )
BSET Computer Engineering Technology	Accredited by the Technology Accreditation Commission of ABET, 111 Market Place Suite 1050 Baltimore, MD 21202-4012 Telephone: 410.347.7700 ( <a href="https://www.abet.org/">https://www.abet.org/</a> )
BSET Electrical Engineering Technology	Accredited by the Technology Accreditation Commission of ABET, 111 Market Place Suite 1050 Baltimore, MD 21202-4012 Telephone: 410.347.7700 ( <a href="https://www.abet.org/">https://www.abet.org/</a> )

## BSET Mechanical Engineering Technology

Accredited by the Technology Accreditation Commission of ABET,  
111 Market Place Suite 1050 Baltimore, MD 21202-4012 Telephone:  
410.347.7700 (<https://www.abet.org/>)

MS Organizational Leadership (Boston), with concentration in Project Management (<https://catalog.northeastern.edu/graduate/professional-studies/masters-degree-programs/organizational-leadership-ms/>)

Project Management Institute's Global Accreditation Center (<https://www.pmi.org/global-accreditation-center/>)

MS Project Management (Arlington, Boston, Miami, Portland, Seattle, Silicon Valley, Toronto) (<https://catalog.northeastern.edu/graduate/professional-studies/masters-degree-programs/#programstext>)

Project Management Institute's Global Accreditation Center (<https://www.pmi.org/global-accreditation-center/>)

MSLD Sports Leadership (Boston) (<https://catalog.northeastern.edu/graduate/professional-studies/masters-degree-programs/master-of-sports-leadership/>)

Commission on Sport Management Accreditation (<https://www.cosmaweb.org/>)

Master of Arts in Teaching (Boston) programs in: (<https://catalog.northeastern.edu/graduate/professional-studies/masters-degree-programs/#programstext>)

Elementary Education, 1–6	Massachusetts Department of Elementary and Secondary Education ( <a href="https://www.doe.mass.edu/">https://www.doe.mass.edu/</a> ) <sup>2</sup>
Sheltered English Immersion Administrator—Endorsement	Massachusetts Department of Elementary and Secondary Education ( <a href="https://www.doe.mass.edu/">https://www.doe.mass.edu/</a> )
Sheltered English Immersion Teacher—Endorsement	Massachusetts Department of Elementary and Secondary Education ( <a href="https://www.doe.mass.edu/">https://www.doe.mass.edu/</a> ) <sup>2</sup>
Teacher of Biology, 8–12	Massachusetts Department of Elementary and Secondary Education ( <a href="https://www.doe.mass.edu/">https://www.doe.mass.edu/</a> ) <sup>2</sup>
Teacher of Chemistry, 8–12	Massachusetts Department of Elementary and Secondary Education ( <a href="https://www.doe.mass.edu/">https://www.doe.mass.edu/</a> ) <sup>2</sup>
Teacher of Earth and Space Science, 8–12	Massachusetts Department of Elementary and Secondary Education ( <a href="https://www.doe.mass.edu/">https://www.doe.mass.edu/</a> ) <sup>2</sup>
Teacher of English, 5–12	Massachusetts Department of Elementary and Secondary Education ( <a href="https://www.doe.mass.edu/">https://www.doe.mass.edu/</a> ) <sup>2</sup>
Teacher of English as a Second Language, PreK–6, 5–12	Massachusetts Department of Elementary and Secondary Education ( <a href="https://www.doe.mass.edu/">https://www.doe.mass.edu/</a> ) <sup>2</sup>
Teacher of History, 5–12	Massachusetts Department of Elementary and Secondary Education ( <a href="https://www.doe.mass.edu/">https://www.doe.mass.edu/</a> ) <sup>2</sup>
Teacher of Mathematics, 8–12	Massachusetts Department of Elementary and Secondary Education ( <a href="https://www.doe.mass.edu/">https://www.doe.mass.edu/</a> ) <sup>2</sup>
Teacher of Physics, 8–12	Massachusetts Department of Elementary and Secondary Education ( <a href="https://www.doe.mass.edu/">https://www.doe.mass.edu/</a> ) <sup>2</sup>
Teacher of Political Science/Political Philosophy, 8–12	Massachusetts Department of Elementary and Secondary Education ( <a href="https://www.doe.mass.edu/">https://www.doe.mass.edu/</a> ) <sup>2</sup>
Teacher of Social Science, 5–12	Massachusetts Department of Elementary and Secondary Education ( <a href="https://www.doe.mass.edu/">https://www.doe.mass.edu/</a> ) <sup>2</sup>
Teacher of Students with Moderate Disabilities, PreK–8, 5–12	Massachusetts Department of Elementary and Secondary Education ( <a href="https://www.doe.mass.edu/">https://www.doe.mass.edu/</a> ) <sup>2</sup>

<sup>1</sup> Accredited under the aegis of the “sponsoring” full-time college.

<sup>2</sup> The Massachusetts Department of Elementary and Secondary Education approves (not accredits) programs.

## College of Social Sciences and Humanities

Program	Accrediting Agency
BS American Sign Language—English Interpreting (Boston) ( <a href="https://catalog.northeastern.edu/undergraduate/social-sciences-humanities/cultures-societies-global-studies/american-sign-language-english-interpreting-bs/">https://catalog.northeastern.edu/undergraduate/social-sciences-humanities/cultures-societies-global-studies/american-sign-language-english-interpreting-bs/</a> )	Commission on Collegiate Interpreter Education ( <a href="http://www.ccie-accreditation.org/">http://www.ccie-accreditation.org/</a> )
MPA Public Administration (Arlington, Boston, Oakland) ( <a href="https://catalog.northeastern.edu/graduate/social-sciences-humanities/public-policy-urban-affairs/#programstext">https://catalog.northeastern.edu/graduate/social-sciences-humanities/public-policy-urban-affairs/#programstext</a> )	Network of Schools of Public Policy, Affairs, and Administration ( <a href="https://www.naspaa.org/">https://www.naspaa.org/</a> )

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**D'Amore-McKim School of Business**

Program	Accrediting Agency
All programs offered in 2025–2026	AACSB International—Association to Advance Collegiate Schools of Business ( <a href="https://www.aacsb.edu/">https://www.aacsb.edu/</a> )

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**School of Law**

Program	Accrediting Agency
JD Law (Boston) ( <a href="https://catalog.northeastern.edu/graduate/law/law-jd/">https://catalog.northeastern.edu/graduate/law/law-jd/</a> )	American Bar Association; Association of American Law Schools <sup>1</sup>

<sup>1</sup> The Association of American Law Schools is an elected membership organization, not an accrediting body.

## Authorizations

Northeastern University's degree-granting authority is rooted in its charter, which was established by an act of the Massachusetts Legislature in 1916.

### Campus Locations and Regulatory Agencies

In addition to accreditation by the New England Commission of Higher Education, Northeastern University is regulated by local authorities for its global campus network locations. These agencies are as follows:

- Arlington, Virginia
  - State Council of Higher Education for Virginia
- Charlotte, North Carolina
  - Board of Governors of the University of North Carolina
- Miami, Florida
  - Florida Commission for Independent Education
- Portland, Maine
  - Maine Department of Education
- Oakland, California
  - Bureau for Private Postsecondary Education
- San Jose, California
  - Bureau for Private Postsecondary Education
- Seattle, Washington
  - Washington Student Achievement Council
- Toronto, Ontario, Canada
  - Ministry of Colleges, Universities, Research Excellence and Security
- Vancouver, British Columbia, Canada
  - Ministry of Post-Secondary Education and Future Skills

### Required Disclosures

#### VIRGINIA

Northeastern has processes in place to ensure that student grievances are treated with respect and addressed in a fair and professional manner. Students can report concerns to the Office of Student Conduct and Conflict Resolution (<https://www.northeastern.edu/osccr/>) or the Office of the University Ombuds for Graduate Students (<https://graduateombuds.northeastern.edu/>). At the Arlington campus, students can contact the on-site student support specialist or the campus principal.

If a student's problem has not been resolved in pursuance of the Northeastern grievance policy, they may contact the State Council of Higher Education for Virginia. SCHEV representatives can be reached via telephone at (804) 225-2600; via fax at (804) 225-2604; at this website (<https://www.schev.edu/students/resources/student-complaints/>); or by mail at 101 N. 14th Street, 10th Floor, James Monroe Building, Richmond, VA 23219.

The Virginia State Approving Agency is the approving authority of education and training programs for Virginia. Our office investigates complaints of GI Bill® beneficiaries. While most complaints should initially follow the school grievance policy, if the situation cannot be resolved at the school, the beneficiary should contact our office via email [saa@dvs.virginia.gov](mailto:saa@dvs.virginia.gov). *GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs. More information about education benefits offered by VA is available at the official U.S. government website at <http://www.benefits.va.gov/gibill/>.*

#### NORTH CAROLINA

Northeastern has been evaluated by the University of North Carolina and is licensed to conduct higher education degree activity in the state. The university's guaranty bond for unearned prepaid tuition is on file with the Board of Governors of the University of North Carolina and the Office of the General Counsel at Northeastern. North Carolina students may view a copy of the Tuition Guaranty Bond by contacting Northeastern's Risk Services at 716 Columbus Avenue (Columbus Place), Suite 301 CP, Boston, MA 02120.

If students are unable to resolve a complaint offered by the Northeastern grievance procedures, they can submit a complaint through the online student complaint form at <https://studentcomplaints.northcarolina.edu/form> (<https://studentcomplaints.northcarolina.edu/form/>), or by mail to North Carolina Post-Secondary Education Complaints, 140 Friday Center Drive, Chapel Hill, NC 27517. <https://www.northcarolina.edu/post-secondary-education-complaints/>.

#### FLORIDA

Northeastern University—Miami is accredited by the New England Commission of Higher Education and is provisionally licensed in the state of Florida by the Commission on Independent Education. Additional information regarding the institution may be obtained by contacting the Commission for Independent Education, Department of Education, 325 West Gaines Street, Suite 1414, Tallahassee, Florida 32399-0400, toll-free telephone number (888) 224-6684.

The transferability of credits you earn at Northeastern is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree you earn in the educational program is also at the complete discretion of the institution to which you may seek to transfer. If the credits or degree that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Northeastern to determine if your credits or degree will transfer.

### CALIFORNIA

Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education (<http://www.bppe.ca.gov>), 1747 N. Market Blvd., Ste. 225, Sacramento, CA 95834; P.O. Box 980818, West Sacramento, CA 95798-0818, (888) 370-7589, or by fax (916) 263-1897.

#### **NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION**

The transferability of credits you earn at Northeastern is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree you earn in the educational program is also at the complete discretion of the institution to which you may seek to transfer. If the credits or degree that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Northeastern to determine if your credits or degree will transfer.

The Office of Student Assistance and Relief is available to support prospective students, current students, or past students of private postsecondary educational institutions in making informed decisions, understanding their rights, and navigating available services and relief options. The office may be reached by calling (888) 370-7589 or by visiting <https://osar.bppe.ca.gov/>.

### WASHINGTON

Northeastern is authorized by the Washington Student Achievement Council and meets the requirements and minimum educational standards established for degree-granting institutions under the Degree-Granting Institutions Act. This authorization is subject to periodic review and authorizes Northeastern to offer specific degree programs. The council may be contacted for a list of currently authorized programs. Authorization by the council does not carry with it an endorsement by the council of the institution or its programs. Any person desiring information about the requirements of the act or the applicability of those requirements to the institution may contact the council at P.O. Box 43430, Olympia, WA 98504-3430 or by email at [degreeauthorization@wsac.wa.gov](mailto:degreeauthorization@wsac.wa.gov).

The transferability of credits earned at Northeastern is at the discretion of the receiving college, university, or other educational institution. Students considering transferring to any institution should not assume that credits earned in any program of study at Northeastern will be accepted by the receiving institution. Similarly, the ability of a degree, certificate, diploma, or other academic credential earned at Northeastern to satisfy an admission requirement of another institution is at the discretion of the receiving institution. Accreditation does not guarantee credentials or credits earned at Northeastern will be accepted by or transferred to another institution. To minimize the risk of having to repeat coursework, students should contact the receiving institution in advance for evaluation and determination of transferability of credits and/or acceptability of degrees, diplomas, or certificates earned. The Washington Student Achievement Council has authority to investigate student complaints against specific schools. WSAC may not be able to investigate every student complaint. Visit <http://www.wsac.wa.gov/student-complaints> (<http://www.wsac.wa.gov/student-complaints/>) for information regarding the WSAC complaint process.

### ONTARIO

#### **Master of Science in Project Management (<https://catalog.northeastern.edu/graduate/professional-studies/masters-degree-programs/project-management-ms-tor/>)**

This institution has been granted consent by the Minister of Colleges, Universities, Research Excellence and Security to offer this degree program for a five-year term starting July 28, 2021. Prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (e.g., acceptable to potential employers, professional licensing bodies, or other educational institutions).

#### **Master of Science in Regulatory Affairs (<https://catalog.northeastern.edu/graduate/professional-studies/masters-degree-programs/regulatory-affairs-ms-tor/>)**

This institution has been granted consent by the Minister of Colleges, Universities, Research Excellence and Security to offer this degree program for a five-year term starting June 25, 2021. Prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (e.g., acceptable to potential employers, professional licensing bodies, or other educational institutions).

#### **Master of Professional Studies in Analytics (<https://catalog.northeastern.edu/graduate/professional-studies/masters-degree-programs/analytics-mps-tor/>)**

This institution has been granted consent by the Minister of Colleges, Universities, Research Excellence and Security to offer this degree program for a five-year term starting March 6, 2020. Prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (e.g., acceptable to potential employers, professional licensing bodies, or other educational institutions).

**Master of Professional Studies in Informatics (<https://catalog.northeastern.edu/graduate/professional-studies/masters-degree-programs/informatics-mps-tor/>)**

This institution has been granted consent by the Minister of Colleges, Universities, Research Excellence and Security to offer this degree program for a five-year term starting March 6, 2020. Prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (e.g., acceptable to potential employers, professional licensing bodies, or other educational institutions).

**Master of Science in Information Systems (<https://catalog.northeastern.edu/graduate/engineering/multidisciplinary/information-systems-msis-tor/>)**

This institution has been granted consent by the Minister of Colleges, Universities, Research Excellence and Security to offer this degree program for a five-year term starting July 28, 2021. Prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (e.g., acceptable to potential employers, professional licensing bodies, or other educational institutions).

**Master of Science in Biotechnology (<https://catalog.northeastern.edu/graduate/science/chemistry-chemical-biology/biotechnology-ms-tor/>)**

This institution has been granted consent by the Minister of Colleges, Universities, Research Excellence and Security to offer this degree program for a five-year term starting September 14, 2021. Prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (e.g., acceptable to potential employers, professional licensing bodies, or other educational institutions).

**Master of Science in Cyber-Physical Systems (<https://catalog.northeastern.edu/graduate/engineering/multidisciplinary/cyber-physical-systems-ms-tor/>)**

This institution has been granted consent by the Minister of Colleges, Universities, Research Excellence and Security to offer this degree program for a five-year term starting January 18, 2023. Prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (e.g., acceptable to potential employers, professional licensing bodies, or other educational institutions).

**Master of Science in Bioinformatics (<https://catalog.northeastern.edu/graduate/science/biology/bioinformatics-ms-tor/>)**

This institution has been granted consent by the Minister of Colleges, Universities, Research Excellence and Security to offer this degree program for a five-year term starting January 18, 2023. Prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (e.g., acceptable to potential employers, professional licensing bodies, or other educational institutions).

**Master of Science in Software engineering systems (<https://catalog.northeastern.edu/graduate/engineering/multidisciplinary/software-engineering-systems-ms-tor/>)**

This institution has been granted consent by the Minister of Colleges, Universities, Research Excellence and Security to offer this degree program for a five-year term starting April 4, 2025. Prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (e.g., acceptable to potential employers, professional licensing bodies, or other educational institutions).

**Master of Science in Data architecture and management (<https://catalog.northeastern.edu/graduate/engineering/multidisciplinary/data-architecture-management-ms-tor/>)**

This institution has been granted consent by the Minister of Colleges, Universities, Research Excellence and Security to offer this degree program for a five-year term starting April 4, 2025. Prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (e.g., acceptable to potential employers, professional licensing bodies, or other educational institutions).

**BRITISH COLUMBIA****Master of Science in Computer Science (<https://catalog.northeastern.edu/graduate/computer-information-science/computer-science/computer-science-mscs-van/>)**

This program is offered under the written consent of the Minister of Post-Secondary Education and Future Skills effective July 7, 2019, having undergone a quality assessment process and been found to meet the criteria established by the minister. Nevertheless, prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (e.g., acceptable to potential employers, professional licensing bodies, or other educational institutions).

**Align—Master of Science in Computer Science (<https://catalog.northeastern.edu/graduate/computer-information-science/computer-science/computer-science-mscs-align-van/>)**

This program is offered under the written consent of the Minister of Post-Secondary Education and Future Skills effective July 7, 2019, having undergone a quality assessment process and been found to meet the criteria established by the minister. Nevertheless, prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (e.g., acceptable to potential employers, professional licensing bodies, or other educational institutions).

**Master of Science in Data Analytics Engineering (<https://catalog.northeastern.edu/graduate/engineering/mechanical-industrial/data-analytics-engineering-ms-van/>)**

This program is offered under the written consent of the Minister of Post-Secondary Education and Future Skills effective November 29, 2021, having undergone a quality assessment process and been found to meet the criteria established by the minister. Nevertheless,

prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (e.g., acceptable to potential employers, professional licensing bodies, or other educational institutions).

**Master of Science in Information Design and Data Visualization (<https://catalog.northeastern.edu/graduate/arts-media-design/art-design/information-design-data-visualization-ms-van/>)**

This program is offered under the written consent of the Minister of Post-Secondary Education and Future Skills effective October 28, 2021, having undergone a quality assessment process and been found to meet the criteria established by the minister. Nevertheless, prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (e.g., acceptable to potential employers, professional licensing bodies, or other educational institutions).

**Master of Professional Studies in Analytics (<https://catalog.northeastern.edu/graduate/professional-studies/masters-degree-programs/analytics-mps-van/>)**

This program is offered under the written consent of the Minister of Post-Secondary Education and Future Skills effective October 28, 2021, having undergone a quality assessment process and been found to meet the criteria established by the minister. Nevertheless, prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (e.g., acceptable to potential employers, professional licensing bodies, or other educational institutions).

**MASTER OF SCIENCE IN INFORMATION SYSTEMS (<https://catalog.northeastern.edu/graduate/engineering/multidisciplinary/information-systems-msis-van/>)**

This program is offered under the written consent of the Minister of Post-Secondary Education and Future Skills effective March 3, 2023, having undergone a quality assessment process and been found to meet the criteria established by the minister. Nevertheless, prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (e.g., acceptable to potential employers, professional licensing bodies, or other educational institutions).

**MASTER OF professional studies in digital media (<https://catalog.northeastern.edu/graduate/professional-studies/masters-degree-programs/digital-media-mps-van/>) (*including connect* (<https://catalog.northeastern.edu/graduate/professional-studies/masters-degree-programs/digital-media-mps-connect-van/>))**

This program is offered under the written consent of the Minister of Post-Secondary Education and Future Skills effective June 6, 2023, having undergone a quality assessment process and been found to meet the criteria established by the minister. Nevertheless, prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (for example, acceptable to potential employers, professional licensing bodies, or other educational institutions).

**MASTER OF science in health informatics (<https://catalog.northeastern.edu/graduate/health-sciences/interdisciplinary/health-informatics-ms-van/>)**

This program is offered under the written consent of the Minister of Post-Secondary Education and Future Skills effective January 31, 2025, having undergone a quality assessment process and been found to meet the criteria established by the minister. Nevertheless, prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (for example, acceptable to potential employers, professional licensing bodies, or other educational institutions).

Distance Education/State Authorization Reciprocity Agreement Student Complaint Procedures (<https://graduate.northeastern.edu/state-authorization-statements-and-complaint-resolution/>)

## Notifications and Disclosures

The *Northeastern University Catalog* contains the university's primary statements about approved academic programs and degree requirements, as authorized by the president or the Board of Trustees.

The *Northeastern University Catalog* contains current information about the university calendar, admissions, degree requirements, fees, and certain procedures and regulations; however, such information is not intended and should not be regarded to be contractual. Course information was current as of June 5, 2025. For updated course information, students and advisors should consult the Banner course catalog (<https://nubanner.neu.edu/StudentRegistrationSsb/ssb/term/termSelection/?mode=courseSearch>).

### Accreditation

Please visit the Accreditation (<https://catalog.northeastern.edu/graduate/appendix/statements-accreditation/>) page of this catalog for details of Northeastern University's accreditation status.

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### FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

In accordance with the Family Educational Rights and Privacy Act of 1974, Northeastern University permits its students to inspect their records wherever appropriate and to challenge specific parts of them when they feel it is necessary to do so. Specific details of the law as it applies to Northeastern are discussed in this section of the catalog (<https://catalog.northeastern.edu/graduate/academic-policies-procedures/ferpa/>).

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### PERSISTENCE RATES UNDER THE STUDENT RIGHT-TO-KNOW ACT

In the fall of 2024, the persistence rate for undergraduate students who entered in the fall 2023 cohort was 96.9%.

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### TUITION DEFAULT POLICY

In cases where the student defaults on their tuition, the student shall be liable for the outstanding tuition and all reasonable associated collection costs incurred by the university, including attorneys' fees.

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### NONDISCRIMINATION POLICIES

Northeastern University is committed to providing a living, learning, and working environment free from discrimination and harassment and does not discriminate on the basis of race, color, religion, religious creed, genetic information, sex (including on the basis of sex stereotypes, sex characteristics, pregnancy, or related conditions), gender, gender identity, gender expression, sexual orientation, age, national origin, ancestry, ethnicity, disability, or veteran or military status in admission to, access to, treatment in, or employment in its programs and activities. The university will not tolerate any conduct that violates rights guaranteed by law, or any of the university policies that prohibit discrimination, including the Policy on Equal Opportunity ([https://www.northeastern.edu/policies/pdfs/Policy\\_on\\_Equal\\_Opportunity.pdf](https://www.northeastern.edu/policies/pdfs/Policy_on_Equal_Opportunity.pdf)), Policy on Sexual and Gender-Based Harassment and Title IX ([https://policies.northeastern.edu/policy104/#\\_ga=21399120526780236931685972406-9222403871666097079](https://policies.northeastern.edu/policy104/#_ga=21399120526780236931685972406-9222403871666097079)), and the Policy on Non-Fraternization ([https://www.northeastern.edu/policies/pdfs/Policy\\_on\\_Non-Fraternization.pdf](https://www.northeastern.edu/policies/pdfs/Policy_on_Non-Fraternization.pdf)). Furthermore, university policy also includes prohibitions of retaliation for filing complaints of discrimination with the Office for University Equity and Compliance. Links to the university's nondiscrimination policies and its grievance procedures are available at the OUEC (<https://www.northeastern.edu/ouec/>). Inquiries regarding the university's nondiscrimination policies may be directed to:

Office for University Equity and Compliance (<https://ouec.northeastern.edu/>)  
Mark Jannoni, Assistant Vice President and Title IX Coordinator  
125 Richards Hall  
Northeastern University  
Boston, Massachusetts 02115  
617.373.4644  
[ouec@northeastern.edu](mailto:ouec@northeastern.edu)

The university strongly encourages any person to report information relating to alleged discrimination or harassment to the OUEC (<https://ouec.northeastern.edu/>) by completing the form available here (<https://web.studentally.com/#/report/northeastern>) or through any of the contact options listed above. OUEC's policies, as well as other helpful information, can be found at the OUEC website (<https://ouec.northeastern.edu/>).

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### DISABILITY ACCESS SERVICES

Disability Access Services (<https://drc.sites.northeastern.edu/>) provides a variety of disability-related services and accommodations to Northeastern University's students with documented disabilities.

Northeastern's compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 are coordinated by the senior director of Disability Access Services. Persons requiring information regarding Disability Access Services should contact the center at 617.373.2675 or at [DASBoston@northeastern.edu](mailto:DASBoston@northeastern.edu).

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### **CLERY ACT**

Northeastern University is committed to assisting all members of the university community in providing for their own safety and security. Information regarding campus security and personal safety, including topics such as crime prevention, university police law enforcement authority, crime reporting policies, crime statistics for the most recent three-year period, and disciplinary procedures, is available in the Annual Security & Fire Safety Reports, located on the NUPD website (<https://nupd.northeastern.edu/annual-reports/>).

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### **EMERGENCY INFORMATION**

The university is prepared to respond to emergencies and urgent situations that require immediate action with a trained team of police officers, EMTs, health and counseling experts, student affairs and residential life staff, and other professionals from a coordinated group that is able to manage a wide range of potential situations.

In case of emergency or crisis situations that require immediate notification, university officials will deploy the NU Alert system, which sends email, voicemail, and text messages to students, faculty, and staff. NU Alert is intended to communicate pertinent information and, when appropriate, provide directions to those in the affected area(s).

A record of past Timely Warning and NU Alert Emergency Notifications for our campus community can be found on the NUPD website (<https://nupd.northeastern.edu/safety-notifications/>).

Examples of crisis situations range from snowstorms to national emergencies that have a local impact.

Additional information on the university's emergency information systems can be found on the university's Emergency information (<https://www.northeastern.edu/emergency-information/>) website.

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### **MISSION STATEMENT**

To educate students for a life of fulfillment and accomplishment.  
To create and translate knowledge to meet global and societal needs.

## Major CIP Codes

The following is a list of Northeastern University majors for programs accepting new students for the 2025-2026 catalog year, along with each major's corresponding CIP code. "CIP" refers to the Classification of Instructional Programs published by the U.S. Department of Education's National Center for Education Statistics (<https://nces.ed.gov/ipeds/cipcode/Default.aspx?y=56>).

Academic Program	Major Transcript Title	Major CIP Code
P-CERTG-3DAN: 3D Animation, Graduate Certificate	3D Animation	100304
CERTG-ACFD: Accounting and Financial Decision Making, Graduate Certificate	Accntng Fin Decision Making	520899
MSA-ACCT: Accounting, MSA	Accounting	520301
P-CERTU-ACCT: Accounting, Undergraduate Certificate	Accounting	520301
P-CERTU-AACT: Advanced Accounting, Undergraduate Certificate	Advanced Accounting	520301
MS-AIMF: Advanced and Intelligent Manufacturing, MS	Advanced and Intelligent Mfg	143601
P-BS-AVMS: Advanced Manufacturing Systems, BS	Advanced Manufacturing Systems	150613
BA-AFMS: Africana Studies and Media and Screen Studies, BA	Africana St/Media Screen St	050201
BA-AFHS: Africana Studies and Human Services, BA	Africana Stud/Human Services	050201
BA-AFCS: Africana Studies, BA	Africana Studies	050201
BA-AFEN: Africana Studies and English, BA	Africana Studies/English	050201
BA-AFJO: Africana Studies and Journalism, BA	Africana Studies/Journalism	050201
BA-AFPS: Africana Studies and Political Science, BA	Africana Studies/Political Sci	050201
P-CERTG-AGPM: Agile Project Management, Graduate Certificate	Agile Project Management	520211
CERTG-AIAP: AI Applications, Graduate Certificate	AI Applications	110105
P-BS-ANLY: Analytics, BS	Analytics	110802
P-CERTU-ANLY: Analytics, Undergraduate Certificate	Analytics	110802
P-MPS-ANLY: Analytics, MPS	Analytics	110802
MS-AQMS: Applied Quantitative Methods and Social Analysis, MS	Appl Quant Methods Soc Anlys	450102
MPS-APAI: Applied AI, MPS	Applied AI	110102
MPS-APAI-C: Applied AI—Connect, MPS	Applied AI	110102
P-CERTG-APAN: Applied Analytics, Graduate Certificate	Applied Analytics	307101
MS-ABA: Applied Behavior Analysis, MS	Applied Behavior Analysis	422814
MS-AEPP: Applied Educational Psychology, MS	Applied Educational Psychology	422805
P-MPS-APLG: Applied Logistics, MPS	Applied Logistics	520203
P-MPS-APMI: Applied Machine Intelligence, MPS	Applied Machine Intelligence	521301
CERTG-AMTH: Applied Mathematics, Graduate Certificate	Applied Mathematics	270301
MS-AMTH: Applied Mathematics, MS	Applied Mathematics	270301
MS-APNR: Applied Nursing Research, MS	Applied Nursing Research	513808
BS-APHY: Applied Physics, BS	Applied Physics	400801
MS-APEN: Applied Physics and Engineering, MS	Applied Physics/Engineering	400801
MS-APPS: Applied Psychology, MS	Applied Psychology	422813
CERTG-APSC: Applied Psychology in Context, Graduate Certificate	Applied Psychology in Context	422813

BS-ASBA: Architectural Studies and Business Administration, BS	Arch Studies/Business Admin	040801
BS-ARCS: Architectural Studies, BS	Architectural Studies	040801
BS-ARSD: Architectural Studies and Design, BS	Architectural Studies/Design	040803
BS-ARCH: Architecture, BS	Architecture	040902
MARCH-ARCH1: Master of Architecture—One-Year Program	Architecture	040902
MARCH-ARCH2: Master of Architecture—Two-Year Program	Architecture	040902
MARCH-ARCH3: Master of Architecture—Three-Year Program	Architecture	040902
MARCH-ARCH3A: Master of Architecture—Three-Year Program—Advanced Degree Entrance	Architecture	040902
BS-AENG: Architecture and English, BS	Architecture/English	040201
BA-ARTS: Art, BA	Art	500702
MS-ARIN: Artificial Intelligence, MS	Artificial Intelligence	110102
MS-AMCE: Arts Administration and Cultural Entrepreneurship, MS	Arts Adm Cultural Entrepren	501099
CERTG-ARAD: Arts Administration, Graduate Certificate	Arts Administration	501099
BS-ASLI: American Sign Language—English Interpreting, BS	ASL - English Interpreting	161601
BS-ASHU: American Sign Language and Human Services, BS	ASL/Human Services	161601
BS-ASLN: American Sign Language and Linguistics, BS	ASL/Linguistics	161601
BS-ASPS: American Sign Language and Psychology, BS	ASL/Psychology	161601
BS-ASTH: American Sign Language and Theatre, BS	ASL/Theatre	161601
BS-BNPH: Behavioral Neuroscience and Philosophy, BS	Behav Neuroscience/Philosophy	261501
BS-BENS: Behavioral Neuroscience, BS	Behavioral Neuroscience	261501
BS-BNDS: Behavioral Neuroscience and Design, BS	Behavioral Neuroscience/Design	261501
BS-BIOC: Biochemistry, BS	Biochemistry	260202
CERTG-BDBS: Biodefense and Biosecurity, Graduate Certificate	Biodefense and Biosecurity	261201
BSBIOE-BEBN: Bioengineering and Behavioral Neuroscience, BSBioE	Bioeng/Behavioral Neuroscience	149999
BSBIOE-BION: Bioengineering, BSBioE	Bioengineering	149999
MSBIOE-BION: Bioengineering, MSBioE	Bioengineering	149999
MSBIOE-BIONC: Bioengineering, MSBioE—Connect	Bioengineering	149999
PHD-BION: Bioengineering, PhD	Bioengineering	149999
PHD-BION-A: Bioengineering, PhD—Advanced Entry	Bioengineering	149999
BSBIOE-BEBC: Bioengineering and Biochemistry, BSBioE	Bioengineering/Biochemistry	149999
CERTG-BINF: Bioinformatics, Graduate Certificate	Bioinformatics	261103
MS-BINF: Bioinformatics, MS	Bioinformatics	261103
P-BS-BIOS: Biological Science, BS	Biological Science	260101
BS-BIOL: Biology, BS	Biology	260101
MS-BIOL: Biology, MS	Biology	260101
PHD-BIOL: Biology, PhD	Biology	260101
PHD-BIOL-A: Biology, PhD-Advanced Entry	Biology	260101

BS-BENG: Biology and English, BS	Biology/English	269999
BS-BIMA: Biology and Mathematics, BS	Biology/Mathematics	260101
BS-BIPO: Biology and Political Science, BS	Biology/Political Science	269999
BS-BIMP: Biomedical Physics, BS	Biomedical Physics	260203
MS-BIOM: Biomedical Science, MS	Biomedical Science	260102
PHD-BIOM: Biomedical Science, PhD	Biomedical Science	260102
PHD-BIOM-A: Biomedical Science, PhD— Advanced Entry	Biomedical Science	260102
CERTG-BIAS: Biopharmaceutical Analytical Sciences, Graduate Certificate	Biopharm Analytical Sci	400599
P-CERTG-BPRA: Biopharmaceutical Regulatory Affairs, Graduate Certificate	Biopharmaceutical Reg Affairs	512099
P-CERTG-BPQI: International Biopharmaceutical Regulatory Affairs, Graduate Certificate	Biopharmacy Quality Intl	512099
PHD-BPHY: Biophysics, PhD	Biophysics	260203
CERTG-BIOT: Biotechnology, Graduate Certificate	Biotechnology	261201
MS-BIOT-SC: Biotechnology, MS	Biotechnology	261201
P-BS-BIOT: Biotechnology, BS	Biotechnology	261201
CERTG-BITE: Biotechnology Enterprise, Graduate Certificate	Biotechnology Enterprise	261201
CERTG-RESC: Biotechnology Regulatory Science, Graduate Certificate	Biotechnology Regulatory Sci	512004
CERTG-BLCE: Blockchain and Smart Contract Engineering, Graduate Certificate	Blockchain Smart Contr. Engr	140903
CERTG-BMGT: Brand Management, Graduate Certificate	Brand Management	521401
CERTG-TBWS: Broadband Wireless Systems, Graduate Certificate	Broadband Wireless Systems	110901
BS-BALW: Business Administration and Law, BS	Business Admin and Law	520101
BS-BACS: Business Administration and Communication Studies, BS	Business Admin/Comm Studies	520101
BS-BACJ: Business Administration and Criminal Justice, BS	Business Admin/Crim Justice	520101
BS-BAPS: Business Administration and Psychology, BS	Business Admin/Psychology	520101
BS-BAPH: Business Administration and Public Health, BS	Business Admin/Public Health	520101
BSBA-BSAD: Business Administration, BSBA	Business Administration	520101
CERTG-BSAD: Business Administration, Graduate Certificate	Business Administration	520101
CERTG-BSAD-O: Business Administration—Online Program, Graduate Certificate	Business Administration	520101
MBA-BSAD-E: Business Administration, MBA— Part-Time	Business Administration	520101
MBA-BSAD-F: Business Administration, MBA— Full-Time	Business Administration	520101
MBA-BSAD2-O: Business Administration, MBA— Online	Business Administration	520101
BS-BUDE: Business Administration and Design, BS	Business Administration/Design	520101
CERTG-BUSA: Business Analytics, Graduate Certificate	Business Analytics	521302
MS-BUSA: Business Analytics, MS	Business Analytics	521302
MS-BUSA-O: Business Analytics, MS—Online	Business Analytics	521302
CERTG-BLAW: Business Law, Graduate Certificate	Business Law	220205
CERTG-HECA: Business Management for Healthcare, Graduate Certificate	Business Mgmt for Healthcare	521099

CERTG-CNCS: Cannabis Science, Graduate Certificate	Cannabis Science	513399
MS-CGTH: Cell and Gene Therapies, MS	Cell and Gene Therapies	260806
BS-CMBI: Cell and Molecular Biology, BS	Cell and Molecular Biology	260406
BSCHE-CEBE: Chemical Engineering and Bioengineering, BSChE	Chem Engineer/Bioengineering	140701
BSCHE-CHOC: Chemical Engineering and Biochemistry, BSChE	Chem Engineering/Biochemistry	140701
BSCHE-CHME: Chemical Engineering, BSChE	Chemical Engineering	140701
MSCHE-CHME: Chemical Engineering, MSChE	Chemical Engineering	140701
PHD-CHME: Chemical Engineering, PhD	Chemical Engineering	140701
PHD-CHME-A: Chemical Engineering, PhD—Advanced Entry	Chemical Engineering	140701
BSCHE-CHCS: Chemical Engineering and Computer Science, BSChE	Chemical Engineering/Comp Sci	140701
BSCHE-CEDS: Chemical Engineering and Data Science, BSChE	Chemical Engineering/Data Sci	140701
BSCHE-CEPH: Chemical Engineering and Physics, BSChE	Chemical Engineering/Physics	140701
BSCHE-CEEE: Chemical Engineering and Environmental Engineering, BSChE	Chemical Engr/Environ Engr	140701
BS-CHEM: Chemistry, BS	Chemistry	400501
MS-CHEM: Chemistry, MS	Chemistry	400501
PHD-CHEM: Chemistry, PhD	Chemistry	400501
PHD-CHEM-A: Chemistry, PhD-Advanced Entry	Chemistry	400501
PHD-CEEN: Civil and Environmental Engineering, PhD	Civil Environmental Engineer	140801
PHD-CEEN-A: Civil and Environmental Engineering, PhD—Advanced Entry	Civil Environmental Engineer	140801
BSCE-CEAS: Civil Engineering and Architectural Studies, BSCE	Civil Eng/Arch Studies	140801
BSCE-CIVE: Civil Engineering, BSCE	Civil Engineering	140801
MSCIVE-CIVE: Civil Engineering, MSCivE	Civil Engineering	140801
BSCE-CVCS: Civil Engineering and Computer Science, BSCE	Civil Engineering/Computer Sci	140801
CERTG-CLEN: Climate and Engineering, Graduate Certificate	Climate and Engineering	141401
MS-CLSE: Climate Science and Engineering, MS	Climate Sci and Engineering	141401
P-CERTG-CCAM: Cloud Computing Application and Management, Graduate Certificate	Cloud Computing App and Mgmt	110104
P-CERTG-CATH: Collegiate Athletics Administration, Graduate Certificate	Collegiate Athletics Admin	310504
BS-CMSL: Communication Studies and Speech-Language Pathology and Audiology	Comm Stud/Speech-Lang Path Aud	090101
BA-CMSO: Communication Studies and Sociology, BA	Comm Studies/Sociology	090199
BA-CMTH: Communication Studies and Theatre, BA	Comm Studies/Theatre	090199
P-MS-COED: Commerce and Economic Development, MS	Commerce and Economic Dvlpmnt	450603
BA-CMME: Communication and Media Studies, BA	Communication Media Studies	090199
BA-CMST: Communication Studies, BA	Communication Studies	090101
BS-CMDE: Communication Studies and Design, BS	Communication Studies/Design	090101
BS-CSBA: Computer Science and Business Administration, BS	Comp Sci/Business Admin	110101

BS-CSCP: Computer Science and Cognitive Psychology, BS	Comp Sci/Cognitive Psyc	110101
BS-CSES: Computer Science and Environmental and Sustainability Sciences, BS	Comp Sci/Environ and Sust Sci	110101
BS-CSMA: Computer Science and Mathematics, BS	Comp Sci/Mathematics	110101
BS-CSPP: Computer Science and Politics, Philosophy, and Economics, BS	Comp Sci/Politics, Phil Econ	110101
BS-CSSL: Computer Science and Speech-Language Pathology and Audiology, BS	Comp Sci/Speech-Lng Pth Aud	110101
MS-CNAN: Complex Network Analysis, MS	Complex Network Analysis	300601
CERTG-COSS: Computational Social Science, Graduate Certificate	Computational Social Science	305202
BSCMPE-CMPE: Computer Engineering, BSCmpE	Computer Engineering	140901
PHD-CMPE: Computer Engineering, PhD	Computer Engineering	140901
PHD-CMPE-A: Computer Engineering, PhD-Advanced Entry	Computer Engineering	140901
BSCMPE-CMPH: Computer Engineering and Physics, BSCmpE	Computer Engineering/Physics	140901
BSCMPE-CECS: Computer Engineering and Computer Science, BSCmpE	Computer Engr/Computer Science	140901
BS-CSBN: Computer Science and Behavioral Neuroscience, BS	Computer Sci/Behavior Neurosci	110101
BS-CSCS: Computer Science and Communication Studies, BS	Computer Sci/Communication Stu	110101
BS-CSCJ: Computer Science and Criminal Justice, BS	Computer Sci/Criminal Justice	110101
BS-CGDV: Computer Science and Game Development, BS	Computer Sci/Game Development	110101
BS-CSHL: Computer Science and Health Science, BS	Computer Sci/Health Sci	110101
BS-CSMU: Computer Science and Music, BS	Computer Sci/Music	110101
BS-CSMU-MUTE: Computer Science and Music with Concentration in Music Technology, BS	Computer Sci/Music	110101
BS-CSPL: Computer Science and Philosophy, BS	Computer Sci/Philosophy	110101
BS-CSPY: Computer Science and Physics, BS	Computer Sci/Physics	110101
BS-CSPO: Computer Science and Political Science, BS	Computer Sci/Political Sci	110101
BS-CSSO: Computer Science and Sociology, BS	Computer Sci/Sociology	110101
BACS-CSCI: Computer Science, BACS	Computer Science	110101
BSCS-CSCI: Computer Science, BSCS	Computer Science	110101
CERTG-CSCI: Computer Science, Graduate Certificate	Computer Science	110101
MSCS-CSCI: Computer Science, MSCS	Computer Science	110101
MSCS-CSCI-AL: Computer Science, MSCS—Align	Computer Science	110101
PHD-CSCI: Computer Science, PhD	Computer Science	110101
PHD-CSCI-A: Computer Science, PhD—Advanced Entry	Computer Science	110101
BS-CSBI: Computer Science and Biology, BS	Computer Science/Biology	110101
BS-CSDE: Computer Science and Design, BS	Computer Science/Design	110101
BS-CSEC: Computer Science and Economics, BS	Computer Science/Economics	110101
BS-CSEG: Computer Science and English, BS	Computer Science/English	110101
BS-CSHI: Computer Science and History, BS	Computer Science/History	110101
BS-CSJO: Computer Science and Journalism, BS	Computer Science/Journalism	110101
BS-CSLI: Computer Science and Linguistics, BS	Computer Science/Linguistics	110101
BS-CSME: Computer Science and Media Arts, BS	Computer Science/Media Arts	110101

BS-CSPH: Computer Science and Public Health, BS	Computer Science/Public Health	110101
BS-CSTH: Computer Science and Theatre, BS	Computer Science/Theatre	110101
BS-CPLW: Computing and Law, BS	Computing and Law	110101
P-CERTG-CONM: Construction Management, Graduate Certificate	Construction Management	460412
P-MS-CORC: Corporate and Organizational Communication, MS	Corporate Org Communication	090101
CERTG-COFN: Corporate Finance, Graduate Certificate	Corporate Finance	520801
CERTG-COIN: Corporate Innovation, Graduate Certificate	Corporate Innovation	520210
CERTG-CPRN: Corporate Renewal, Graduate Certificate	Corporate Renewal	520799
MSCP-COPS: Counseling Psychology, MSCP	Counseling Psychology	422803
PHD-COPS-MSE: Counseling Psychology, PhD	Counseling Psychology	422803
MS-CCMD: Creative Collaboration and Multidisciplinary Design, MS	Creatv Collab Multidisc Dsgn	501099
CERTG-CRAM: Crime Analysis and Mapping, Graduate Certificate	Crime Analysis and Mapping	430408
BS-CRJO: Criminal Justice and Journalism, BS	Criminal Justice/Journalism	430104
BS-CJPH: Criminal Justice and Philosophy, BS	Criminal Justice/Philosophy	430104
BS-CRPO: Criminal Justice and Political Science, BS	Criminal Justice/Political Sci	430104
BS-CJPS: Criminal Justice and Psychology, BS	Criminal Justice/Psychology	430199
BS-CJPB: Criminal Justice and Public Health, BS	Criminal Justice/Public Health	430104
BS-CRSO: Criminal Justice and Sociology, BS	Criminal Justice/Sociology	430104
BS-CRCJ: Criminology and Criminal Justice, BS	Criminology Criminal Justice	430104
MS-CRCJ: Criminology and Criminal Justice, MS	Criminology Criminal Justice	430104
PHD-CRJP: Criminology and Justice Policy, PhD	Criminology and Justice Policy	430104
PHD-CRJP-A: Criminology and Justice Policy, PhD—Advanced Entry	Criminology and Justice Policy	430104
P-CERTG-CCCM: Cross-Cultural Communication, Graduate Certificate	Cross-Cultural Communication	090100
MS-CDSC: Cross-Disciplinary Science, MS	Cross-Disciplinary Science	300101
BA-CAPH: Cultural Anthropology and Philosophy, BA	Cultural Anthro/Philosophy	450204
BA-CARS: Cultural Anthropology and Religious Studies, BA	Cultural Anthro/Religious Stud	450204
BA-CUAN: Cultural Anthropology, BA	Cultural Anthropology	451101
BS-CUAN: Cultural Anthropology, BS	Cultural Anthropology	451101
BA-CUTH: Cultural Anthropology and Theatre, BA	Cultural Anthropology/Theatre	451101
CERTG-CUEN: Cultural Entrepreneurship, Graduate Certificate	Cultural Entrepreneurship	501099
MS-CYPS: Cyber-Physical Systems, MS	Cyber-Physical Systems	140903
BS-CYBS: Cybersecurity, BS	Cybersecurity	111003
CERTG-CYBS: Cybersecurity, Graduate Certificate	Cybersecurity	111003
MS-CYBS: Cybersecurity, MS	Cybersecurity	111003
MS-CYBS-AL: Cybersecurity, MS—Align	Cybersecurity	111003
PHD-CYBS: Cybersecurity, PhD	Cybersecurity	111003
PHD-CYBS-A: Cybersecurity, PhD—Advanced Entry	Cybersecurity	111003
BS-CYBB: Cybersecurity and Business Administration, BS	Cybersecurity/Business Admin	111003
BS-CYCJ: Cybersecurity and Criminal Justice, BS	Cybersecurity/Criminal Justice	111003
BS-CYEC: Cybersecurity and Economics, BS	Cybersecurity/Economics	111003

CERTG-DAAN: Data Analytics, Graduate Certificate	Data Analytics	110802
CERTG-DAAE: Data Analytics Engineering, Graduate Certificate	Data Analytics Engineering	149999
CERTG-DAAE-O: Data Analytics Engineering, Graduate Certificate—Online	Data Analytics Engineering	149999
MS-DAAE: Data Analytics Engineering, MS	Data Analytics Engineering	149999
MS-DAAE-O: Data Analytics Engineering, MS—Online	Data Analytics Engineering	149999
MS-DAMG: Data Architecture and Management, MS	Data Architecture Management	110802
BS-DSEE: Data Science and Ecology and Evolutionary Biology, BS	Data Sci/Ecology Evol Bio	110802
BS-DSES: Data Science and Environmental and Sustainability Sciences, BS	Data Sci/Environ and Sust Sci	110802
BS-DSSL: Data Science and Speech-Language Pathology and Audiology, BS	Data Sci/Speech-Lng Pth Aud	110802
BS-DASC: Data Science, BS	Data Science	110802
MS-DASC: Data Science, MS	Data Science	110802
MS-DASC-AL: Data Science, MS—Align	Data Science	110802
BS-DSBN: Data Science and Behavioral Neuroscience, BS	Data Science/Behavioral Neuro	110802
BS-DSBC: Data Science and Biochemistry, BS	Data Science/Biochemistry	110802
BS-DSBL: Data Science and Biology, BS	Data Science/Biology	110802
BS-DSBA: Data Science and Business Administration, BS	Data Science/Business Admin	110802
BS-DSCH: Data Science and Chemistry, BS	Data Science/Chemistry	110802
BS-DSCM: Data Science and Communication Studies, BS	Data Science/Comm Studies	110802
BS-DSCJ: Data Science and Criminal Justice, BS	Data Science/Criminal Justice	110802
BS-DSDE: Data Science and Design, BS	Data Science/Design	110802
BS-DSEC: Data Science and Economics, BS	Data Science/Economics	110802
BS-DSHS: Data Science and Health Science, BS	Data Science/Health Science	110802
BS-DSIA: Data Science and International Affairs, BS	Data Science/Intl Affairs	110802
BS-DSJO: Data Science and Journalism, BS	Data Science/Journalism	110802
BS-DSLI: Data Science and Linguistics, BS	Data Science/Linguistics	110802
BS-DSMA: Data Science and Mathematics, BS	Data Science/Mathematics	110802
BS-DSPL: Data Science and Philosophy, BS	Data Science/Philosophy	110802
BS-DSPH: Data Science and Physics, BS	Data Science/Physics	110802
BS-DSPS: Data Science and Psychology, BS	Data Science/Psychology	110802
BS-DSPB: Data Science and Public Health, BS	Data Science/Public Health	110802
BS-DSSO: Data Science and Sociology, BS	Data Science/Sociology	110802
BFA-DESN: Design, BFA	Design	500409
BS-DEMA: Design and Mathematics, BS	Design/Mathematics	500409
BS-DEPH: Design and Public Health, BS	Design/Public Health	500409
BS-DETH: Design and Theatre, BS	Design/Theatre	500409
CERTG-DPSI: Digital Platforms for Service Innovation, Graduate Certificate	Dgtl Pltfrms for Service Innov	110899
P-BS-DIME: Digital Communication and Media, BS	Digital Communication Media	090702
CERTG-DHUM: Digital Humanities, Graduate Certificate	Digital Humanities	240103
P-MPS-DGM-AL: Digital Media, MPS—Connect	Digital Media	090702
P-MPS-DGME: Digital Media, MPS	Digital Media	090702

P-CERTG-DGMM: Digital Media Management, Graduate Certificate	Digital Media Management	100105
P-CERTG-DGVD: Digital Video, Graduate Certificate	Digital Video	500602
MA-ECED: Early Childhood Education, MA	Early Childhood Education	131210
CERTG-EINT: Early Intervention, Graduate Certificate	Early Intervention	131099
BS-EEBI: Ecology and Evolutionary Biology, BS	Ecology Evolutionary Biology	261310
BA-ECON: Economics, BA	Economics	450603
BS-ECON: Economics, BS	Economics	450603
MS-ECON: Economics, MS	Economics	450603
PHD-ECON: Economics, PhD	Economics	450603
PHD-ECON-A: Economics, PhD—Advanced Entry	Economics	450603
BS-ECBA: Economics and Business Administration, BS	Economics/Business Admin	450603
BS-ECCJ: Economics and Criminal Justice, BS	Economics/Criminal Justice	450603
BS-ECHS: Economics and Human Services, BS	Economics/Human Services	450603
BS-ECIB: Economics and International Business, BS	Economics/Intl Business	450603
BS-ECJO: Economics and Journalism, BS	Economics/Journalism	450603
BS-ECMA: Economics and Mathematics, BS	Economics/Mathematics	450603
BS-ECPH: Economics and Philosophy, BS	Economics/Philosophy	450603
BS-ECPS: Economics and Psychology, BS	Economics/Psychology	450603
P-EDD-EDUC: Education, EdD	Education	130101
P-MED-EDUC: Education, MEd	Education	130101
P-CAGS-EDLM: Education Leadership Management, CAGS	Education Leadership Mgmt	130401
MA-EDLD: Educational Leadership, MA	Educational Leadership	130401
MSECEL-ECEL: Electrical and Computer Engineering Leadership, MSECEL	Elec and Comp Engr Leadership	141001
BSCMPE-ELCE: Electrical and Computer Engineering, BSCmpE	Electrical and Computer Engr	141001
BSEE-ELCE: Electrical and Computer Engineering, BSEE	Electrical and Computer Engr	141001
BSEE-ELEE: Electrical Engineering, BSEE	Electrical Engineering	141001
MSECE-ELEE: Electrical and Computer Engineering, MSECE	Electrical Engineering	141001
PHD-ELEE: Electrical Engineering, PhD	Electrical Engineering	141001
PHD-ELEE-A: Electrical Engineering, PhD—Advanced Entry	Electrical Engineering	141001
BSEE-EEMU: Electrical Engineering and Music with Concentration in Music Technology, BSEE	Electrical Engineering/Music	141001
BSEE-EEPH: Electrical Engineering and Physics, BSEE	Electrical Engineering/Physics	141001
P-MAT-ELED: Elementary Education, MAT	Elementary Education	131202
CERTG-ENES: Energy Systems, Graduate Certificate	Energy Systems	142701
MSENEs-AL: Energy Systems, MSEneS—Academic Link	Energy Systems	142701
MSENEs-ENES: Energy Systems, MSEneS	Energy Systems	142701
CERTG-ENSY: Energy Systems Management, Graduate Certificate	Energy Systems Management	142701
MS-CEPP: Engineering and Public Policy, MS	Engineering and Public Policy	140899
CERTG-ENBU: Engineering Business, Graduate Certificate	Engineering Business	140101

CERTG-EEDM: Engineering Economic Decision Making, Graduate Certificate	Engineering Economic Decision	140101
CERTG-ENLR: Engineering Leadership, Graduate Certificate	Engineering Leadership	141001
CERTG-ENGM: Engineering Management, Graduate Certificate	Engineering Management	140101
MSEM-ENGM: Engineering Management, MSEM	Engineering Management	140101
MSEM-ENGM-O: Engineering Management, MSEM—Online	Engineering Management	140101
CERTG-ETSM: Technology Systems Management, Graduate Certificate	Engineering Tech Systems Mgmt	140101
BA-ENGL: English, BA	English	230101
MA-ENGL: English, MA	English	230101
PHD-ENGL: English, PhD	English	230101
PHD-ENGL-A: English, PhD—Advanced Entry	English	230101
BA-ENCO: English and Communication Studies, BA	English/Communication Studies	230101
BA-ENCJ: English and Criminal Justice, BA	English/Criminal Justice	230101
BA-ENCA: English and Cultural Anthropology, BA	English/Cultural Anthropology	230101
BA-ENDE: English and Design, BA	English/Design	230101
BA-EPHI: English and Philosophy, BA	English/Philosophy	230101
BA-ENPS: English and Political Science, BA	English/Political Science	230101
BA-ENTH: English and Theatre, BA	English/Theatre	230101
CERTG-ENTR: Entrepreneurship, Graduate Certificate	Entrepreneurship	520701
BS-ESJO: Environmental and Sustainability Sciences and Journalism, BS	Environ Sust Sci/Journalism	030104
BS-ESCH: Environmental and Sustainability Sciences and Chemistry, BS	Environ and Sust Sci/Chemistry	030104
BS-ESEC: Environmental and Sustainability Sciences and Economics, BS	Environ and Sust Sci/Economics	030104
BS-ESLA: Environmental and Sustainability Sciences and Landscape Architecture, BS	Environ and Sust Sci/Land Arch	030104
BSENVE-EECH: Environmental Engineering and Chemical Engineering, BSEnvE	Environ Engr/Chemical Engr	140801
BSENVE-ENVI: Environmental Engineering, BSEnvE	Environmental Engineering	140801
MSENVE-ENVI: Environmental Engineering, MSEnvE	Environmental Engineering	140801
BSENVE-EEDS: Environmental Engineering and Data Science, BSEnvE	Environmental Engr/Data Sci	140801
BSENVE-ENHS: Environmental Engineering and Health Science, BSEnvE	Environmental Engr/Health Sci	140801
MS-ENPP: Environmental Science and Policy, MS	Environmental Science Policy	030103
BA-ENVS: Environmental Studies, BA	Environmental Studies	030103
BS-ENSS: Environmental and Sustainability Sciences, BS	Environmtl Sustain Sciences	030104
BSENVE-EELA: Environmental Engineering and Landscape Architecture, BSEnvE	Environmtl Engr/Landscape Arch	140801
BA-ENHI: Environmental Studies and History, BA	Environmtl Studies/History	030103
BA-ENIA: Environmental Studies and International Affairs, BA	Environmtl Studies/Intl Affair	030103
BA-ENPH: Environmental Studies and Philosophy, BA	Environmtl Studies/Philosophy	030103
BA-ENPO: Environmental Studies and Political Science, BA	Environmtl Studies/Politic Sci	030103
P-CERTG-ESPT: eSports, Graduate Certificate	eSports	310504

CERTG-EXPD: Experience Design, Graduate Certificate	Experience Design	110105
MFA-EXPD: Experience Design, MFA	Experience Design	110105
MS-EXPD: Experience Design, MS	Experience Design	110105
CERTG-EPHD: Experiential PhD Leadership, Graduate Certificate	Experiential PhD Leadership	520210
P-CERTG-EXTL: Experiential Teaching and Learning, Graduate Certificate	Experiential Teach and Learn	130301
CERTG-EBIO: Experimental Biotechnology, Graduate Certificate	Experimental Biotechnology	261201
MS-EXRL: Extended Realities, MS	Extended Realities	110105
CERTG-EXMD: Extreme Medicine, Graduate Certificate	Extreme Medicine	519999
MSF-FINA: Finance, MSF	Finance	520801
P-BS-FIAM: Finance and Accounting Management, BS	Finance and Accounting Mgmt	520801
P-CERTG-FIMI: Financial Markets and Institutions, Graduate Certificate	Financial Mkts and Inst	520899
MS-FTMG: Management, MS with Major in Fintech Management	Fintech Management	307104
P-CERTG-FACC: Forensic Accounting, Graduate Certificate	Forensic Accounting	430406
P-CERTG-FDDV: Fundraising and Development, Graduate Certificate	Fundraising and Development	520206
BFA-GAAN: Game Art and Animation, BFA	Game Art and Animation	500605
BFA-GAME: Game Design, BFA	Game Design	100304
P-CERTG-GMDS: Game Design, Graduate Certificate	Game Design	100304
BS-GDMT: Game Design and Music with Concentration in Music Technology, BS	Game Design/Music	100304
CERTG-GMED: Game Experience Design, Graduate Certificate	Game Experience Design	100304
CERTG-GMSC: Game Science, Graduate Certificate	Game Science	100304
MS-GSAD: Game Science and Design, MS	Game Science and Design	100304
P-CERTG-GINT: Geographic Information Systems, Graduate Certificate	Geographic Information Tech	110103
BA-GLAS: Global Asian Studies, BA	Global Asian Studies	050103
CERTG-GLDR: Global Doctoral Research, Graduate Certificate	Global Doctoral Research	302001
P-CERTG-GSIR: Global Studies and International Relations, Graduate Certificate	Global Stu and Intl Relations	302001
P-MS-GSIR: Global Studies and International Relations, MS	Global Stu and Intl Relations	302001
MS-DAAH: Health Data Analytics, MS—Online	Health Data Analytics	512706
CERTG-HIME: Health Informatics Management and Exchange, Graduate Certificate	Health Info Mgmt Exchange	512706
MS-HEIN: Health Informatics, MS	Health Informatics	512706
MS-HEIN-O: Health Informatics, MS	Health Informatics	512706
CERTG-HLAW: Health Law, Graduate Certificate	Health Law	220208
CERTG-HLAP: Health Law and Policy, Graduate Certificate	Health Law and Policy	220208
BS-HLCJ: Health Science and Criminal Justice, BS	Health Sci/Criminal Justice	510799
BS-HLSC: Health Science, BS	Health Science	510799
P-BS-HLSC: Health Science, BS	Health Science	510799
BS-HSLW: Health Science and Law, BS	Health Science and Law	440503

BS-HSBA: Health Science and Business Administration, BS	Health Science/Business Admin	510799
BS-HLCM: Health Science and Communication Studies, BS	Health Science/Comm Studies	510799
BS-HSPS: Health Science and Psychology, BS	Health Science/Psychology	510799
BS-HSSO: Health Science and Sociology, BS	Health Science/Sociology	510799
BS-HSSP: Health Science and Spanish, BS	Health Science/Spanish	510799
P-BS-HCAD: Healthcare Administration, BS	Healthcare Administration	510701
P-CERTU-HCAD: Healthcare Administration, Undergraduate Certificate	Healthcare Administration	510701
CERTG-CLAW: Healthcare Compliance, Graduate Certificate	Healthcare Compliance	220208
DMSC-HCLD: Healthcare Leadership, DMSc	Healthcare Leadership	510701
P-CERTG-HEDA: Higher Education Administration, Graduate Certificate	Higher Education Admin	130406
P-MED-HEDA: Higher Education Administration, MEd	Higher Education Admin	130406
BA-HIST: History, BA	History	540101
BS-HIST: History, BS	History	540101
MA-HIST: History, MA	History	540101
PHD-HIST: History, PhD	History	540101
PHD-HIST-A: History, PhD—Advanced Entry	History	540101
BA-HICL: History, Culture, and Law, BA	History, Culture, and Law	220000
BA-HIAS: History and Asian Studies, BA	History/Asian Studies	540101
BA-HICJ: History and Criminal Justice, BA	History/Criminal Justice	540101
BA-HICA: History and Cultural Anthropology, BA	History/Cultural Anthropol	540101
BA-HIEC: History and Economics, BA	History/Economics	540101
BS-HIEC: History and Economics, BS	History/Economics	540101
BA-HIEN: History and English, BA	History/English	540101
BA-HIPH: History and Philosophy, BA	History/Philosophy	540101
BA-HIPS: History and Political Science, BA	History/Political Science	540101
BA-HIRS: History and Religious Studies, BA	History/Religious Studies	540101
BS-HHHS: Health Humanities and Health Science, BS	Hlth Humanities/Hlth Science	513204
BA-HHPH: Health Humanities and Public Health, BA	Hlth Humanities/Public Hlth	513204
PHD-HBSS: Human Behavior and Sustainability Sciences, PhD	Human Behavior and Sustain Sci	300601
MS-HUFA: Human Factors, MS	Human Factors	142701
MS-HMRS: Human Movement and Rehabilitation Sciences, MS	Human Movement Rehab Science	512314
PHD-HMRS: Human Movement and Rehabilitation Sciences, PhD	Human Movement Rehab Science	512314
PHD-HMRS-A: Human Movement and Rehabilitation Sciences, PhD—Advanced Entry	Human Movement Rehab Science	512314
CERTG-HURL: Human Resources Law, Graduate Certificate	Human Resources Law	220299
P-CERTG-HRMG: Human Resources Management, Graduate Certificate	Human Resources Management	521001
P-MS-HRMG: Human Resources Management, MS	Human Resources Management	521001
CERTG-HMRL: Human Rights Law, Graduate Certificate	Human Rights Law	220209
BA-HSVC: Human Services, BA	Human Services	440000
BS-HSVC: Human Services, BS	Human Services	440000

BA-HSCM: Human Services and Communication Studies, BA	Human Services/Comm Studies	440000
BS-HSCJ: Human Services and Criminal Justice, BS	Human Services/Crim Justice	430199
BA-HSIA: Human Services and International Affairs, BA	Human Services/Intl Affairs	440000
BS-HUPS: Human Services and Psychology, BS	Human Services/Psychology	440000
BA-HSPH: Human Services and Public Health, BA	Human Services/Public Health	440000
BA-HUSO: Human Services and Sociology, BA	Human Services/Sociology	449999
BS-HUSO: Human Services and Sociology, BS	Human Services/Sociology	449999
P-CERTG-HUIN: Human-Centered Informatics, Graduate Certificate	Human-Centered Informatics	110104
CERTG-ICSE: Inclusive Computer Science Education, Graduate Certificate	Inclusive Computer Sci Educ	131321
BSIE-INDE: Industrial Engineering, BSIE	Industrial Engineering	143501
MSIE-INDE: Industrial Engineering, MSIE	Industrial Engineering	143501
PHD-INDE: Industrial Engineering, PhD	Industrial Engineering	143501
PHD-INDE-A: Industrial Engineering, PhD—Advanced Entry	Industrial Engineering	143501
BSIE-IEBA: Industrial Engineering and Business Administration, BSIE	Industrial Engr/Business Admin	143501
BSIE-IECS: Industrial Engineering and Computer Science, BSIE	Industrial Engr/Computer Sci	143501
CERTG-IDEV: Information Design and Visualization, Graduate Certificate	Info Design and Visualization	500401
MFA-IDDV: Information Design and Data Visualization, MFA	Info Dsgn Data Visualization	303101
MS-IDDV: Information Design and Data Visualization, MS	Info Dsgn Data Visualization	303101
P-CERTG-INSM: Information Security Management, Graduate Certificate	Info Security Management	439999
P-MPS-INFM: Informatics, MPS	Informatics	110104
CERTG-INET: Information Ethics, Graduate Certificate	Information Ethics	380104
MSIS-INSY: Information Systems, MSIS	Information Systems	140903
MSIS-INSY-B: Information Systems, MSIS—Bridge	Information Systems	140903
MSIS-INSY-O: Information Systems, MSIS—Online	Information Systems	140903
MSIS-IS-B-O: Information Systems, MSIS—Bridge—Online	Information Systems	140903
P-BS-INFT: Information Technology, BS	Information Technology	110103
P-CERTG-IAMG: Insurance Analytics and Management, Graduate Certificate	Insurance Analytics and Mgmt	521701
P-MPS-IAMG: Insurance Analytics and Management, MPS	Insurance Analytics and Mgmt	521701
CERTG-PLAW: Intellectual Property Law, Graduate Certificate	Intellectual Property Law	220212
P-CERTG-INDS: Interactive Design, Graduate Certificate	Interactive Design	110801
PHD-INTY: Interdisciplinary, PhD	Interdisciplinary	300000
PHD-INTY-A: Interdisciplinary, PhD—Advanced Entry	Interdisciplinary	300000
PHD-IDSM: Interdisciplinary Design and Media, PhD	Interdisciplinary Dsgn Media	500401
PHD-IDSM-A: Interdisciplinary Design and Media, PhD—Advanced Entry	Interdisciplinary Dsgn Media	500401
PHD-INTE: Interdisciplinary Engineering, PhD	Interdisciplinary Engineering	140101

PHD-INTE-A: Interdisciplinary Engineering, PhD— Advanced Entry	Interdisciplinary Engineering	140101
BS-INST: Interdisciplinary Studies, BS	Interdisciplinary Studies	240101
P-BS-INST: Interdisciplinary Studies, BS	Interdisciplinary Studies	240101
BA-INAF: International Affairs with African Studies Concentration, BA	International Affairs	450901
MA-INAF: International Affairs, MA	International Affairs	450901
BA-IAHI: International Affairs and History, BA	International Affairs/History	450901
BSIB-INBU-NX: International Business, BSIB	International Business	521101
BSIB-INBU-X: International Business, BSIB	International Business	521101
CERTG-INBU: International Business, Graduate Certificate	International Business	521101
MS-INMA: International Management, MS	International Management	520101
MS-INOT: Internet of Things, MS	Internet of Things	140999
BA-IARS: International Affairs and Religious Studies, BA	Interntl Affairs/Religious Stu	450901
BA-IACJ: International Affairs and Criminal Justice, BA	Intl Affairs/Criminal Justice	450901
BA-IACA: International Affairs and Cultural Anthropology, BA	Intl Affairs/Cultural Anthro	450901
BA-IAEC: International Affairs and Economics, BA	Intl Affairs/Economics	450604
BS-IAIB: International Affairs and International Business, BS	Intl Affairs/Intl Business	450901
CERTG-INV: Investments, Graduate Certificate	Investments	520807
CERTG-TIPS: IP Telephony Systems, Graduate Certificate	IP/Telephony Systems	110901
BA-JESR: Jewish Studies and Religion, BA	Jewish Studies/Religion	380206
BA-JOUR: Journalism, BA	Journalism	090401
MA-JOUR: Journalism, MA	Journalism	090401
BA-JOCM: Journalism and Communication Studies, BA	Journalism/Comm Studies	090401
BA-JOCA: Journalism and Cultural Anthropology, BA	Journalism/Cultural Anthro	090401
BS-JODE: Journalism and Design, BS	Journalism/Design	090401
BA-JOEN: Journalism and English, BA	Journalism/English	090401
BA-JOIA: Journalism and International Affairs, BA	Journalism/Intl Affairs	090401
BA-JOPO: Journalism and Political Science, BA	Journalism/Political Science	090401
BA-JOSO: Journalism and Sociology, BA	Journalism/Sociology	090401
BLA-LARC: Landscape Architecture, BLA	Landscape Architecture	040601
JD-LAW: Law, JD	Law	220101
JD-LAW-P: Law, JD—Part-Time Program	Law	220101
LLM-LAW: Law, LLM—Experiential	Law	220101
LLM-LAW-O: Law, LLM—Online	Law	220101
LLM-LAW-T: Law, LLM	Law	220101
P-DLP-LAPO: Law and Policy, DLP	Law and Policy	229999
P-CERTG-LEAD: Leadership, Graduate Certificate	Leadership	520213
CERTG-LEPO: Leading People and Organizations, Graduate Certificate	Leading People Organizations	521099
P-CERTG-PMTE: Leading and Managing Technical Projects, Graduate Certificate	Leadng Managng Tech Projects	520211
CERTG-LEAN: Lean Six Sigma, Graduate Certificate	Lean Six Sigma	140101
P-CERTG-LXDT: Learning Experience Design and Technology, Graduate Certificate	Learning Exp Design Tech	130501
P-MPS-LXDT: Learning Experience Design and Technology, MPS	Learning Exp Design Tech	130501

CERTG-LEDS: Legal Design, Graduate Certificate	Legal Design	220299
MLS-LEGS: Legal Studies, MLS—Online	Legal Studies	229999
BS-LING: Linguistics, BS	Linguistics	160102
BA-LICS: Linguistics and Communication Studies, BA	Linguistics/Comm Studies	160102
BS-LICA: Linguistics and Cultural Anthropology, BS	Linguistics/Cultural Anthro	450204
BA-LIEN: Linguistics and English, BA	Linguistics/English	160102
BS-LIPS: Linguistics and Psychology, BS	Linguistics/Psychology	160102
BS-LISL: Linguistics and Speech-Language Pathology and Audiology, BS	Linguistics/Speech-Lng Pth Aud	160102
MS-MGMT: Management, MS	Management	520201
P-BS-MGMT: Management, BS	Management	520201
CERTG-MQOB: Manufacturing and Quality Operations in Biotechnology, Graduate Certificate	Manuf Qual Oper in Biotech	512010
MS-MRES: Marine and Environmental Sciences, MS	Marine Environment Sciences	030104
PHD-MRES: Marine and Environmental Sciences, PhD	Marine Environment Sciences	030104
PHD-MRES-A: Marine and Environmental Sciences, PhD—Advanced Entry	Marine Environment Sciences	030104
BS-MARB: Marine Biology, BS	Marine Biology	261302
BS-MARB3: Marine Biology, BS with Three Seas	Marine Biology	261302
MS-MARB: Marine Biology, MS	Marine Biology	261302
CERTG-MKTG: Marketing, Graduate Certificate	Marketing	521401
CERTG-MKAN: Marketing Analytics, Graduate Certificate	Marketing Analytics	521402
BA-MATH: Mathematics, BA	Mathematics	270101
BS-MATH: Mathematics, BS	Mathematics	270101
MS-MATH: Mathematics, MS	Mathematics	270101
PHD-MATH: Mathematics, PhD	Mathematics	270101
PHD-MATH-A: Mathematics, PhD—Advanced Entry	Mathematics	270101
BS-MABA: Mathematics and Business Administration, BS	Mathematics/Business Admin	270101
BS-MAPL: Mathematics and Philosophy, BS	Mathematics/Philosophy	270101
BS-MAPH: Mathematics and Physics, BS	Mathematics/Physics	270101
BS-MAPO: Mathematics and Political Science, BS	Mathematics/Political Science	270101
BS-MAPY: Mathematics and Psychology, BS	Mathematics/Psychology	270101
BS-MASO: Mathematics and Sociology, BS	Mathematics/Sociology	270101
BSME-MECE: Mechanical Engineering, BSME	Mechanical Engineering	141901
MSME-MECE: Mechanical Engineering, MSME	Mechanical Engineering	141901
PHD-MECE: Mechanical Engineering, PhD	Mechanical Engineering	141901
PHD-MECE-A: Mechanical Engineering, PhD—Advanced Entry	Mechanical Engineering	141901
BSME-MEDS: Mechanical Engineering and Design, BSME	Mechanical Engineering/Design	141901
BSME-MEHI: Mechanical Engineering and History, BSME	Mechanical Engineering/History	141901
BSME-MEPH: Mechanical Engineering and Physics, BSME	Mechanical Engineering/Physics	141901
BSME-MEBE: Mechanical Engineering and Bioengineering, BSME	Mechanical Engr/Bioengineering	141901
BSME-MECS: Mechanical Engineering and Computer Science, BSME	Mechanical Engr/Computer Sci	141901
P-BS-MTRO: Mechatronics, BS	Mechatronics	144201

BA-MSPH: Media and Screen Studies and Philosophy, BA	Media Screen Stud/Philosophy	090199
BA-MSHI: Media and Screen Studies and History, BA	Media Screen Studies/History	090199
MS-MEDA: Media Advocacy, MS	Media Advocacy	099999
BA-MSST: Media and Screen Studies, BA	Media and Screen Studies	090199
BFA-MART: Media Arts, BFA	Media Arts	500102
BA-MACM: Media Arts and Communication Studies, BA	Media Arts/Comm Studies	500102
MS-MIDC: Media Innovation and Data Communication, MS	Media Innovation and Data Comm	090702
BA-MSJO: Media and Screen Studies and Journalism, BA	Media Screen Stu/Journalism	090199
BA-MSPO: Media and Screen Studies and Political Science, BA	Media Screen Stu/Political Sci	090199
BA-MSSO: Media and Screen Studies and Sociology, BA	Media Screen Stu/Sociology	090199
BA-MSTH: Media and Screen Studies and Theatre, BA	Media Screen Stu/Theatre	090199
BS-MSTH: Media and Screen Studies and Theatre, BS	Media Screen Stu/Theatre	090199
BA-MSMA: Media and Screen Studies and Media Arts, BA	Media Screen Stud./Media Arts	090199
BA-MSEN: Media and Screen Studies and English, BA	Media Screen Studies/English	090199
MS-MTET: Media, Technology, and Ethics, MS	Media, Technology, and Ethics	090702
P-CERTG-MDRA: Medical Device Regulatory Affairs, Graduate Certificate	Medical Device Regulatory Aff.	512799
CERTG-MSWE: Medical Software Engineering, Graduate Certificate	Medical Software Engineering	512706
MS-MCDD: Medicinal Chemistry Drug Discovery, MS	Medicinal Chem Drug Discov	512004
PHD-MCDD: Medicinal Chemistry and Drug Discovery, PhD	Medicinal Chem Drug Discov	512004
PHD-MCDD-A: Medicinal Chemistry and Drug Discovery, PhD—Advanced Entry	Medicinal Chem Drug Discov	512004
CERTG-MOBI: Molecular Biotechnology, Graduate Certificate	Molecular Biotechnology	261201
MA-MSED: Multiple Subject Education, MA	Multiple Subject Education	131202
BA-MUSI: Music, BA	Music	500901
BS-MUSI-MUID: Music with Concentration in Music Industry, BS	Music	500901
BS-MUSI-MUTE: Music with Concentration in Music Technology, BS	Music	500901
BS-MUBA: Music and Business Administration with Concentration in Music Industry, BS	Music/Business Administration	500901
BS-MUCM: Music and Communication Studies with Concentration in Music Industry, BS	Music/Communication Studies	500901
CERTG-MFMG: Mutual Fund Management, Graduate Certificate	Mutual Fund Management	520807
CERTG-NNMD: Nanomedicine, Graduate Certificate	Nanomedicine	300101
MS-NNMD: Nanomedicine, MS	Nanomedicine	300101
MS-NETS: Network Science, MS	Network Science	300601
PHD-NETS: Network Science, PhD	Network Science	300601
P-CERTG-NCBR: Nonclinical Biomedical Product Regulation, Graduate Certificate	Nonclinical Biomed Product Reg	512002

CERTG-NPSC: Nonprofit Sector, Philanthropy, and Social Change, Graduate Certificate	Nonprof-Philanth-Social Change	520206
P-CERTG-NPMG: Nonprofit Management, Graduate Certificate	Nonprofit Management	520206
P-MS-NPMG: Nonprofit Management, MS	Nonprofit Management	520206
DNP-NUAN: Nurse Anesthesia, DNP	Nurse Anesthesia	513804
BSN-NURS: Nursing, BSN	Nursing	513801
BSN-NURS-2: Nursing, BSN—Accelerated Program for Second-Degree Students	Nursing	513801
BSN-NURS-T: Nursing, BSN—Transfer Track	Nursing	513801
CAGS-CCAC: Nursing—Adult-Gerontology Nurse Practitioner, Acute Care, CAGS	Nursing	513801
CAGS-CCNN: Nursing—Neonatal Nurse Practitioner, CAGS	Nursing	513801
CAGS-PCAN: Nursing—Adult-Gerontology Nurse Practitioner, Primary Care, CAGS	Nursing	513801
CAGS-PEAC: Nursing—Pediatric Nurse Practitioner, Acute Care, CAGS	Nursing	513801
CAGS-PEPA: Nursing—Pediatric Nurse Practitioner, Acute and Primary Care, CAGS	Nursing	513801
CAGS-PEPC: Nursing—Pediatric Nurse Practitioner, Primary Care, CAGS	Nursing	513801
CAGS-PSMH: Nursing—Psychiatric-Mental Health Nurse Practitioner, CAGS	Nursing	513801
DNP-NURS: Nursing, DNP—Post-Master's	Nursing	513801
DNP-NURS-BSE: Nursing, DNP	Nursing	513801
MS-NURS: Nursing, MS	Nursing	513801
MS-NURS-DE: Nursing, MS—Direct Entry	Nursing	513801
PHD-NURS: Nursing, PhD	Nursing	513801
PHD-NURS-MSE: Nursing, PhD—Advanced Entry	Nursing	513801
MS-NULD: Nursing Leadership, MS	Nursing Leadership	513802
CERTG-OMIC: Omics, Graduate Certificate	Omics	261103
MSOR-OPRE: Operations Research, MSOR	Operations Research	143701
MSOR-OPRE-AS: Operations Research, MSOR	Operations Research	143701
CERTG-ORCM-O: Organizational Communication, Graduate Certificate—Online	Organizational Communication	090901
P-CERTG-ORGC: Organizational Communication, Graduate Certificate	Organizational Communication	090101
P-MS-ORLD: Organizational Leadership, MS	Organizational Leadership	520213
CERTG-PTSF: Patient Safety, Graduate Certificate	Patient Safety	512213
CERTG-PEAC: Pediatric Nurse Practitioner, Acute Care, Graduate Certificate	Pediatric Acute Care PNP	513814
BS-PFER: Performance and Extended Realities, BS	Performance and Ext Realities	100304
PHD-PHEI: Personal Health Informatics, PhD	Personal Health Informatics	512706
MS-PHEN: Pharmaceutical Engineering, MS	Pharmaceutical Engineering	140702
BS-PHSC: Pharmaceutical Sciences, BS	Pharmaceutical Sciences	512010
CERTG-PHTE: Pharmaceutical Technologies, Graduate Certificate	Pharmaceutical Technologies	261201
MS-PHDD: Pharmaceutics and Drug Delivery, MS	Pharmaceutics Drug Delivery	512010
PHD-PHDD: Pharmaceutics and Drug Delivery, PhD	Pharmaceutics Drug Delivery	512010
PHD-PHDD-A: Pharmaceutics and Drug Delivery, PhD—Advanced Entry	Pharmaceutics Drug Delivery	512010
MS-PHAC: Pharmacology, MS	Pharmacology	261001
PHD-PHAC: Pharmacology, PhD	Pharmacology	261001

PHD-PHAC-A: Pharmacology, PhD—Advanced Entry	Pharmacology	261001
PHARMD-G: Pharmacy, PharmD	Pharmacy	512001
PHARMD-G-DE: Pharmacy, PharmD—Direct Entry	Pharmacy	512001
PHARMD-U: Pharmacy, PharmD	Pharmacy	512001
BS-PHST: Pharmacy Studies, BS	Pharmacy Studies	512001
BA-PHIL: Philosophy, BA	Philosophy	380101
BS-PHIL: Philosophy, BS	Philosophy	380101
DPT-PHTH-DE: Physical Therapy, DPT—Postbaccalaureate Entry	Physical Therapy	512308
MS-PHAS: Physician Assistant, MS	Physician Assistant	510912
BS-PHYS: Physics, BS	Physics	400801
MS-PHYS: Physics, MS	Physics	400801
PHD-PHYS: Physics, PhD	Physics	400801
PHD-PHYS-A: Physics, PhD—Advanced Entry	Physics	400801
BS-PHMu: Physics and Music with Concentration in Music Technology, BS	Physics/Music	400801
BS-PHPH: Physics and Philosophy, BS	Physics/Philosophy	400801
BA-POLI: Political Science, BA	Political Science	451001
BS-POLI: Political Science, BS	Political Science	451001
MA-POLI: Political Science, MA	Political Science	451001
PHD-POLI: Political Science, PhD	Political Science	451001
PHD-POLI-A: Political Science, PhD—Advanced Entry	Political Science	451001
BS-POBA: Political Science and Business Administration, BS	Political Science/Business Adm	451001
BA-POCM: Political Science and Communication Studies, BA	Political Science/Comm Studies	451001
BS-POCM: Political Science and Communication Studies, BS	Political Science/Comm Studies	451001
BA-POEC: Political Science and Economics, BA	Political Science/Economics	451001
BS-POEC: Political Science and Economics, BS	Political Science/Economics	450603
BA-POHS: Political Science and Human Services, BA	Political Science/HumanService	451001
BS-POHS: Political Science and Human Services, BS	Political Science/HumanService	451001
BA-POIA: Political Science and International Affairs, BA	Political Science/Intl Affairs	451001
BA-POPL: Political Science and Philosophy, BA	Political Science/Philosophy	451001
BS-POPL: Political Science and Philosophy, BS	Political Science/Philosophy	451001
BS-PPBA: Politics, Philosophy, and Economics and Business Administration, BS	Politics, Phil Econ/Bus Adm	451099
BS-PSPE: Politics, Philosophy, and Economics, BS	Politics, Philosophy, and Econ	451099
MS-POHE: Population Health, MS	Population Health	512299
PHD-POHE: Population Health, PhD	Population Health	512299
PHD-POHE-A: Population Health, PhD—Advanced Entry	Population Health	512299
CERTG-PSTE: Postsecondary Teaching, Graduate Certificate	Postsecondary Teaching	131214
CERTG-PLJ: Poverty Law and Economic Justice, Graduate Certificate	Poverty Law Economic Justice	220299
P-CERTU-PMED: Premedical Studies, Postbaccalaureate Undergraduate Certificate	Pre-Medical Studies	511102
CERTG-PCFN: Primary Care Nursing FNP, Graduate Certificate	Primary Care Nursing FNP	513805

P-CERTU-PRMA: Principles of Manufacturing, Undergraduate Certificate	Principles of Manufacturing	150613
CERTG-PRVL: Privacy Law, Graduate Certificate	Privacy Law	220299
CERTG-PSEN: Process Safety Engineering, Graduate Certificate	Process Safety Engineering	140799
CERTG-PRSC: Process Science, Graduate Certificate	Process Science	261201
MS-PRDV: Product Development, MS	Product Development	142701
CERTG-PDMG: Product Management, Graduate Certificate	Product Management	111005
MSAMBA-PRAC: Accounting and Business Administration, MSAMBA	Professional Accounting	520301
P-CERTG-PSAD: Professional Sports Administration, Graduate Certificate	Professional Sports Admin	310504
DPS-PRST: Professional Studies, DPS	Professional Studies	459999
P-CERTG-PBUA: Project Business Analysis, Graduate Certificate	Project Business Analysis	521302
CERTG-PMGT-O: Project Management, Graduate Certificate—Online	Project Management	521301
P-BS-PMGT: Project Management, BS	Project Management	521301
P-CERTG-PMGT: Project Management, Graduate Certificate	Project Management	521301
P-CERTU-PMGT: Project Management, Undergraduate Certificate	Project Management	521301
P-MS-PMGT: Project Management, MS	Project Management	521301
BS-PSYC: Psychology, BS	Psychology	422799
MS-PSYC: Psychology, MS	Psychology	422799
P-BS-PSYC: Psychology, BS	Psychology	422799
PHD-PSYC: Psychology, PhD	Psychology	422799
PHD-PSYC-A: Psychology, PhD—Advanced Entry	Psychology	422799
BS-PSDE: Psychology and Design, BS	Psychology/Design	422799
BS-PSMU: Psychology and Music, BS	Psychology/Music	422799
BS-PSTH: Psychology and Theatre, BS	Psychology/Theatre	422799
MPA-PUAD: Public Administration, MPA	Public Administration	440401
P-CERTG-PUMR: Public and Media Relations, Graduate Certificate	Public and Media Relations	090102
BA-PUHE: Public Health, BA	Public Health	512201
MPH-PUHE: Public Health, MPH	Public Health	512201
MPH-PUHE-EX: Public Health, MPH—Accelerated	Public Health	512201
BA-PHLW: Public Health and Law, BA	Public Health and Law	440503
BA-PHCM: Public Health and Communication Studies, BA	Public Health/Comm Studies	512201
BA-PHCA: Public Health and Cultural Anthropology, BA	Public Health/Cultural Anthro	512201
BA-PHJO: Public Health and Journalism, BA	Public Health/Journalism	512201
BA-PHSO: Public Health and Sociology, BA	Public Health/Sociology	512201
CERTG-PUHI: Public History, Graduate Certificate	Public History	540105
MPP-PUPL: Public Policy, MPP	Public Policy	440401
PHD-PUPL: Public Policy, PhD	Public Policy	440401
PHD-PUPL-A: Public Policy, PhD—Advanced Entry	Public Policy	440401
CERTG-PUPA: Public Policy Analysis, Graduate Certificate	Public Policy Analysis	440501
BA-PUBR: Public Relations, BA	Public Relations	090902
P-CERTG-QASC: Quality Assurance Compliance, Graduate Certificate	Quality Assurance Compliance	510720
MSF-QFIN: Quantitative Finance, MSF	Quantitative Finance	270305

P-MS-REAF: Regulatory Affairs, MS	Regulatory Affairs	512009
BA-REST: Religious Studies, BA	Religious Studies	380201
BA-RSAS: Religious Studies and Africana Studies, Religious Studies/Africana St. BA		380201
P-CERTG-RESE: Remote Sensing, Graduate Certificate	Remote Sensing	450799
CERTG-ERES: Renewable Energy, Graduate Certificate	Renewable Energy	142701
CERTG-RESS: Resilience Studies, Graduate Certificate	Resilience Studies	459999
MS-RESS: Resilience Studies, MS	Resilience Studies	459999
MS-ROBO: Robotics, MS	Robotics	144201
CAGS-SCPS: School Psychology, CAGS	School Psychology	422805
PHD-SCPS-BSE: School Psychology, PhD	School Psychology	422805
PHD-SCPS-MSE: School Psychology, PhD— Advanced Entry	School Psychology	422805
P-MAT-SCED: Secondary Education, MAT	Secondary Education	131205
P-MA-SCIS: Security and Intelligence Studies, MA	Security and Intelligence Stud	430399
MS-SCEN: Semiconductor Engineering, MS	Semiconductor Engineering	151601
MA-SSED: Single Subject Education, MA	Single Subject Education	131205
P-CERTG-SMOP: Social Media for Organizational Performance, Graduate Certificate	Social Media for Org Perform	090101
BA-SOCI: Sociology, BA	Sociology	451101
BS-SOCI: Sociology, BS	Sociology	451101
MA-SOCI: Sociology, MA	Sociology	451101
PHD-SOCI: Sociology, PhD	Sociology	451101
PHD-SOCI-A: Sociology, PhD—Advanced Entry	Sociology	451101
BA-SOCA: Sociology and Cultural Anthropology, BA	Sociology/Cultural Anthropol	451101
BS-SOCA: Sociology and Cultural Anthropology, BS	Sociology/Cultural Anthropol	451101
BA-SOES: Sociology and Environmental Studies, BA	Sociology/Envr. Studies	451101
BA-SOIA: Sociology and International Affairs, BA	Sociology/Intl Affairs	451101
BA-SOPH: Sociology and Philosophy, BA	Sociology/Philosophy	451101
BA-SOPO: Sociology and Political Science, BA	Sociology/Political Science	459999
BA-SORL: Sociology and Religious Studies, BA	Sociology/Religious Studies	451101
CERTG-SWES: Software Engineering Systems, Graduate Certificate	Software Engineering Systems	140903
MS-SWES: Software Engineering Systems, MS	Software Engineering Systems	140903
BA-SPAN: Spanish, BA	Spanish	160905
BA-SPIA: Spanish and International Affairs, BA	Spanish/International Affairs	160905
BA-SPLI: Spanish and Linguistics, BA	Spanish/Linguistics	160905
BA-SPPH: Spanish and Public Health, BA	Spanish/Public Health	160905
BS-SLPA: Speech-Language Pathology and Audiology, BS	Speech-Lang Pathol/Audiology	510204
MS-SLPT: Speech-Language Pathology, MS	Speech-Language Pathology	510204
MS-SLPT-C: Speech-Language Pathology, MS— Connect	Speech-Language Pathology	510204
BS-SLBN: Speech-Language Pathology and Audiology and Behavioral Neuroscience, BS	Speech-Lng Pth Aud/Behav Neuro	510204
BS-SLHS: Speech-Language Pathology and Audiology and Human Services, BS	Speech-Lng Pth Aud/Human Serv	510204
P-MSLD-SPLE: Sports Leadership, MSLD	Sports Leadership	310504
MS-STAT: Statistics, MS	Statistics	270501
MS-STAT-C: Statistics, MS—Connect	Statistics	270501

## 132 Major CIP Codes

BFA-STAR: Studio Art, BFA	Studio Art	500702
CERTG-SCHEM: Supply Chain Engineering Management, Graduate Certificate	Supply Chain Engineering Mgmt	140101
CERTG-SUPC: Supply Chain Management, Graduate Certificate	Supply Chain Management	520203
CERTG-SUCP: Sustainability and Climate Change Policy, Graduate Certificate	Sustain Climate Chnge Policy	440501
CERTG-SUBE: Sustainability and Business, Graduate Certificate	Sustainability and Business	520704
MS-SUEL: Sustainability Engineering Leadership, MS	Sustainability Engineer Ldrshp	149999
CERTG-STEN: Sustainability Engineering, Graduate Certificate	Sustainability Engineering	144801
CERTG-SUSC: Sustainability Sciences, Graduate Certificate	Sustainability Sciences	030104
MSSBS-SUBS: Sustainable Building Systems, MSSBS	Sustainable Building Systems	149999
CERTG-SESY: Sustainable Energy Systems, Graduate Certificate	Sustainable Energy Systems	142701
CERTG-TELD: Technology Leadership, Graduate Certificate	Technology Leadership	520216
MS-TNET: Telecommunication Networks, MS	Telecommunication Networks	110901
BA-THEA: Theatre, BA	Theatre	500501
BS-THEA: Theatre, BS	Theatre	500501
BA-THJO: Theatre and Journalism, BA	Theatre/Journalism	500501
CERTG-USLW: United States Law, Graduate Certificate	United States Law	220203
CERTG-URBA: Urban Analytics, Graduate Certificate	Urban Analytics	451201
MS-URBI: Urban Informatics, MS	Urban Informatics	111099
MS-URPP: Urban Planning and Policy, MS	Urban Planning and Policy	451201
CERTG-URBN: Urban Studies, Graduate Certificate	Urban Studies	451201
P-CERTG-USAB: Usability, Graduate Certificate	Usability	111004
CERTG-VCDV: Vaccine Development, Graduate Certificate	Vaccine Development	512006
MS-WNEN: Wireless and Network Engineering, MS	Wireless Network Engineering	141004
CERTG-WOST: Women's, Gender, and Sexuality Studies, Graduate Certificate	Women's Gender Sexuality Stu	050207
CERTG-WGSL: Women, Gender, Sexuality, and the Law, Graduate Certificate	Women, Gender, Sexuality Law	220299

## Resources

The following resources supplement this catalog:

- Academic Calendars (<https://registrar.northeastern.edu/group/calendar/>)
- Class Schedules ([https://service.northeastern.edu/registrar/?id=kb\\_article\\_view&sysparm\\_article=KB000019896&sys\\_kb\\_id=8cad210687d906d0878b0edc0ebb3502&spa=1](https://service.northeastern.edu/registrar/?id=kb_article_view&sysparm_article=KB000019896&sys_kb_id=8cad210687d906d0878b0edc0ebb3502&spa=1))
- University Events (<http://calendar.northeastern.edu/>)

## General Admission and Transfer Credit

- Admission (p. 135)
- Admission Requirements for Undergraduate Degrees and Certificates (p. 137)
- Deferment of Enrollment Due to Military Deployment or Call to Service (p. 138)
- Transfer Credit Policy (p. 139)

## Admission

The goal of the admission process at the College of Professional Studies is to provide access to a Northeastern University education worldwide and to create an environment where you will grow and create lasting opportunities for your future. To support this, we take a friendly and supportive approach to admissions and are here to guide you through the process and help you achieve your goals. There are no application fees. No GREs, GMATs, or SATs required. And there are multiple start terms per year.

### When to Apply

#### DOMESTIC APPLICANTS

The College of Professional Studies admissions process operates on a rolling basis. However, it is recommended that all required documents are received:

- Six weeks prior to your desired start term for **transfer applicants**
- Four weeks prior to your desired start term for **applicants not transferring credits**

#### INTERNATIONAL APPLICANTS

As an international applicant, there are important deadlines you must meet in order to begin classes during your desired start term. International applicants who will be studying in the United States on a student visa must abide by the deadlines found on the College of Professional Studies website (<http://www.cps.neu.edu/admissions/international/>).

### Application Information

Applicants should refer to the following information to submit application documents:

Mail supporting documents to the following address:

Northeastern University—College of Professional Studies  
Graduate Application Processing Center  
P.O. Box 8150  
Portsmouth, NH 03802

If you are **unable** to send it to a **P.O. Box**, mail supporting documents to the following address:

Northeastern University—College of Professional Studies  
101 Belvidere St., 3rd Floor  
Boston, MA 02115 USA

**It is important to include “College of Professional Studies” in the address when sending mail or requesting transcripts from previous institutions.**

#### FAX

Fax supporting documents to the following number: 617.373.8574.

#### EMAIL

Supporting documents that we recommend you submit via the Applicant Inquiry Form (<https://northeastern-network.force.com/GraduateAdmissionsFAQ/s/>):

- Unofficial transcripts
- Copy of diploma
- Statement of purpose
- Recommendation letters

#### TRANSCRIPTS

Transcripts must be mailed from the originating institution in a stamped and sealed envelope or emailed through “escript.”

#### IMPORTANT CODES

Note the following codes:

- TOEFL code: 4999
- FAFSA code: 002199

#### ADMISSIONS CONTACT

Questions? Please visit the Graduate Admissions Support Center (<https://northeastern-network.force.com/GraduateAdmissionsFAQ/s/>).

### **APPLICATION WITHDRAWAL DUE TO INACTIVITY**

An application can be incomplete for up to one year before it is automatically withdrawn due to inactivity. An applicant who would like to reactivate their application has one year to do so from the time of their application withdrawal.

If an applicant has any questions or would like to reactivate their application, call 617.373.2400, 877.668.7727, or submit an email (cpsadmissions@northeastern.edu).

### **Request to Withdraw an Application**

An applicant can request to withdraw their application for admission at any time. An applicant who would like to reactivate their application has one year to do so from the time of their application withdrawal.

To request to withdraw your application, call 617.373.2400, 877.668.7727, or submit an email (cpsadmissions@northeastern.edu).

### **Admissions Acceptance Deferral**

A student who is not able to start their studies during the academic term for which they gained acceptance must contact the Office of Admissions to request a deferral of admission. A student may request a deferral for up to one year, unless otherwise noted for specific programs. Check with the Office of Admissions for more information.

If a student does not get approved for an acceptance deferral and does not begin their studies within two academic terms of acceptance into a program, they forfeit that acceptance and must reapply to the program for a future term. It is important for the student to inform the Office of Admissions about deferral requests as this may impact the student's time limit on program completion and financial aid.

### **Conditional Admission**

Students who have not submitted required admissions documents, such as official transcripts, prior to admission must do so within 30 days of the start of the academic term. A student who has been admitted on condition to provide admissions documents will not be permitted to register for a future term.

### **Curricular Requirements**

Admitted students are required to follow the program requirements that are in effect the term for which they have been admitted or, in the case of a formal deferral, the future term to which they have deferred. Students are encouraged to review the curricular requirements at the beginning of their start term to ensure they have the most up-to-date information.

The college reserves the right to rescind an offer of acceptance if the student is no longer considered in good academic or disciplinary standing between the time of acceptance and matriculation.

## Admission Requirements for Undergraduate Degrees and Certificates

Admissions requirements include the following:

- **Online application**
- **Academic transcripts**—submit one of the following:
  - Official high school transcript
  - Official GED
  - Official associate degree transcript, stating degree conferral and date
- **Transfer credit documents**—transfer students must submit the following:
  - Academic transcripts—official U.S. transcript from each institution you previously attended and from which you are requesting transfer credit
  - Foreign transcripts—official transcripts and English translation; we recommend you submit a course-by-course evaluation of your diploma(s) and transcript(s)
  - College-level examinations—official examination
  - Military evaluation
- **Proof of English-language proficiency**—students for whom English is not their primary language must submit one of the following:
  - Official associate degree transcript from an accredited college or university in the United States, stating degree conferral and date
  - Official TOEFL or IELTS scores
  - NU Global Exam scores
  - Pearson scores
  - Duolingo scores
  - ESL Pathways

Additional information regarding English-language proficiency test score requirements may be found on the English Language Requirements webpage (<http://www.cps.neu.edu/admissions/international/english-language-proficiency.php>).

## Deferment of Enrollment Due to Military Deployment or Call to Service

When a student who has confirmed their intent to enroll in a Northeastern University degree program is to be deployed or called to active duty prior to matriculation, they may submit a request for enrollment deferment. For U.S. military cases, students must apply to the Director of Military Affiliated Enrollment and Financial Services. International students should follow the Admission Acceptance Deferral process set forth by the Admissions Office and the Office of Global Services. The respective office will notify the destination academic program of the student's intent to defer.

The enrollment deferment request shall follow established procedures that include official proof of deployment (or qualifying call to service) and estimated term of future enrollment (if known).

Under this type of deferment, the following conditions will apply:

- Any deposit for the program will be waived and any deposit payment made previously will be credited to the student's account.
- An enrollment deferment shall be posted to the students' admission record, not to exceed two years beyond the first day of the original term of enrollment.
- If the deferment due to deployment or active service continues beyond two years, the student may request further deferment; however, the university reserves the right to request that the student reapply for admission in those cases.

When the admitted student intends to enroll in the university after completion of military obligation, U.S. military-affiliated students will notify the Director of Military Affiliated Enrollment and Financial Services in writing, including the term they intend to enroll. International students should follow the procedures on the Office of Global Services website for securing the appropriate immigration documentation to join Northeastern for their intended term. The university reserves the right to delay the student's start term from their intended term due to curriculum alignment or accreditation enrollment caps.

## Transfer Credit Policy

The College of Professional Studies awards transfer credits for eligible courses completed successfully at regionally and programmatically accredited institutions. The Council for Higher Education Accreditation provides information about the organizations responsible for these two forms of accreditation. Official transcripts from all institutions should be sent directly to the College of Professional Studies Office of Admissions at the time of application.

Credits earned at institutions outside the United States are considered for transferability on a case-by-case basis. Students should submit an official English evaluation completed by an approved credential evaluator. Course descriptions and/or syllabi also should be translated into English and submitted to the College of Professional Studies Office of Admissions.

Once a new student has been accepted into a program, a major has been declared, and all official transcripts and/or exam results have been received, the College of Professional Studies Office of Registrar Operations conducts an official transfer credit evaluation within the first academic term. Students may be required to provide additional documentation for transfer credit evaluation.

The College of Professional Studies reserves the right to revise transfer credit awards due to course duplication, a student's change in program of study, or other reasons deemed necessary by the college.

Students who wish to transfer credits earned at the College of Professional Studies to another institution need to consult with that institution to determine eligibility.

For more information about transferring credit and the transfer credit award process, visit the College of Professional Studies Admissions webpage (<https://cps.northeastern.edu/admissions-aid/>).

### Undergraduate Transfer Credit

Undergraduate students who wish to make a request for transfer credits must provide an official academic transcript for credits earned at another institution and an official report of exam results for credits earned through college-level proficiency examinations.

Undergraduate transfer credit awards are granted on a case-by-case basis employing the following guidelines:

- The minimum course grade acceptable for transfer credit is C, or 2.000 on a 4.000 scale.
- Courses completed on a satisfactory/unsatisfactory (pass/fail) scale are not eligible for transfer.
- Credits earned in science and technology courses are valid for a period of seven years. Science and technology courses completed more than seven years ago may be considered for transfer at the discretion of the program director. Courses successfully completed in other subject areas are not subject to timelines.
- Transfer credits also may be earned through:
  - Prior Learning Assessment
  - College-Level Examination Program
  - The Excelsior College Examination Program (formerly Regents College)
  - DANTES Examination Program of the Educational Testing Service
  - Advanced Placement Examination Program of the College Entrance Examination Board
- Credits earned from any college within Northeastern University other than the College of Professional Studies are granted under the following guidelines:
  - Minimum grade of a C-, or 1.667 on a 4.000 scale.
  - If the undergraduate transfer student is only transferring credits earned at another Northeastern college, they complete a minimum of 24 semester hours (residency) for a bachelor's degree at the College of Professional Studies.
- Students must complete at least 50% of the total credits required for an undergraduate certificate or a bachelor's degree at the College of Professional Studies. Exceptions include the following:
  - Approved academic partnerships may transfer up to 55% of the total credits required.
  - Students on active military duty may transfer up to 75% of the total credits required.

### Prior Learning Assessment

Students may be eligible for PLA credit if they have accrued a foundation of knowledge and skills equivalent to the content of courses offered by the College of Professional Studies.

Awarded credits are incorporated into a student's degree plan as transfer credits and are subject to the university's residency requirement. PLA credit is limited to a maximum of 30 semester hours for undergraduate students. Acceptable credits for PLA review are determined from approved certificates, training, and a portfolio review of prior work experience. As part of the consideration for PLA credits, faculty will evaluate and map learning outcomes and achievement in alignment with New England Commission of Higher Education accreditation requirements.

Potential PLA credits should be considered and discussed as part of a student's transfer credits at the time of enrollment. Interested students should contact their academic advisor for more information.

## Information for Entering Students

- Academic and Student Resources (p. 141)
- Academic Calendar (p. 144)
- Campus Resources (p. 144)
- Employer Engagement and Career Design (p. 146)
- Information for International Students (p. 147)
- Information Technology Services (p. 148)
- New Admitted Students Site (p. 149)
- New Student Orientation (On-Ground and Online) (p. 149)
- Office of the University Registrar (p. 150)
- Public Safety (p. 151)
- We Care (p. 153)

## Academic and Student Resources

### Northeastern University Library

Website (<https://library.northeastern.edu>)

617.373.8778

The Northeastern University Library serves the entire Northeastern community—in Boston, Oakland, across the global university system, and online. The Library provides collections and services supporting research and teaching across disciplines. Its collections are extensive, with a large proportion available digitally. The Library's collections include nearly 1.5 million e-books; almost 500,000 print titles; more than 180,000 licensed e-journals; and more than 270,000 streaming audio and visual titles. Access to print and electronic materials is provided through Scholar OneSearch, the Library's discovery platform. The Library's Archives and Special Collections hold historical records and publications of Northeastern and unique materials preserving the history of Boston's social movements, public infrastructure, neighborhoods, and natural environments.

Services provided by the Library include both on-site (in Boston and in Oakland) and online research help, the latter including 24/7 live chat with a reference librarian; subject-specialist librarians who provide in-depth consultation and research support for each academic program at the university; and an interlibrary loan system for providing materials not readily available at Northeastern. The Library actively supports the unique needs of graduate students in research and publishing through services such as citation management workshops, research data support, and digital scholarship services.

The Snell Library building in Boston is open to all Northeastern students, faculty, and staff. Spaces in the building include areas for group work and quiet individual study, with more than 50 group study rooms with whiteboards and plug-in displays for collaborative group work. Individual study rooms are also available for graduate students. The Library supports a range of creative activities and includes studios for audio recording and video production.

F. W. Olin Library in Oakland is open to all Northeastern students, faculty, and staff, as well as Mills College and Northeastern University alumni and community members. The Library offers a collection of 200,000 volumes and other media supporting the curricular needs of the programs on the Oakland campus. Spaces in the building include areas for quiet study and group work, including reservable study rooms, a seminar room, and the student lounge. F. W. Olin Library houses special collections in the Elinor Raas Heller Rare Book Room. Oakland special collections include early printed books, contemporary fine press and artists' books, the Mills College Archive, and other archives and manuscripts.

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### School of Law Library

Website (<https://law.northeastern.edu/library/>)

617.373.3332

The School of Law Library, located on four floors in the Knowles Law Center, includes a comprehensive collection of U.S. legal materials in print and in electronic format. Of particular note is the library's collection in the areas of public interest law; international human rights law; and public health, death penalty issues, and progressive lawyering. More information can be found at the School of Law Library webpage (<https://law.northeastern.edu/library/>).

### Office of Academic Advising

617.373.2400

617.373.5545 (fax)N

[cps-adviser@northeastern.edu](mailto:cps-adviser@northeastern.edu)

Website (<https://cps.northeastern.edu/current-students/>)

The mission of the Office of Academic Advising is to provide comprehensive services to enable students to take ownership of their education and to make sound decisions and judgments that further their individual academic and professional success.

Each student accepted in a degree or certificate program has a designated career and academic coach who serves as the student's primary contact and partner at Northeastern University to work together toward the student's success by:

- Navigating curriculum/program requirements
- Planning a course load
- Choosing a major
- Determining the best path for degree completion
- Petitioning for transfer credit, course substitution, and course overloads
- Researching and locating resources that are important to the student

The Office of Academic Advising offers student enrichment opportunities throughout the year to satisfy educational, social, and networking desires/needs. For more information about the Office of Academic Advising, visit the College of Professional Studies website (<https://cps.northeastern.edu/current-students/>).

Students are encouraged to communicate regularly with their academic advisors.

### **Tutoring Services**

Website (<https://cps.northeastern.edu/current-students/tutoring-services/>)

Tutoring can benefit skilled professionals and beginning students alike. Whether you're struggling with organic chemistry, working on a long paper, or putting the finishing touches on a presentation, Northeastern University offers many opportunities for you to enhance your academic work and professional skills through free one-on-one academic support on and off campus.

### **The Writing Center**

617.373.4549

Website (<https://cssh.northeastern.edu/writingcenter/>)

The Northeastern University Writing Center is open to any member of the Northeastern community and exists to help writers of any level, from any academic discipline, become better writers.

### **Career Services**

617.373.2430

617.373.4231 (fax)

[huskycareers@northeastern.edu](mailto:huskycareers@northeastern.edu)

Website (<https://careers.northeastern.edu/>)

The Office of Employer Engagement and Career Design provides resources, guidance, and opportunities that help students and alumni with the following:

- Choose a major and explore career options that fit their unique attributes
- Make career decisions that will engage them in productive and fulfilling work
- Prepare for and conduct successful job searches
- Create meaningful and effective engagement with employers
- Contribute to meeting global and societal needs

Northeastern University's career resources do not guarantee employment nor do they refer students to prospective employers regarding job openings.

### **Disability Access Services**

617.373.2675

617.373.7800 (fax)

Website (<https://disabilityaccessservices.northeastern.edu/>)

Northeastern University and Disability Access Services (DAS) are committed to providing disability services that enable students who qualify under applicable laws such as Section 504 of the Rehabilitation Act and the Americans with Disabilities Act (ADA) Amendments Act to participate fully in the activities of the university. To receive accommodations through DAS, students must provide appropriate documentation that demonstrates a current significant limitation and the corresponding need for accommodations or services. DAS evaluates the information provided by students and their clinicians on a case-by-case basis and makes an individualized determination about requested accommodations based on an informed and interactive process. Accommodations and services are available for students with the following diagnoses, among others:

- Learning disabilities and/or ADHD
- Autism spectrum disorders
- Chronic or degenerative disorders
- Hearing loss
- Mobility impairments
- Psychiatric disorders
- Traumatic or acquired brain injury
- Vision impairments

Students should provide documentation to DAS at their earliest convenience to allow for sufficient time for review. After the documentation has been reviewed, a disability specialist will contact the student regarding appropriate next steps. Visit the DAS website (<http://www.northeastern.edu/drc/>) for additional information or contact staff at 617.373.2675.

### **University Health and Counseling Services**

617.373.2772

[UHCS@northeastern.edu](mailto:UHCS@northeastern.edu)

Website (<https://uhcs.northeastern.edu/>)

The University Health and Counseling Services team is eager to serve you. We hope that you will use our center as a resource to help stay healthy, physically and mentally, and for care when you are ill or injured, depressed, or stressed.

Find@Northeastern.edu (<https://www.northeastern.edu/uhrs/find-at-northeastern/>)

24/7 Mental Health Support

Support and resources that help you find yourself, your peace of mind, and your distinctive path.

617.373.7591

wecare@northeastern.edu (we\_care@northeastern.edu)

Website (<https://we-care.studentlife.northeastern.edu/>)

The We Care Office assists students who are experiencing unexpected challenges to maintain their academic progress. The staff works with students individually to help them understand and explore their options, which may involve explaining Northeastern University policy, providing resources and referrals, and coordinating among university offices. We Care also provides guidance to faculty and staff in identifying Northeastern resources and policies to help students succeed.

### **Center for Spirituality, Dialogue, and Service**

617.373.2728

csds@northeastern.edu

Website (<https://spirituallife.northeastern.edu/>)

The Center for Spirituality, Dialogue, and Service (<https://spirituallife.northeastern.edu/>) serves and supports the diverse spiritual, religious, and social justice commitments of all Northeastern University community members. The center is home to the Sacred Space (<https://spirituallife.northeastern.edu/?s=sacred>) (200 Ell Hall), a beautiful award-winning spiritual area for worship, private contemplation and reflection, group meetings, dialogue, yoga, meditation, service projects, and special events.

CSDS sponsors over 25 student organizations representing the world's spiritual, religious, and humanist traditions. The center builds partnerships across university departments and disciplines and with religious communities and public service agencies locally, nationally, and internationally to help students become engaged citizens, peace builders, and equipped as leaders to tackle pressing global problems.

For more information, visit the website (<https://spirituallife.northeastern.edu/>), call 617.373.2728, submit an email (csds@northeastern.edu), or visit 203 Ell Hall.

### **Office of Student Conduct and Conflict Resolution**

617.373.4390

Website (<https://osccr.sites.northeastern.edu/>)

The Office of Student Conduct and Conflict Resolution administers the Code of Student Conduct (p. 172) and the student disciplinary process. The code establishes and defines Northeastern University community expectations for standards of behavior and responsibility, as well as rights and remedies provided to all university community members. The office is also responsible for the design, development, and implementation of the university mediation program.

Programs and services provided by the Office of Student Conduct and Conflict Resolution are designed to support the academic mission of the university by enhancing each student's academic achievement and personal, ethical, and character development. These programs are intended to promote community standards of behavior; positive and productive conflict management and resolution; civility; respect for self; respect for others; and an appreciation for being a part of a diverse, flourishing community.

## Academic Calendar

The College of Professional Studies undergraduate programs are offered on a semester calendar consisting of three 15-week terms (with the option for half-term sessions offered in an accelerated format as well as a 7-week term in the summer).

For calendar details, please visit the Office of the University Registrar (<https://registrar.northeastern.edu/group/calendar/>).

## Campus Resources

### Office of the University Registrar

617.373.2300

617.373.5360 (TTY)

Website (<https://registrar.northeastern.edu/>)

The Office of the University Registrar provides an important link between the Northeastern University's academic programs and policies and the student. It administers a number of specific services including class scheduling, registration, record functions, verification of enrollment, and transcript services.

The Office of the University Registrar uses the Student Hub (<https://me.northeastern.edu>) to provide students convenient access to information and services including class schedules and registration, most recent grades, and unofficial transcripts.

### Northeastern University Bookstore

617.373.2286

Website (<https://www.bkstr.com/northeasternstore/home/>)

The bookstore operates during the entire academic year, but days and hours may vary in accordance with the university's calendar.

Purchases can be made by cash, check, American Express, MasterCard, Visa, Discover, or Husky Card.

### University Recreation

617.373.4433

Website (<https://recreation.northeastern.edu/>)

Exercise your body, mind, and spirit. The campus recreation program provides many outlets to help clear your mind and recharge your spirit. Our fitness facilities, unique among Boston-area colleges and universities, are open year-round. All programs were designed with you in mind, so whether you enjoy group fitness classes, ice hockey or street hockey, basketball, weight training, or swimming, University Recreation has something for everyone.

Full-time Northeastern students, in good standing, have access to the Marino Recreation Center, Cabot Center, and the Badger and Rosen SquashBusters Center when they are enrolled in classes and co-op or scheduled for vacation and have paid the campus recreation fee. Part-time students, in good standing, will have access during any academic term in which they are enrolled and attending classes, as long as they have requested and paid the campus recreation fee. Help us maintain a safe and secure environment. Your Northeastern photo ID card must be a current, valid, and active card that needs to be swiped upon arrival in order to enter all facilities.

### Russell J. Call Children's Center

617.373.3929

The Russell J. Call Children's Center is available to faculty, staff, and students; children from two years and nine months to five years of age are eligible to attend.

The center is licensed by the Massachusetts Department of Early Education and Care and staffed by professional teachers and co-op and work-study students.

For more information, contact the Center (<https://assets.hrm.northeastern.edu/pdfs/benefits/NU-Childrens-Center-Brochure.pdf>).

### Parking

617.373.2366

Parking spaces in the university lots and garages are filled on a first-come, first-served basis. To park in a university lot or garage, students must have a valid parking permit displayed on their vehicles. A parking permit does not guarantee a parking space.

New students may purchase a day parking permit. Only eligible students will receive a permit. To be eligible, students must be registered for a class or on co-op. The cost of the permit will be charged to the student's tuition account.

Overnight parking permits are limited, and preference is given to those students on co-op or clinical internships. Upperclass students in classes may be denied overnight parking due to limited availability.

Applications for term and overnight parking permits are available online (<https://masparc.com/products/>).

To park in a handicap space, individuals must purchase a parking decal and display a state-issued handicap license plate, placard, or hangtag. Handicap parking spaces are located throughout campus.

Operators of vehicles driven or parked on university property are responsible for knowing and complying with university driving and parking regulations.

Refer to the parking website for more information, or contact University Police at 617.373.2121.

### **John A. and Marcia E. Curry Student Center**

617.373.2663

Website (<https://curry.sites.northeastern.edu/>)

This campus "living room" serves as a hub of student activity. It is the crossroads of community life at Northeastern, offering cultural, social, and recreational programs and services.

The center offers ATM machines, an art gallery, the afterHOURS late-night club, food court and cafeteria, game room, lounge space, meeting rooms, student organization offices, TTY machines, and WRBB-FM.

Student center facilities may be reserved by recognized student organizations and university departments. The university reserves the right to limit the use of its facilities when the general public is involved.

## Employer Engagement and Career Design

Website (<https://careers.northeastern.edu/>)

103 Stearns Center

617.373.2430

[huskycareers@northeastern.edu](mailto:huskycareers@northeastern.edu) ([huskycareers@northeastern.edu](mailto:huskycareers@northeastern.edu))

Employer Engagement and Career Design serves a diverse and sustainable global network of learners, alumni, and employers, forming a powerful ecosystem that nurtures lifelong career design and partnerships by enabling learners to:

- Choose a major and explore career options that fit an individual's unique attributes
- Take advantage of experiential learning opportunities
- Make career decisions that will engage students and alumni in productive and fulfilling work
- Prepare for and conduct successful job searches
- Create meaningful and effective engagement with employers
- Contribute to meeting global and societal needs

We collaborate closely with the co-op community in all colleges and campuses across the global university while offering a dynamic framework of career design as lifelong learning with distinctive advising and programs to support learners at all stages of their journey. We are committed to supporting all learners and employer partners in eliminating biases and inequitable systems that stand in the way of achieving their goals and fostering an inclusive and just society.

## Information for International Students

### Office of Global Services

Website (<https://international.northeastern.edu/ogs/>)  
617.373.2310

The Office of Global Services provides immigration advice and support services to over 20,000 international students and scholars enrolled throughout our global university system.

OGS enhances the educational experience of international students and scholars at Northeastern University by cultivating a supportive and inclusive community that fosters academic success and promotes personal growth. Through personalized comprehensive advising and dynamic programming, we empower students and scholars with understanding the regulatory complexities of maintaining their student/scholar status and connect them to resources to successfully navigate, adapt to, and excel in their new academic and cultural environments.

OGS provides stability in an ever-evolving regulatory climate, and we work collaboratively with campus partners toward positive outcomes for students and scholars within this framework. OGS advocates for international student and scholar interests and needs, not only within the larger university community but also at the local, regional, and national levels throughout our campus network.

OGS provides **immigration advising services** to assist international students in understanding the benefits and restrictions of being an international student, as governed by the federal immigration regulations set forth by the country of the student's study location within the Northeastern global university system. OGS advises students on the complexities of immigration compliance and interfaces with various government agencies. OGS is also responsible for monitoring student academic progress and maintaining institutional compliance through mandatory governmental reporting.

During **international student orientation**, international students will receive an overview of the immigration compliance requirements along with information and resources to support academic success, student life, campus safety, and cultural adjustment. OGS serves as a home away from home for all international students and offers a wide array of **programs and services** to assist international students with their cultural adjustment, academic success, and professional growth.

During every required academic term, international students must maintain **full-time status and appropriate on-ground presence** at Northeastern to comply with federal immigration regulations. Timely registration for full-time, on-ground courses is especially important so that international students may remain in compliance with Northeastern's governmental reporting requirements. For study permit holders in Canada, full-time registration is required to maintain work and postgraduation benefits. For F-1/J-1 students in the United States, full-time status and appropriate on-ground presence is required to maintain eligibility for all associated benefits of F-1/J-1 status. For those on student visas in the United Kingdom, students must adhere to the conditions of their student visa and fully comply with Northeastern's Academic Engagement Monitoring Policy.

Because understanding federal regulations is complex and often nuanced, international students should consult with OGS if they have questions about their individual status.

#### **OGS—UNITED STATES ([HTTPS://INTERNATIONAL.NORTHEASTERN.EDU/OGS/](https://international.northeastern.edu/ogs/))**

Information for international students and scholars attending Northeastern in the United States including I-20 (F-1) or DS-2019 (J-1) issuance, visa processing, general guidelines for maintaining status, postgraduation benefits, orientation, events and programs, and support services. F-1 and J-1 students are encouraged to regularly review the guidelines on maintaining status (<https://international.northeastern.edu/ogs/current-students/understanding-visa-requirements/guidelines-on-maintaining-status/>).

#### **OGS—CANADA ([HTTPS://INTERNATIONAL.NORTHEASTERN.EDU/OGS/STUDENT-SUPPORT/GLOBAL-CAMPUSES/CANADA/](https://international.northeastern.edu/ogs/student-support/global-campuses/canada/))**

Information for international students attending the Northeastern program in Canada including study permit compliance and extension, work eligibility, co-op work permit application, Post-Graduation Work Permit application, general guidelines, and support services.

#### **OGS—UNITED KINGDOM ([HTTPS://WWW.NULONDON.AC.UK/ADMISSIONS/VISAS/](https://www.nulondon.ac.uk/admissions/visas/))**

Information for international students attending the Northeastern program in the United Kingdom including information about Certificate of Acceptance for Studies issuance, UK student visa application processes, enrollment requirements, attendance guidelines, work regulations, poststudy work programs, and other important information regarding study requirements.

### Housing

Students at Northeastern University College of Professional Studies are not eligible for on-campus housing at Northeastern. There are, however, a number of housing resources ([https://offcampus.sites.northeastern.edu/#\\_ga=27530702616185382701655137444-17388489651533905991](https://offcampus.sites.northeastern.edu/#_ga=27530702616185382701655137444-17388489651533905991)) students may consult if seeking off-campus housing.

## Information Technology Services

IT Services is Northeastern University's central group that provides technology services, solutions, and support to all Northeastern students. Visit the **Connect To Tech guide** (<https://connect-to-tech.northeastern.edu/students/>) for information and key technology resources that are particularly helpful to students, including:

- Northeastern accounts
- Access to email
- Laptop recommendations and discounts
- Canvas learning management system
- Software such as Office 365 and Adobe Creative Cloud
- Frequently used websites and mobile apps

### Technology Support and IT Service Desk

Technology support is available 24/7 online or by phone and email. Walk-up support is available at the Tech Bar on the Boston and Oakland campuses. **G** ([https://service.northeastern.edu/tech/?id=its\\_contact\\_us](https://service.northeastern.edu/tech/?id=its_contact_us)) **et IT Support >**

[service.northeastern.edu/tech](https://service.northeastern.edu/tech) (<https://service.northeastern.edu/tech/>)

617.373.HELP [4357]

[help@northeastern.edu](mailto:help@northeastern.edu)

Visit the **Tech Service Portal** (<https://service.northeastern.edu/tech/>) to search for how-tos and FAQs, borrow a laptop or other equipment, start a live chat, and search other resources.

Occasionally, interruptions to university systems, services, and tools can happen—when they do, get updates about them through Northeastern's **IT status page** (<https://northeastern.statuspage.io/>).

## New Admitted Students Site

In addition to participating in New Student Orientation, students are strongly encouraged to review the New Admitted Students (<https://cps.northeastern.edu/current-students/orientation/>) site provided by the Office of Academic Advising.

This is a tool and resource intended to help new students prepare for their first term of enrollment, as well as provide information that students can reference throughout their time at Northeastern University and beyond. The site is organized with checklists students may use during different points in their academic career.

## New Student Orientation (On-Ground and Online)

New students taking courses on-ground receive an invitation to the on-ground orientation, which typically takes place in the week before the term begins. The purpose of New Student Orientation is to provide information and tools for each student's success from the point of program entry to degree completion. Some parts of the orientation may be virtual.

Each regional campus has their own on-ground orientation.

All new on-campus students are expected to attend the on-ground orientation. If students cannot attend the on-ground orientation, they should thoroughly review the New Admitted Students (<https://cps.northeastern.edu/current-students/orientation/>) site and any virtual/recorded parts of the orientation.

Online students should thoroughly review the New Admitted Students (<https://cps.northeastern.edu/current-students/orientation/>) site, as well as the Online Orientation Module ([https://rise.articulate.com/share/V3mBBz5BO1T4O\\_RfYWT-0c-vNI958kUi/#/](https://rise.articulate.com/share/V3mBBz5BO1T4O_RfYWT-0c-vNI958kUi/#/)).

International students are also expected to attend a separate orientation with the Office of Global Services (<https://international.northeastern.edu/ogs/>).

## Office of the University Registrar

The Office of the University Registrar provides an important link between the university's academic programs and policies and the student. It administers a number of specific services, including class scheduling, registration, record functions, verification of enrollment, reporting, and transcript services.

The Office of the University Registrar utilizes the Student Hub (<https://me.northeastern.edu/>) to provide students convenient access to information and services, including class schedules and registration, most recent grades, unofficial transcripts, and transcript and enrollment verification requests.

Office of the University Registrar website (<https://registrar.northeastern.edu/>)

registrar@northeastern.edu

617.373.2300

617.373.5351 (fax)

### **Maintenance of Student Records**

The Office of the University Registrar is responsible for ensuring appropriate maintenance and safekeeping of student records. The transcript, which is stored electronically and maintained indefinitely, is the holistic record of student attendance and degree progress. In the event that the university discontinues operations, the archive of student records would be maintained by:

Massachusetts Department of Higher Education

One Ashburton Place

Room 1401

Boston, MA 02108

## Public Safety

### Northeastern University Police Department

100 Columbus Place (Boston Administrative Offices)  
617.373.3333 (EMERGENCY—police, fire, medical)  
617.373.3934 (TTY emergency or nonemergency)  
617.373.2121 (nonemergency regular business)  
Emergency or Nonemergency for the Deaf and Hearing Impaired: Dial 711

Website (<https://nupd.northeastern.edu/>)

*Public Safety Division Administrative Offices*  
617.373.2696

*Personal Safety*  
617.373.2121

The Public Safety Division is committed to working with Northeastern University faculty, students, staff, and neighbors to build relationships and keep our campus thriving. Our work extends far beyond Boston, as we support learners in their academic and experiential endeavors around the world. The Public Safety Division is comprised of three sections: Police Department, Emergency Management, and International Safety.

The Northeastern University Police Department (<https://nupd.northeastern.edu/>) is a full-service and accredited police agency that comprises patrol and investigative divisions providing 24-hour service. NUPD has developed robust crime-detection and prevention strategies centered on technology and campus community engagement. Our well-trained officers are ready and willing to assist all members of our community.

A personal safety escort (<https://nupd.northeastern.edu/our-services/safety-escort-services/>) can be provided from one Boston on-campus location to another, any time of day, whenever personal safety is a concern. You'll need to provide your name, Northeastern ID number, and location. Safety escorts usually arrive in 10 to 15 minutes. A special, nighttime off-campus escort service, called the RedEye, runs from dusk to dawn to transport students to their residence within two miles from the center of the Boston campus. Every night from 5 p.m. until 6 a.m., the RedEye van will pick students up at Egan Access Road, behind Snell Library. In order to use this escort, you must book a ride in advance using the RedEye app, or you can book a ride at the RedEye dispatch center located at the Northeast Security office in the Ruggles Substation.

SafeZone (<https://nupd.northeastern.edu/safezone/>) is a mobile safety app that is unique to Northeastern. SafeZone is a smartphone app that any student or staff member can download and use for free. This app will connect you directly to the NUPD should you need our assistance or emergency support while you are on campus.

Fire egress drills in residence halls are held each semester to familiarize students with the alarm system and the evacuation routes. All building occupants must participate when a drill is held. For tips on fire safety, pick up a fire safety brochure or visit the NUPD website.

NUPD encourages you to familiarize yourself with all of the services provided by NUPD and to utilize the services and safety-related tips provided. If you see something that does not look or feel right, NUPD encourages you to say something by contacting NUPD at 617.373.2121 or Oakland Department of Public Safety at 510.430.3333 or utilizing the SafeZone app.

#### **LOST AND FOUND ([HTTPS://NUPD.NORTHEASTERN.EDU/OUR-SERVICES/LOST-AND-FOUND/](https://nupd.northeastern.edu/our-services/lost-and-found/))**

If you have lost an item on the Boston campus, call 617.373.3913. If your item has been turned in, we will contact you by telephone or email. If you have found an item of value on campus, return it to our headquarters located at 100 Columbus Place. If you suspect the item has been stolen, call the NUPD at 617.373.2121 to report the theft.

#### **UNIVERSITY EMERGENCY INFORMATION ([HTTPS://WWW.NORTHEASTERN.EDU/EMERGENCY-INFORMATION/](https://www.northeastern.edu/emergency-information/))**

617.373.2000 (snow emergencies)  
617.373.3333 (police, medical, or fire emergencies)

Northeastern is committed to providing members of its community with a safe and secure place in which to live, work, and study.

The university is prepared to respond to emergencies and urgent situations that require immediate action. A trained team of police officers, EMTs, health and counseling experts, student affairs and residential life staff, and other professionals form a coordinated group that is able to manage a wide range of potential situations.

NU Alert, emergency broadcast communication messages, are sent to the email addresses and telephone numbers students, faculty, and staff have provided the university. For more information on NU Alert and Emergency Planning, visit the NUPD website (<https://nupd.northeastern.edu/safety/emergency-planning/>).

**Oakland Department of Public Safety Information**

Website (<https://oakland.northeastern.edu/student-resources/campus-safety/>)

Department of Public Safety, OAKLAND CPM, Room 113  
Oaklandsafety@northeastern.edu

Campus Emergency  
510.430.3333

Safety and Transportation  
510.430.5555

## We Care

617.373.7591

wecare@northeastern.edu (we\_care@northeastern.edu)

Website (<https://we-care.studentlife.northeastern.edu/>)

The We Care Office assists students who are experiencing unexpected challenges to maintain their academic progress. The staff works with students individually to help them understand and explore their options, which may involve explaining Northeastern University policy, providing resources and referrals, and coordinating among university offices. We Care also provides guidance to faculty and staff in identifying Northeastern resources and policies to help students succeed.

## Financial Information

Student Financial Services is available to assist you in developing a plan for financing a Northeastern University education. To learn more, visit the Student Financial Services website (<https://studentfinance.northeastern.edu/>).

- Contact Student Financial Services (SFS) (p. 155)
- Tuition and Fees (p. 156)
- Billing and Tuition Adjustments (p. 157)
- Payment (p. 160)
- Financial Aid (p. 161)
- Northeastern University Student Health Plan (NUSHP) (p. 163)

## Contact Student Financial Services (SFS)

### Contacting Student Financial Services

Student Financial Services assists students, families, and supports through a range of self-service tools, in-person assistance, and remote services. Connect with our team to access the resources and guidance needed to navigate the financial aspects of your education with confidence.

#### SELF-SERVICE RESOURCES

Many SFS needs can be addressed through our convenient self-service tools, available 24/7 to our global community.

#### SFS SERVICE PORTAL

Students and families can find answers to common questions and access a wide range of services through the SFS Service Portal. This portal offers a comprehensive FAQ knowledge base and convenient online forms to help manage needs related to financial aid and student accounts. Services include:

- Requesting a loan adjustment or cancellation
- Reducing or canceling federal work-study funds
- Reporting an outside scholarship
- Submitting outside form requests
- And much more

Students are encouraged to log in utilizing assigned Northeastern University credentials to receive faster service.

Visit the SFS Service Portal to get started quickly and easily.

#### Other Contact Methods

For more ways to connect with SFS, including phone, fax, walk-in availability, and office hours, please visit the Contact Us page on the Northeastern website.

#### SFS INQUIRY FORM

If you need additional support beyond our self-service options, the Student Financial Services Inquiry form is the most efficient way to contact our team. Once your form is submitted, a case number will be assigned to your inquiry. This case number allows you to:

- Track the progress of your request
- Reference your inquiry in follow-up communications
- Ensure faster, more accurate assistance from our staff

Please provide as much detail as possible when submitting your form to help us resolve your issue efficiently.

#### NUSHP SUPPORT

For inquiries related to the Northeastern University Student Health Plan, please contact NUSHP directly. The NUSHP team is best equipped to assist with all health-plan-related questions.

## Tuition and Fees

### Understanding Your Costs

For students interested in pursuing financial assistance or educational loans, additional educational costs, known as Cost of Attendance components, can be included in the calculation of aid and loan eligibility. Components may include food, housing, books, course materials, supplies, equipment, transportation, personal expenses, and the cost of obtaining a first professional licensure. You can find comprehensive details at Student Financial Services (<https://studentfinance.northeastern.edu/>). Please keep in mind that COA components can vary significantly depending on academic program, enrollment intensity, and individual circumstances.

Your total tuition due for the semester is dependent upon the total number of credit hours in which you are enrolled. Course tuition is assessed just prior to the start of each class. Fees typically are assessed each semester.

To calculate the total tuition for an individual class, you would multiply the total number of credit hours for the course by the cost per credit hour.

Please note the different price structure for different types of courses, e.g., lecture vs. lab.

### College of Professional Studies Undergraduate Tuition Rates (2025-2026)

These tuition rates are for the 2025-2026 academic year, which begins with the fall 2025 semester. Tuition rates and fees are subject to revision at any time.

Course Type	Tuition per Credit Hour
Undergraduate CPS course	\$560 USD <sup>1</sup>
Lab course (science lab or writing lab)	\$808 USD

<sup>1</sup> **Military Tuition Rate:** Undergraduate students who are enrolled in a bachelor's completion program through the College of Professional Studies and are actively serving in the U.S. military, or the current spouse of an active service member, will be eligible for a special military tuition rate of \$259 per semester hour. Students receiving the military tuition rate are required to recertify their status as actively serving in the U.S. military (or their spousal eligibility) on a yearly basis. Students who fail to complete the yearly recertification process by the end of the add/drop period of the fall semester will be assessed the standard CPS undergraduate per-credit tuition rate. The full policy and eligibility requirements can be found at the university's support site for military-affiliated students (<https://military.northeastern.edu/funding/>).

### College of Professional Studies Undergraduate Student Fees (2025-2026)

For a complete list of fee descriptions, please visit Student Financial Services (<https://studentfinance.northeastern.edu/billing-payments/tuition-and-fees/fee-descriptions/>).

Item	Fee
International Student Fee	\$450 USD (one time)
Undergraduate Student Center Fee (Boston campus only)	\$9 USD (per term)
Undergraduate Student Recreation Fee (Boston campus only)	\$30 USD (per term)

## Billing and Tuition Adjustments

Our team is committed to helping students and families understand the student account and associated billing statements, important dates and deadlines, payment options, and overall financial responsibilities associated with a Northeastern University education.

### Billing Policy

Tuition bills are only generated electronically each semester and are available via the Student Hub. Paper bills are not generated. Balances are due prior to the start of the term. For additional information regarding the e-bill, please visit the Billing & Payments Frequently Asked Questions webpage.

Students must authorize parent or guardian access to view billing information and make payment via the Family Portal. For more information, visit the Northeastern Accounts website.

Discrepancies in your bill should be addressed in writing via the Student Financial Services Inquiry form. Include your name, Northeastern ID, Northeastern email address, dollar amount in question, date of invoice, and any other relevant information.

Responses will be sent to the student's Northeastern email address. If there is a discrepancy in your bill, pay the undisputed part of the bill to avoid responsibility for any late fees or financial holds.

### Student Financial Responsibility Agreement

As compelled by federal law, all students who enroll in classes at Northeastern are required to complete and accept the Student Financial Responsibility Agreement, which acknowledges their obligations and understanding of the financial policies of the university. This will be available for completion after July 1 each academic year. The SFRA informs students of the financial responsibilities associated with enrolling for classes and explains the potential consequences that may result if a student fails to meet those obligations. This agreement must be completed once per academic year and is located on the Student Hub. Failure to complete the SFRA will result in a hold that prevents registration.

### Past-Due and Delinquent Balances

When a student fails to make payment on a balance owed, the university may initiate a series of progressively severe actions, including but not limited to:

- Assessment of late fees
- Placement of a financial hold preventing:
  - Course registration or schedule changes
  - Participation in global study programs
  - Release of diplomas
- Initiation of collections activity, including referral to third-party collection agencies
- Collection fees
- Involuntary withdrawal from the university

Students withdrawn for nonpayment remain financially liable for all outstanding tuition and fees. In addition, the student is responsible for all reasonable collection costs and any legal fees incurred by the university during the collection process.

### International Students

For students in F-1 or J-1 visa status, failure to resolve delinquent balances in a timely manner may negatively impact immigration status, potentially affecting eligibility to remain in or reenter the United States. Students who face status issues due to failure to resolve delinquent balances should contact the Office of Global Services.

### Late Fee Policy

Northeastern has implemented a policy regarding late fees. If the balance on a student's account remains unpaid, 30 days after the initial bill due date the university will impose a late fee of \$150 on the student's account. If the student's account balance remains unpaid after the initial late fee is assessed, the university will impose an additional 1% late charge once a month, until the balance is paid. If delinquency continues to a subsequent

term, the late fee assessment cycle will start again. There will be an initial late fee, in the amount of \$150, then an additional 1% late charge once a month until the balance is paid.

If a student or payer wishes to dispute a late fee assessment, they may review and submit the Late Fee Removal Request form.

## Collection Partners

As outlined in the SFRA, student account balances that remain unpaid will be placed initially with ECSI, Northeastern's precollections partner. If a student account balance remains unpaid, the past-due student account balance will then be placed with a collections agency (Reliant or Radius). Information about Northeastern's collections partners can be found [here](#).

## Tuition Adjustments for Dropping a Course

If a student drops one or more courses, they are eligible for a full reversal of the course tuition as long as the course(s) were dropped before the course drop deadline. Once the deadline to drop a course without a W grade passes, the student is responsible for 100% of tuition and associated charges—no partial refunds will be provided. Refer to the academic calendar for course registration dates. Please see the Financial Aid page (p. 161) for information on how financial aid will be impacted for withdrawing from or dropping a course.

Credit balances will be refunded to the student unless otherwise directed by the student or the bill payer. Note the following exceptions:

- Payment plans, Parent PLUS Loans, and supplemental loans: Credit balances created from Parent PLUS Loans, supplemental loans, or overpayment to the monthly payment plan will be refunded to the bill payer on record unless a completed Refund Authorization form, stating that funds may be released directly to the student, is received from that borrower. Please note that anticipated credits are funds that have not been received by the university and, therefore, cannot be refunded.
- International payments: Credit balances created from an international payment must be returned to the originating bank by the payment method used.

## Tuition Adjustments for Official University Withdrawal

If a student submits an official withdrawal from the university, they may be eligible for a tuition adjustment based on the official withdrawal date recorded. Note that nonattendance does not constitute official withdrawal.

Tuition adjustments vary according to the duration of the course.

Please also see the Financial Aid (p. 161) page for information on how aid is impacted by withdrawal.

Information on the university's Emergency Leave of Absence policy is located in the College of Professional Studies Catalog in the "Academic Policies and Procedures" section.

## Refund Schedule - Semester Calendar Programs

	Full Term	Half Term	Thirds	First Semester JD Students
Before Term	100%	100%	100%	80%
Week 1	100%	100%	0%	60%
Week 2	100%	0%	0%	40%
Week 3	0%	0%	0%	20%
Week 4	0%	0%	0%	0%

## Refund Schedule - Quarter Calendar Programs

Before Term	100%
12-week quarters:	
Week 1	100%
Week 2	100%
Week 3 and thereafter	0%
6- and 8-week quarters:	
Week 1	100%
Week 2	100%
Week 3 and thereafter	0%
4-week quarters:	
Week 1	100%
Week 2 and thereafter	0%
1-week or less quarters:	

Week 1	100% (first day only)
Week 2 and thereafter	0%

### **STATE-SPECIFIC POLICIES**

To comply with local laws regarding student refunds, Northeastern maintains state-specific refund policies. Additional information is available on the Student Financial Services website.

### **Tuition Insurance**

Given the substantial financial commitment that students and their families must make to pay for a Northeastern education, Student Financial Services offers options for tuition insurance. For more information, visit the Student Financial Services website.

### **Tax Information**

Northeastern provides certain annual tax forms to eligible students. For more information, visit the Student Financial Services website.

## Payment

Northeastern University is committed to assisting students in developing a plan for financing their Northeastern education. Through a variety of options—including federal financial aid, Northeastern's monthly payment plan, supplemental loans, and your own resources—a plan can be designed that will make your education costs affordable.

### Student Financial Responsibility Agreement

As compelled by federal law, all students who enroll in classes at Northeastern are required to complete and accept the Student Financial Responsibility Agreement, which acknowledges their obligations and understanding of the financial policies of the university. This will be available for completion after July 1 each academic year. The SFRA informs students of the financial responsibilities associated with enrolling for classes and explains the potential consequences that may result if a student fails to meet those obligations. This agreement must be completed once per academic year and is located on the Student Hub. Failure to complete the SFRA will result in a hold that prevents registration.

### Payment Options

Northeastern accepts multiple payment methods. Payments will be accepted for billed charges only. Northeastern is not able to process payments for more than the balance due on the student's account.

Accepted methods of payment include:

- Electronic check and credit card
- International payments via payment partners
- 529 payments
- Other payment options including external scholarships, tuition paid by employers or other third parties, tuition reimbursement, and tuition insurance

For additional information regarding payment options, visit the Student Financial Services website.

For information on payment timelines, late payments, and adjustments to tuition, please see the College of Professional Studies Billing and Tuition Adjustments page. (p. 157)

### Financing Options

#### NORTHEASTERN'S MONTHLY PAYMENT PLAN

Northeastern offers a monthly payment plan, which allows students and families to divide their educational costs each semester into smaller, more manageable installments. In using this plan, it can reduce your need to borrow, thereby reducing the overall cost of education. The monthly payment plan can be combined with awarded financial aid as well as other payment and financing options. Multiple people can set up payment plans for the same student.

#### STUDENT AND PARENT LOANS

There are a number of educational loan programs available to assist eligible students and families in covering expenses over and above any financial aid that may be awarded from Student Financial Services. Most private lenders have credit and income requirements that students and/or parents must meet before being approved for these programs. When researching the loan and lender that best meet your needs, make sure you take into consideration the interest rate; the quality of customer service; as well as any origination, disbursement, and/or repayment fees.

### Account Credit Balance Refunds

The university automatically issues refunds for eligible students whose account reflects a credit balance.

If a credit card has been used to pay any portion of the amount due, the refund will be made first to that credit card. If the credit balance on the account exceeds the amount that was paid via credit card, these additional funds will be refunded by check or direct deposit.

If the credit balance in the student's account resulted from a Federal Direct Parent PLUS Loan, the funds will be automatically refunded to the borrower. Any additional credit not from this loan will be refunded to the student.

For additional information regarding student refunds, including Frequently Asked Questions, visit the Student Financial Services website.

## Financial Aid

Northeastern University is committed to helping students make their higher education goals a reality. Our team provides the resources, support, and expert guidance needed to navigate the financial aid application process, stay on top of key dates and deadlines, and understand the factors that influence aid eligibility.

### Financial Aid Eligibility

Northeastern awards need-based federal financial aid for eligible students. In order to be federally eligible, CPS undergraduate students must meet the following criteria:

- Be a U.S. citizen or eligible noncitizen
- Be matriculated in a degree-granting program
- Have received a high school diploma or GED
- Not be in default from previous student loans
- Maintain satisfactory academic progress

Additionally, to be eligible for federal financial aid you must be enrolled in at least 6 credits per term, unless you are on a co-op, clinical rotation, residency, or are enrolled in a full-time or part-time stand-alone course. Students enrolled less than full time may also see changes to their state aid eligibility.

While international students are not eligible for federal aid, other financing options are available. Please visit the Student Financial Services website to learn more about the resources available to international students.

### How to Apply

To apply for financial aid, first-year and transfer students must submit the Free Application for Federal Student Aid. Returning students must submit the FAFSA each academic year.

Students are encouraged to submit their financial aid application materials by the priority filing deadline date to ensure that they are considered for all available financial aid programs for which they qualify. To view the priority filing deadline dates and learn more about the financial aid application process, visit the Student Financial Services website.

The timeline for receiving an award after applying for aid can vary, and students may need to respond to additional document requests. For more information on awarding timelines, see the Student Financial Services website.

### Satisfactory Academic Progress

As a condition for continuing to receive federal and institutional financial aid, students must maintain satisfactory academic progress. This includes maintaining a minimum grade-point average and making progress toward degree requirements by successfully completing attempted credits.

#### QUALITATIVE

Student GPAs are reviewed annually. Freshmen students must have at least a 2.000 GPA by the end of their first academic year to retain financial aid eligibility.

#### QUANTITATIVE

Students must also meet certain quantitative requirements. Completed credits are reviewed as a percentage of attempted credits after each academic year. Students must earn at least 67% of their cumulative attempted credits to maintain SAP.

Additionally, all undergraduate students must complete their programs within a maximum time frame of 150% of their published program length. For example, in a 120-credit program, students may not attempt more than 180 credits. At the point where it becomes mathematically impossible to complete the program within 150% of the published program length, students will become immediately ineligible for financial aid.

#### APPEALS

Students who have lost their eligibility for financial aid due to failure to meet qualitative or quantitative SAP standards have the right to appeal for an additional probationary term of financial aid.

For additional information regarding SAP and the appeals process, visit the Student Financial Services website.

## **Change in Enrollment Status**

Students must notify Student Financial Services about any change in planned period of enrollment, whether due to withdrawal from a class, a leave of absence, a change in co-op or in class, an approved reduction in course load, or withdrawal from the university. Changes in enrollment may impact types and amounts of financial aid offered by Northeastern.

It is highly recommended, whenever possible, that students discuss the impact of such changes with a Student Financial Services representative before making them.

For more information on how students are billed for classes taken during co-op or less than full-time enrollment, please see CPS Undergraduate Billing and Tuition Adjustments.

## **Outside Sources of Aid**

Students must notify Student Financial Services of any external aid received, such as scholarships from outside organizations. This will prompt a review, and financial aid may be recalculated based on federal, state, and institutional requirements. For further information on reporting outside aid, please visit the Student Financial Services website.

## **Return of Title IV Aid**

Northeastern is required by federal statute to recalculate federal financial aid eligibility for students who withdraw, drop out, are dismissed, or take a leave of absence prior to completing 60% of a term. Recalculation is based on the percentage of earned aid using the Federal Return of Title IV funds formula. Federal regulations require students to obtain at least an A, B, C, D, S, or F in at least one course for the term; students who receive all unsuccessful grades for a term (NE,#W,#I,#U) will be considered unofficially withdrawn from the term. For unofficial withdrawals, the withdrawal date used for aid recalculation is the midpoint of the term.

For information on how tuition may be adjusted for withdrawals, please see CPS Undergraduate Billing and Tuition Adjustments.

## **Verification**

If a student is selected for verification, Student Financial Services may be required to collect additional financial documents, including tax returns and other financial documents, to verify the information provided on the FAFSA. In some cases, verification may result in changes to financial aid. For incoming students, verification must be completed before aid can disburse. For returning students, verification must be completed before aid can be awarded and disbursed.

For more information on this process, visit the Student Financial Services website.

## **Appeals for Special and Unusual Circumstances**

When students or their families experience changes in their financial circumstances or face unique challenges, the information reported on the FAFSA may not reflect their current situation. CPS undergraduate students may appeal to have their federal aid eligibility recalculated if the student believes their current award does not accurately reflect their financial situation. All special and unique circumstances are reviewed on a case-by-case basis, require supporting documentation, and may not always result in additional financial aid. For additional information regarding changes in financial circumstances, please refer to the Student Financial Services website.

## **VA Education Benefits**

In accordance with Title 38 USC 3679 (e), covered individuals utilizing Chapter 31 or Chapter 33 education benefits at Northeastern University will not have any penalty imposed on their account nor will they be required to take out additional funding due to pending or late payments from the Department of Veterans Affairs as long as the Dolce Center for the Advancement of Veterans and Servicemembers has a current Certificate of Eligibility or VRE Authorization on file AND a Request for VA Benefit Certification is submitted through the Student Hub (<https://me.northeastern.edu>) portal.

COEs must be submitted before the start of the student's first term but do not need to be resubmitted unless entitlement information changes. Students are also required to complete the Request for VA Benefit Certification form through the Student Hub (<https://me.northeastern.edu>) portal before the start of each term they wish to use VA benefits. Students may have a hold placed on the account if there is an outstanding balance after payment from the VA is received by Northeastern.

## Northeastern University Student Health Plan (NUSHP)

### General Information

Since September 1989, Massachusetts law (M.G.L. c.15A, § 18) has required every full-time and part-time student enrolled in a certificate, diploma, or degree-granting program in a Massachusetts institution of higher learning to participate in a Student Health Plan or in a health benefit plan with comparable coverage.

The Northeastern University Student Health Plan defines a full-time student as having full-time student status and enrolled in any amount of credits of a full-time curriculum.

NUSHP defines a part-time student as having part-time student status and enrolled in at least 75% of credits of the full-time curriculum (College of Professional Studies undergraduate students—9 credits, CPS graduate students—6 credits).

The health fee is assessed each term on a student's account based on these definitions unless the student has previously waived the health plan fee in the current academic year. Once enrolled, the student will remain enrolled for the entire plan year, ending August 31.

Students on co-op or on study abroad are considered active students and will be enrolled in and billed for NUSHP each year.

Students enrolled in pre-matriculation and online programs are not eligible for NUSHP.

### Health Insurance Waiver

Eligible students are automatically enrolled in NUSHP each academic year and may waive NUSHP via the Waiver Portal (<https://go.gallagherstudent.com/Universities/Northeastern%20University/Home/>) after they have been billed for NUSHP. In addition, to be eligible to waive, comparable coverage must be effective from the beginning of the term the student meets Student Health Program requirements.

Students with comparable, ACA-compliant, domestic health coverage, may choose to waive NUSHP by completing the waiver request. A waiver request will be evaluated to ensure compliance. An email will be sent to the student if the waiver is approved, denied, or needs additional information to be completed. If a waiver is requested and approved, the student will be accepting responsibility for all medical expenses incurred, and neither Northeastern nor its Student Health Plan will be responsible for these expenses.

Visit the NUSHP website (<https://studenthealthplan.northeastern.edu/>) for more waiver information and deadlines.

## Academic Policies and Procedures

### Universitywide Academic Policies and Procedures

- Academic Integrity Policy (p. 165)
- Academic Consequences for Violating the University Academic Integrity Policy (p. 168)
- Accommodations for Students with Disabilities (p. 169)
- Attendance Requirements (p. 170)
- Campus Transfer and Campus Location Change (p. 171)
- Clearing an Academic Deficiency (p. 171)
- Code of Student Conduct (p. 172)
- Course Credit Guidelines (p. 188)
- Course Numbering System (p. 189)
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- Course Withdrawal (p. 190)
- Grade Change Policy (p. 190)
- Grade Table and GPA (p. 191)
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- Leaves of Absence and University Withdrawal (p. 196)
- Personal Information (p. 199)
- Requesting and Clearing An Incomplete Grade (p. 199)
- Retaking Courses (p. 199)
- Student Bill of Academic Rights and Responsibilities (p. 200)
- Student Records Privacy (p. 203)
- Student Responsibility Statement (p. 205)
- Student Right-to-Know Act (p. 205)
- Student Time Status (p. 206)
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### CPS Undergraduate Academic Policies and Procedures

- Academic Appeals Policies and Procedures (p. 209)
- Academic Honors (p. 211)
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- Completing Program Requirements (p. 215)
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- Degrees, Majors, and Minors (p. 218)
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- Student Evaluation of Courses (p. 227)

## Academic Integrity Policy

A commitment to the principles of academic integrity is essential to the mission of Northeastern University. The promotion of independent and original scholarship fosters an environment where students derive the most from their educational experience and their pursuit of knowledge. Academic dishonesty violates the most fundamental values of an intellectual community and undermines the achievements of the entire university.

As members of the academic community, students must become familiar with their rights and responsibilities. In each course, they are responsible for knowing the requirements and restrictions regarding research and writing, examinations of whatever kind, collaborative work, the use of study aids, the appropriateness of assistance, and other issues. Students are responsible for learning the conventions of documentation and acknowledgment of sources in their fields. Northeastern expects students to complete all examinations, tests, papers, creative projects, and assignments of any kind according to the highest ethical standards, as set forth either explicitly or implicitly in this policy or by the direction of instructors.

The following is a broad overview, but not an all-encompassing definition, of what constitutes a violation of academic integrity.

### Cheating

The university defines cheating as using or attempting to use unauthorized materials, information, or study aids in any academic exercise. When completing any academic assignment, a student shall rely on their own mastery of the subject.

Examples include, but are not limited to:

- Unauthorized use of aids such as, but not limited to, notes, text, the internet, artificial intelligence, chatbots, cellphones, etc., to complete any academic assignment
- Copying from another student's current or past academic work
- Unauthorized communication during an examination
- Handing in the same academic material, in part or in total, for more than one course without explicit permission from the instructor(s)
- Intentionally viewing a test before it is administered
- Storing notes on paper or in a portable electronic device for use during an examination

### Fabrication

The university defines fabrication as falsification, misrepresentation, or invention of any information, data, or citation in an academic exercise.

Examples include, but are not limited to:

- Inventing data, facts, or sources for an academic assignment
- Altering the results of a lab experiment or survey
- Citing a source in a bibliography that was not used
- Stating an opinion as a scientifically proven fact

### Plagiarism

The university defines plagiarism as using as one's own the words, ideas, data, code, or other original academic material of another without providing proper citation or attribution. Plagiarism can apply to any assignment, either final or drafted copies, and it can occur either accidentally or deliberately. Claiming that one has "forgotten" to document ideas or material taken from another source does not exempt one from plagiarizing.

The following sources require citation:

- Word-for-word quotations from a source, including another student's work
- Paraphrasing (using the ideas of others in your own words)
- Unusual or controversial facts not widely recognized
- Audio, video, digital, or live exchanges of ideas, dialogue, or information
- Charts, diagrams, graphics, and images
- Recycling or reusing one's own specific words from previously published texts.

Students unclear as to whether or not a source requires citation should speak with their professor or consult the Writing Center (<https://cssh.northeastern.edu/writingcenter/>).

### Unauthorized Collaboration

The university defines unauthorized collaboration as instances when students submit individual academic works that are substantially similar to one another. While several students may have the same source material, any analysis, interpretation, or reporting of data required by an assignment must be each individual's independent work unless the instructor has explicitly granted permission for group work.

Examples include, but are not limited to:

- Submitting work that closely matches that of another student, even when the work is to be original to the student handing in the assignment
- Sharing a take-home examination, case write-up, lab report, or any other assignment with a peer or on any nonpersonal portfolio website such as, but not exclusive to, Chegg, Course Hero, Quizlet, etc., without express permission from the instructor

### **Participation in Academically Dishonest Activities**

The university defines participation in academically dishonest activities as any action taken by a student with the intention of gaining an unfair advantage over other students.

Examples include, but are not limited to:

- Misrepresenting oneself or one's circumstances to an instructor
- Stealing an examination
- Purchasing a prewritten paper
- Selling, loaning, or otherwise distributing materials intended for the purpose of cheating, plagiarism, or other academically dishonest acts
- Destroying, altering, stealing, or forging another student's work, library materials, laboratory materials, academic records, course syllabi, or examination/course grades
- Intentionally missing an examination or assignment deadline to gain an unfair advantage
- Forging information or signatures on official university documents such as, but not limited to, attendance logs, resumés, cover letters, honesty statements, etc.

### **Facilitating Academic Dishonesty**

The university defines facilitating academic dishonesty as intentionally or knowingly helping or contributing to the violation of any provision of this policy.

Examples include, but are not limited to:

- Doing academic work for another student
- Making available previously used academic work for another individual who intends to resubmit the work for credit

### **Obligation to Uphold Academic Integrity**

All members of the Northeastern community have a role in upholding the Academic Integrity Policy. Any member of the community who witnesses a violation of this policy should report it to the appropriate faculty member or the Office of Student Conduct and Conflict Resolution (<https://osccr.sites.northeastern.edu/>). All instructors are required to refer to Northeastern's Academic Integrity Policy in their course syllabi.

### **Options for Instructors Reporting Alleged Violations of the Academic Integrity Policy**

A faculty member who suspects a student in their class, or working under their direction, of violating the Academic Integrity Policy can choose to:

- File official charges with the OSCCR
- Submit the complaint as an "information only" case to request that the incident be kept "on file" for the student

The director of OSCCR will review all complaints submitted against a student to determine whether sufficient evidence for a violation of the Academic Integrity Policy exists. If the director determines that the evidence of a potential violation is sufficient, the case will be assigned to a staff member within OSCCR. An instructor who believes that a student made an unintentional mistake should note that belief in an Academic Integrity report. The director of OSCCR, or designee, will review the report along with supplemental documents provided and any prior student conduct history to determine if an administrative hearing is necessary or if an "Information Only" educational reminder notice is appropriate to increase learning and awareness of campus resources. The faculty member is advised to speak with any student they intend to report for an alleged violation of the Code of Student Conduct.

### **Sanctions**

Hearing officers and the Student Conduct Board have discretion to impose sanctions for a responsible finding of an Academic Integrity violation that range in severity from a written warning to expulsion and include an action taken by the student to help rebuild trust within the community.

Hearing officers will take the following into consideration when determining appropriate sanctions for violations of the Academic Integrity Policy:

- Nature of the violation(s)
- Severity of the damage, injury, or harm resulting therefrom
- Student's past student conduct record
- Mitigating circumstances
- Aggravating circumstances

**Appeals**

Students may appeal the disciplinary actions of an Academic Integrity violation on the three grounds identified in the Code of Student Conduct. The appeals process outlined in the Code of Student Conduct (p. 172) will be used for such appeals. Please refer to the Code of Student Conduct (p. 172) for a complete description and explanation of the appeals process.

**Grading Authority**

OSCCR does not have authority over assignment or course grades. Therefore, a student who violates Northeastern's Academic Integrity Policy may also be subject to academic penalties (<https://catalog.northeastern.edu/undergraduate/academic-policies-procedures/academic-consequences-violating-academic-integrity-policy/>) at the discretion of the instructor in the course. This can result in, but is not restricted to, the student failing the course. A student with questions about the academic appeals process should contact the academic advisor to review that process.

## Academic Consequences for Violating the University Academic Integrity Policy

The purpose of the Code of Student Conduct (p. 172) is to set forth Northeastern University's expectations of behavior that promote the safety and welfare of the Northeastern community. The Code of Student Conduct gives an overview of what constitutes a violation of academic integrity. Violations of the Code are handled and/or overseen by the Office of Student Conduct and Conflict Resolution (<https://osccr.sites.northeastern.edu/>).

Hearing officers and the Student Conduct Board have discretion to impose sanctions for a "responsible" finding of an academic integrity violation that range in severity from a written warning to expulsion and include an action taken by the student to help rebuild trust within the community. OSCCR does not have authority over assignment of course grades. Therefore, a student who violates Northeastern's Academic Integrity Policy may also be subject to academic consequences at the discretion of the instructor in the course.

When a student has been found responsible for violating the Academic Integrity Policy, faculty members have the discretion to apply an academic consequence. Academic consequences may include:

- **Resubmission:** resubmission of an assignment, or retaking an exam or quiz, without penalty
- **Single grade reduction:** reduction of grade or failure on project, exam, quiz, or other academic exercise on which the student was found responsible for violating the Academic Integrity Policy
- **Course grade reduction:** reduction of course grade or failure in the course

Consequences of violating academic integrity should be described in the course syllabus. When assigning consequences, faculty may consider:

- The student's familiarity with academic integrity expectations
- The amount of instruction the student has had on the violation
- The percentage of the assignment/assessment affected by the alleged violation
- The value of the affected assignment/assessment on the course grade
- The impact of the violation on others

Academic consequences may be applied through a process defined by the college.

## Accommodations for Students with Disabilities

617.373.2675

617.373.7800 (fax)

Website (<https://disabilityaccessservices.northeastern.edu/>)

Northeastern University and Disability Access Services (DAS) are committed to providing disability services that enable students who qualify under applicable laws such as Section 504 of the Rehabilitation Act and the Americans with Disabilities Act (ADA) Amendments Act to participate fully in the activities of the university. To receive accommodations through DAS, students must provide appropriate documentation that demonstrates a current significant limitation and the corresponding need for accommodations or services. DAS evaluates the information provided by students and their clinicians on a case-by-case basis and makes an individualized determination about requested accommodations based on an informed and interactive process. Accommodations and services are available for students with the following diagnoses, among others:

- Learning disabilities and/or ADHD
- Autism spectrum disorders
- Chronic or degenerative disorders
- Hearing loss
- Mobility impairments
- Psychiatric disorders
- Traumatic or acquired brain injury
- Vision impairments

Students should provide documentation to DAS at their earliest convenience to allow for sufficient time for review. After the documentation has been reviewed, a disability specialist will contact the student regarding appropriate next steps. Visit the DAS website (<http://www.northeastern.edu/drc/>) for additional information or contact staff at 617.373.2675.

## Attendance Requirements

Class participation is essential to success no matter the course format or its delivery. Individual instructors may have course-specific attendance policies. It is the student's responsibility to ascertain what each instructor requires. Failure to meet attendance requirements may force a student to drop the applicable courses. Students should not make conflicting commitments until the class schedules for each semester are final. Permission to make up work may be granted by instructors for reasonable cause. Requests must be made immediately upon a student's return to class. Laboratory work can be made up only during the hours of regularly scheduled instruction.

### Absence Because of University-Sponsored Activities

Participation in university-sponsored activities, where the students are representing their university, college, or department, may cause absences from class that qualify as excused absences. Excused absences, with appropriate prior arrangement, are not subject to penalty, and missed work may be satisfied through agreement between the student and the instructor. University-sponsored activities that may justify excused absences include athletic competition, performing arts events, and research or other presentations.

Students must discuss absence(s) with instructors at least two weeks in advance of the university-sponsored activity, or as soon as possible if the activity is at the beginning of the term or is the result of an unforeseen circumstance. Instructors may require a written statement from the administrator in charge of the activity. Instructors are expected to make reasonable accommodations for these class absences, including administration of makeup assignments and exams whenever possible. It is expected that students seeking an excused absence will develop a plan and timetable to make up the missed coursework with their instructor(s). Note, however, that the requirements of some courses or programs may preclude such accommodations.

### Absence Because of Religious Beliefs

Any student who is unable, because of their religious beliefs, to attend classes or to participate in any examination, study, or work requirement should be provided with an opportunity to make up such examination, study, or work requirement that they may have missed because of such absence on any particular day, provided that such makeup examination or work does not create an unreasonable burden upon the university. Students should make appropriate arrangements with the instructor in advance of the absence, preferably at least two weeks before the religious observance.

### Absence Because of Jury Duty

Members of the university community are expected to fulfill their obligations to serve on a jury if called upon. A student selected for jury duty should inform their instructors. They will provide a reasonable substitute or compensatory opportunities for any required work missed. A student with such an absence will not be penalized in any way.

### Absence Because of Military Deployment

See Leave of Absence Due to Military Deployment (<https://catalog.northeastern.edu/undergraduate/academic-policies-procedures/leaves-of-absence-withdrawal/#military>).

### Other Absences

Unforeseen events or circumstances, including illness, may cause a student to be absent from class. Students must notify their instructors and academic advisor, as appropriate, as soon as possible to apprise them of the circumstances leading to their absence, as well as how much time will be missed. Students must work with their instructors to develop a plan, with a timetable, to make up missed coursework. Students cannot be required to provide medical documentation, including sick notes or verification of medical treatment. (Faculty and students should note that the University Health and Counseling Services does not provide sick notes or medical excuses except for long-term illness.) Instructors are expected to make reasonable accommodations for warranted class absences, including administration of makeup assignments and exams, whenever possible.

### Extended Absences

A student who is absent from school for an extended period of time must inform their academic advisor by letter, email, or telephone. The expected length of the absence may determine whether the student should apply for a medical or emergency leave of absence (<https://catalog.northeastern.edu/undergraduate/academic-policies-procedures/leaves-of-absence-withdrawal/#medical>). It is strongly recommended that the student contact their academic advisor to discuss potential next steps, which could include incomplete grades; withdrawal from classes; or, in the event of an extended absence due to a chronic medical condition or disability, consultation with Disability Access Services to explore potential accommodation.

### Nonattendance

Nonattendance does not constitute official course dropping or withdrawal, which means the student is fully responsible for the academic and financial consequences. Like all grades for courses attempted and/or completed, a grade earned due to nonattendance impacts a student's academic progression, an international student's visa eligibility, and a federal financial aid recipient's aid eligibility and award.

## Campus Transfer and Campus Location Change

### Campus Transfer

Students may request an official campus transfer from their school/college to complete their program. The program has to be approved by the school/college academically AND meet regulatory requirements (state/provincial licensure). If the student is an international student, the program has to be offered in compliance with nonimmigrant status/study permit requirements at the requested new home campus location. International students should seek advice from the Office of Global Services (<https://international.northeastern.edu/ogs/>) before the final decision to transfer to another campus.

### Campus Location Change

Students may request a campus location change to a new campus (the host campus) for a period no longer than one academic year (two consecutive semesters or three consecutive quarter terms) and no more than 50% of a degree program. It must be approved by the school/college academically, and courses must be offered that allow the student to make normal academic progress in compliance with regulatory requirements. In order for international students to change a campus location, the academic program has to be offered in compliance with nonimmigrant status/study permit requirements at the requested host campus location. International students should seek advice from the OGS (<https://international.northeastern.edu/ogs/>) before requesting a campus location change.

## Clearing an Academic Deficiency

An academic deficiency occurs when a student fails to complete a course with a satisfactory grade. The deficiency may occur because the student has failed the course or because the student has passed the course but with a grade that does not meet the minimum required by the student's program.

Students who have academic deficiencies may be required to clear them before progressing within the curriculum, especially if a given course is a prerequisite for future coursework. Deficiencies may affect the student's expected year of graduation.

With the approval of the appropriate program faculty and/or academic advisor, students can clear deficiencies in the following ways:

1. Retake the same course at one of Northeastern University's colleges, which will result in a "retake" grade (see "Retaking Courses" in this section of the catalog).
2. Substitute a comparable course at one of Northeastern's colleges, which will result in a "retake" grade (see "Substituting Courses" in this section of the catalog).
3. Under special circumstances, if the course is not currently offered at Northeastern, a student may be advised to take a preapproved course at another institution outside Northeastern. The original grade will remain on the student's Northeastern transcript.

## Code of Student Conduct

*Adopted November 12, 1971; last revised in April 2025.*

The purpose of the Code of Student Conduct (the Code) is to set forth the university's expectations of behavior that promotes the safety and welfare of the Northeastern University community. The university seeks to provide a supportive environment that is conducive to learning, the pursuit of truth, the exchange of knowledge, the intellectual development of students, and the general good of society. In those instances where violations of the behavioral expectations occur, Northeastern has developed policies and procedures to protect the interests of members of the university community, individually and collectively. The Code has been developed with the assistance of students, faculty, and staff of the university.

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### Applicability of the Code On and Off Campus/Jurisdiction of the Code

The Code applies to all Northeastern students, at all levels of study, in all colleges and programs, at all locations in the United States or abroad, on-ground or online, as well as all student groups and organizations. It applies to all Northeastern students both on and off campus. The university establishes guidelines for the behavior of its students to promote student conduct that does not adversely affect the educational mission of the university; members of the university community; and the university's relationship with the surrounding community, partner institutions, or co-op partners. Student behavior occurring off campus that allegedly violates the Code; university policy; local, state, federal, or host country laws; and that could negatively affect the educational mission of the university or its relationship with the surrounding community may subject students to discipline as noted in the Code.

Alleged violations of the Code are handled and/or overseen by the Office of Student Conduct and Conflict Resolution (<https://osccr.sites.northeastern.edu/>). Because the conduct process is an educational process and not a legal or criminal one, the formal legal rules of evidence do not apply to the Code and its procedures. The Code states all rights applicable to the conduct process. Students may not access documents not included in their case packet, demand access to individuals, or compel witnesses to participate in the conduct process. For information regarding Title IX, sexual violence, and related rights and procedures, please refer to the university's Policy on Sexual and Gender-Based Harassment and Title IX (<https://policies.northeastern.edu/policy104/>), which governs the investigation, adjudication, appeal, and other elements of the university's response to allegations of conduct that may constitute sexual or gender-based harassment or misconduct.

The Code also applies to all accepted and prematriculated students. The university reserves the right to adjudicate an accepted student who allegedly engages in prohibited conduct prior to matriculation (e.g., at the university's New Student Orientation programs, while moving in, or prior to the official start of the semester) through the conduct process.

When a student withdraws, takes a leave of absence, or becomes inactive from the university after allegedly engaging in conduct that may violate any of the university's policies, rules, regulations, or standards of conduct, but before the alleged violation has been adjudicated through the conduct process, a hold will be placed on the student's record and the student will be banned from campus. The hold will prevent a student from reenrolling at the university until the alleged violations have been resolved. The university reserves the right to delay the awarding of a degree, certificate, badge, or other credential pending the resolution of the student conduct process. In the event a student is found responsible for violating university policy and the sanction is expulsion, the student will not be eligible to be awarded their pending credential. The university also reserves the right, in its discretion, to revoke degrees.

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### General Expectations

As citizens and as members of an academic community, students enjoy the same basic privileges and are bound by the same responsibilities as all citizens. Presence on campus and/or student status does not shield students from the law. Northeastern assumes that all students will abide by the policies, rules, and regulations of the university and by state, local, federal, and host country laws. The university reserves the right to inform the police or other appropriate authorities when student behavior appears to violate laws.

It is recognized that all members of an academic community, individually and collectively, have a right to express their views publicly on any issue; however, the university insists that all such expressions be peaceful and orderly, conducted in a manner consistent with the Code and university policies, and in such a way that university business and respectful academic discourse are not unduly disrupted. Northeastern students seeking to demonstrate on university property and/or in connection with a university event must comply with all applicable university policies (<https://policies.northeastern.edu/policy617/>), protocols, procedures, and requirements. Moreover, students must clearly indicate that they are speaking as individuals and not for or on behalf of the university community.

Students are expected to display proper respect for the rights and privileges of other members of the university community and their guests. The atmosphere on university property, in university facilities, online, and at university programs and events must be free from undue disruption. Furthermore, students must comply with all directions issued by university officials (including Northeastern University Police Department officers and other public safety officers acting on behalf of the university). Students are expected to be honest and forthright in their dealings with the university. Falsification, distortion, or misrepresentation of information to the university or university officials could result in being charged with a violation of the Code.

Students are expected to engage directly with OSCCR regarding any alleged violations of the Code. While students are free to consult with advocates and third parties, such third parties are not permitted to ask or communicate on behalf of students in the student conduct process. Additionally, recordings of any kind are not permitted in OSCCR, except as permitted by the Code or with express permission of OSCCR staff.

### STUDENT EXPECTATIONS

*Each Northeastern student can expect:*

1. Written notification of alleged Code or university policy violations within a reasonable period of time from OSCCR's receipt of the complaint or incident report pertinent to those allegations. This notification will state the role of the involved student (such as charged student, victim, etc.) and date, time, and place of the administrative hearing or prehearing meeting, in the case of a Student Conduct Board (the Board) hearing. The date, place of incident, and the complainant and/or reporting party (where permitted by law and university policy) will also be included.
2. The opportunity to request to reschedule a hearing date up to one business day prior to the hearing, due to academic or other reasonable conflicts. Requests may be granted at the discretion of OSCCR.
3. The opportunity to request that a hearing be suspended after the presentation of information for a brief and agreed-upon period of time.
4. The opportunity to coordinate with Disability Access Services (<https://disabilityaccessservices.northeastern.edu/>) to request any accommodations or adjustments needed to participate in the conduct process in an equitable manner.
5. The option to request OSCCR to provide speech translation services during the hearing process.
6. The hearing may proceed without the student's presence, consistent with the Code.
7. OSCCR to make reasonable efforts to issue the decision letter within 10–15 business days after the conclusion of the hearings pertinent to the case.
8. The option to choose a Hearing Advisor, as outlined within the Structure and Procedure section of the Code, to serve as a guide throughout the student conduct hearing process.
9. The option to file an appeal within five business days. Further information regarding appeals is outlined within the Procedures for Student Appeals section of the Code.

*In cases where a Board hearing is scheduled, the following procedural rights also apply:*

1. To review written information received by OSCCR that is pertinent to the case (subject to any applicable privacy laws or policies), a minimum of one business day prior to the designated Board hearing date, and to address inferences that might be drawn from such statements during the Board hearing.
2. To a hearing before a panel composed of three or five Board members or, at the discretion of the director of OSCCR or designee, three members of the OSCCR staff.
3. To request the removal of names from the list of prospective Board members, with reasonable notification and explanation.
4. To question witnesses, to produce witnesses on the student's own behalf, and to present substantiating information and written personal statements on the student's own behalf. Witnesses are individuals who were present for the incident in question and/or have information relevant to the incident.

*Each Northeastern student has the responsibility:*

1. To review and abide by the Code and university policies and procedures, both academic and otherwise, until the conferring of their degree.
2. To monitor their university email address and respond to any Northeastern notifications sent directly to the individual student.
3. To maintain their local address information and update it at the beginning of each semester when they are an active student.
4. To represent the university appropriately, both on and off campus.
5. To respect the differences of individuals and treat others in a civil and respectful manner.
6. To carry their university ID with them at all times and present it to officials when requested.
7. To honor their fiscal responsibilities to the university.

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## Decision-Making Authority

1. The senior vice chancellor for student life is responsible for the overall administration of the Code, as well as the student conduct process, as it applies to individuals and student groups. Under the oversight of the senior vice chancellor for student life, the director of OSCCR has been charged with the day-to-day responsibility for administering the Code and the student conduct process.
2. All decisions made by the Board, Hearing Administrator, Appeals Board, and/or Fraternity and Sorority Life Standards Boards are subject to final approval and modification by the senior vice chancellor for student life, or designee.
3. The Board and designated Hearing Administrators are authorized to take official disciplinary actions in accordance with the policies, regulations, and sanctions contained in the Code and other policies and regulations of the university.
4. The policies and procedures outlined in the Code will at all times govern the adjudication of matters relating to the Code.

## Structure and Procedure of the Student Conduct Process

The student conduct process begins when a report alleging a violation of the Code is received by OSCCR, Residential Life, Global Experience Office, or the Center for Student Involvement. For information regarding Title IX, sexual violence and misconduct, and related rights and procedures, please refer to the university's Policy on Sexual and Gender-Based Harassment and Title IX (<https://policies.northeastern.edu/policy104/>), which governs the investigation, adjudication, appeal, and other elements of conduct prohibited under that policy. Notwithstanding the procedures established in the Code, the university reserves the right to act in a manner it deems necessary or appropriate to address alleged Code violations and promote the safety and well-being of the campus community, including but not limited to altering specific elements and procedures within the Code as necessary to achieve this goal. The university specifically reserves the right to delay the awarding of a degree, certificate, badge, or other credential pending the completion of the student conduct process.

Reports of sexual and gender-based harassment and misconduct (including sexual harassment, sexual assault, domestic violence, intimate partner violence, dating violence, stalking, or retaliation) involving students are addressed by the university's Policy on Sexual and Gender-Based Harassment and Title IX (<https://policies.northeastern.edu/policy104/>) and separate procedures referenced in that policy, which outline the investigation and resolution of claims of conduct prohibited by that policy. Reports of prohibited conduct can be submitted directly to the Title IX coordinator and the Office for University Equity and Compliance (<https://ouec.northeastern.edu/>) via several reporting options (<https://ouec.northeastern.edu/reporting-options/>).

### FILING A REPORT

Incident reports can be submitted by clicking on Report an Incident (<https://osccr.sites.northeastern.edu/report-an-incident/>). Any academic or administrative official, university staff member, faculty member, student, law enforcement agency, or member of the community may file a complaint involving any student or student organization. The complaint should include the following information, if available:

1. Name(s) of the student or student organization alleged to have violated the Code and/or university policy
2. Description of the incident
3. Date of the incident
4. Names and contact information of witnesses
5. Names and contact information of those filing the report

In most instances, the person who submits a report will serve as the complainant if the report results in resolution through a Board hearing.

### THE ROLE OF THE OFFICE OF STUDENT CONDUCT AND CONFLICT RESOLUTION

The role of the OSCCR (<https://osccr.sites.northeastern.edu/>) is to review all reports it receives to determine if a violation of the Code allegedly occurred and to oversee or directly resolve complaints of an alleged violation. OSCCR does not represent either party. From time to time, OSCCR may conduct or participate in an investigation to gather information about the alleged violation(s).

### REVIEWING THE REPORT AND DETERMINING HEARING TYPE OR OTHER ACTION

The director of OSCCR, or designee, reviews the report to determine if a violation of the Code allegedly occurred. The severity of the alleged violation is also considered, as this determines the type of hearing that generally will be used to resolve the complaint/case. In most cases, off-campus legal proceedings will not be grounds for delay. OSCCR will determine in each case the appropriate hearing type or other action appropriate to resolve charges. However, if either party has concerns about this, the party should communicate such concerns to the Hearing Administrator. OSCCR retains the right to determine when and in what format any alleged Code violations are heard through administrative hearing or Board hearing, as well as the timing of such hearing.

- Administrative hearing—When the severity of the alleged violation(s) could result in sanctions of written warning, disciplinary probation, or deferred suspension, involved students will receive a hearing notice requesting their attendance at an administrative hearing.
- Student Conduct Board—When the severity of the alleged violation(s) could result in sanctions of suspension or expulsion, or if the facts of the incident are so complex that an administrative hearing is not appropriate, involved students will receive a hearing notice requesting their attendance at a prehearing, which precedes a Board hearing.
- End-of-term hearings—Incidents that occur and/or matters that are being scheduled to be heard during the last two weeks of classes, or finals, may be resolved by one of the following end-of-term hearing processes:

Board level—Incidents that may result in suspension or expulsion, or if the facts of the incident are so complex that an administrative hearing is not appropriate, may be resolved by an administrative hearing held prior to the end of the term or a Board hearing for the following term.

Administrative level—Incidents that will not result in suspension or expulsion may be resolved by an administrative hearing held prior to the end of the term or immediately following the end of the term.

Information only—When a report is filed with the OSCCR that is deemed to not rise to the level of a Code violation but worthy of a formal conversation to discuss behavioral expectations, an Information Only meeting may occur. Involved students will meet

with a Hearing Administrator to review the report and to clarify expectations. This does not involve formal charges against the student, but OSCCR may consider the action as part of a student's history if subsequent violations occur.

Letter only—When a report is filed with the OSCCR that is deemed to not warrant an individual meeting to address concerns, a formal reminder of expectations letter may be sent to the involved parties in order to resolve the case. The letter will include an overview of the concern and written reminder of expectations. This does not involve formal charges against the student, but OSCCR may consider the action as part of a student's history if subsequent violations occur.

When distance precludes a student from having a face-to-face Board hearing or administrative hearing with a member of OSCCR, the case may be resolved via a video conference or phone hearing.

- Alternate resolution—The OSCCR reserves the right to determine if the incident can be resolved by alternative means (e.g., mediation). All parties involved must agree to this, as the outcome of this alternate resolution is final.

*PLEASE NOTE:* The university reserves the right to hear any case, even ones where the violation(s) could result in a sanction of suspension or expulsion, through an administrative hearing when it is determined to be appropriate.

Determining responsibility—In all hearings, the Hearing Administrator or Board will use the “preponderance-of-evidence” standard, also known as “more-likely-than-not” standard, to determine if a violation of the Code occurred.

*PLEASE NOTE:* OSCCR will take into account the severity of the incident when determining the most appropriate method of resolving end-of-term cases.

## HEARING ADVISORS

Students participating in the student conduct process may choose a university faculty or staff member who has been trained by OSCCR to serve as a Hearing Advisor. No current student may serve as Hearing Advisor. Students will receive a list of members from the university community who have volunteered to serve as a Hearing Advisor and been trained in the conduct process. Visit OSCCR's website for a full list of current Hearing Advisors (<https://osccr.sites.northeastern.edu/hearing-advisors/>). Staff or faculty who represent a student as legal counsel outside the conduct process may not act as the student's Hearing Advisor in the university process, except as permitted under the university's Policy on Sexual and Gender-Based Harassment and Title IX. Students who wish to have a Hearing Advisor present with them during meetings should communicate to OSCCR availability that is inclusive of the Hearing Advisor's schedule. Appointments will not be rescheduled solely due to a Hearing Advisor's inability to attend.

*PLEASE NOTE:* If Hearing Advisors fail to follow the set expectations during the proceedings of a hearing, the Hearing Administrator may take action including the removal of the Hearing Advisor from the hearing or the cessation of the hearing itself.

The role of the Hearing Advisor includes:

1. Assisting the student in understanding how the hearing will proceed.
2. Assisting the student with understanding the resolution process.
3. Attending the hearing (administrative, Board, admitted responsibility) if the student prefers and selects a time within the Hearing Advisor's availability.
4. Providing emotional support before, during, and after a hearing.
5. At no time is the Hearing Advisor permitted to address the Board or Hearing Administrator directly or communicate on behalf of the student.

## DESCRIPTION OF ADMINISTRATIVE HEARINGS

When the severity of the alleged violation(s) could result in sanctions of written warning, disciplinary probation, or deferred suspension, or in certain other circumstances identified in the Code, involved students will receive a hearing notice requesting their attendance at an administrative hearing.

### **Notification**

The administrative hearing notice will be sent to students via their university email account. This notice will provide them with the date and location of the incident; the complainant and/or reporting party (where permitted by law and university policy); the alleged violation(s); and the date, time, and location of the hearing.

### **The Hearing**

An administrative hearing is a one-on-one meeting between the student and Hearing Administrator to discuss the alleged violation(s). Third parties including but not limited to witnesses, lawyers, parents, guardians, and friends are not permitted to attend an administrative hearing. Hearing Advisors may attend at the request of the student. During the hearing, the student provides their account of the incident, the Hearing Administrator presents the student with the report and other available documentation (from which information about or identifying others may be redacted), and asks questions to clarify or identify missing information. In addition, the student can present written documentation, including witness statements, at the administrative hearing for the Hearing Administrator's review. After the presentation of information, the student may suspend the administrative hearing for a brief and agreed-upon amount of time. After the information has been gathered and the hearing concludes, the Hearing Administrator will

review the information to determine if a violation of the Code occurred based on a preponderance of the evidence. If the Hearing Administrator determines that a student violated the Code, the student will be found responsible, and sanctions will be imposed.

#### ***Failure to Appear***

If a student fails to appear for the scheduled meeting, the Hearing Administrator has the option to dismiss the charges; set a new hearing date; or make a decision and impose sanctions, if appropriate, based on the information available.

#### ***The Decision Letter***

Charged students will receive a decision letter via their university email account that includes the rationale for the finding(s), sanctions (if applicable), and information on the appeal process (if applicable). In certain circumstances, other parties or members of the university community may also be informed of the decision to the extent permitted by law and university policy. Unless otherwise noted in a student's records, the university reserves the right to notify a student's parents where permitted by university policy and applicable law.

### **DESCRIPTION OF STUDENT CONDUCT BOARD HEARINGS**

When the severity of the alleged violation(s) could result in sanctions of suspension or expulsion, or if the facts of the incident are so complex that an administrative hearing is not appropriate, involved students will receive a hearing notice requesting their attendance at a prehearing, which precedes a Board hearing. In a Board hearing, the complainant and charged student come before a panel of three or five trained Board members to provide their account of the incident, answer questions, and provide information relevant to their case.

#### ***Notification***

A prehearing meeting notice is sent to the student at their university email account. This notice will provide them with the date and location of the incident; the complainant and/or reporting party (where permitted by law and university policy); the alleged violation(s); and the date, time, and location of the prehearing meeting.

#### ***The Prehearing***

The prehearing meeting is a one-on-one meeting between the student and Hearing Administrator to:

- Review the incident and written documentation (from which information about or identifying others may be redacted) that forms the basis of the complaint
- Explain the charges filed against the student
- Review the Board hearing process and its possible outcomes

In addition, students will have the option to review a list of current Board members and request the exclusion of potential Board members from the hearing panel. An explanation for this request must be supplied by the student and will be reviewed by the Hearing Administrator, who has discretion to resolve the request based on relevant considerations such as the reasons for the request and the interests of fairness and efficiency.

Third parties including but not limited to witnesses, lawyers, parents, guardians, and friends are not permitted to attend the prehearing meeting. Hearing Advisors may attend at the request of the student.

During the prehearing meeting, the charged student can either accept responsibility or contest responsibility for the charges. Upon request, a charged student can delay this decision for no more than two business days after the prehearing meeting. Students should note that accepting or contesting responsibility does not necessarily lessen or increase the sanctions that could be imposed.

- **Accept responsibility**—Students who accept responsibility for all charges proceed to an admitted responsibility meeting, scheduled for a later date. During the admitted responsibility meeting, the Hearing Administrator presents the case to at least two members of the Board who will ask questions to determine the most appropriate sanctions. The student may provide a verbal statement as well as additional written documentation to the Board.
- **Contest responsibility**—Students who contest responsibility for at least one of the charges proceed to a Board hearing, scheduled for a later date. Students will have an opportunity to clarify which charges they are contesting or accepting during the introductory statements of the hearing.

OSCCR reserves the right to refer all students from the same incident to a Board hearing for a resolution, regardless of an individual student's preference regarding acceptance or contesting of responsibility.

#### ***Preparing for the Student Conduct Board Hearing***

Attendance at hearings is limited to parties involved and university officials as deemed necessary by the Board and/or by OSCCR. Members of the Northeastern University Police Department or other law enforcement agency may be present at hearings. Attorneys, parents, or guardians are not permitted in Board hearings unless given express permission by OSCCR. Hearing Advisors may attend at the request of the student.

**Written documentation**—All parties involved have the opportunity to submit written documentation for the Board to review no later than two business days prior to the hearing.

**Witnesses**—Witnesses who have direct information regarding the incident may be presented by the complainant or the charged student, provided that the witnesses are identified in a list submitted to OSCCR two business days prior to the hearing. OSCCR staff

may issue a written request requiring the appearance of an individual before the Board if it is determined that the person's appearance is likely to provide important information for the Board regarding a student's case.

Failure to appear—If the complainant, charged student, or witness(es) fail to appear at the scheduled hearing, the Board or Hearing Administrator may dismiss the action; set a new hearing date; or continue the hearing without that party present and determine the finding and impose sanctions, if appropriate, based on available information.

#### ***Information Regarding the Student Conduct Board Hearing***

1. The Board typically consists of three or five students representing undergraduate, graduate, online, law, and/or professional studies students. In cases involving graduate and professional studies students, a simple majority of the Board members will be graduate and/or professional studies students. Where deemed appropriate at the discretion of the director of OSCCR or designee, a Board hearing may instead proceed before a panel composed of three members of the OSCCR staff.
2. The chair will typically be a student and voting member of the Board whose responsibilities during the hearing will be to act as presiding officer at hearings and in all voting procedures.
3. A Hearing Administrator from OSCCR will be present during the hearing and all deliberations to provide information on applicable university policy and procedures. The Hearing Administrator does not vote or represent either party.
4. Board hearings are audio or video recorded for the purpose of appeals only. Parties to appeals may request to listen to the recording of the hearing in the OSCCR. Recordings are not to be removed from the OSCCR and are destroyed upon completion of the appeal process. Recordings do not become part of any student's record or any conduct file maintained by OSCCR.
5. Determinations of responsibility are made based on a preponderance of the evidence, or a "more-likely-than-not" standard, as determined by simple majority vote by the Board.
6. All records of a case will be treated as confidential and disclosed only to the extent permitted under applicable law and university policy.
7. All decisions made by a Board are subject to final approval or modification by the senior vice chancellor for student life, or designee.

#### ***Presentation of Information***

1. Complainant's opening statement and perspective (the complainant is the individual(s) or the office affected by or representing the complaint issued to OSCCR).
2. Charged student's opening statement and perspective (a charged student is the individual(s) charged with a violation of the Code).
3. Questioning of complainant (charged student and SCB members).
4. Questioning of charged student (complainant and SCB members).
5. Statements from complainant's witnesses.
6. Questioning of complainant's witnesses (complainant, charged student, and Board members).
7. Statements from charged student's witnesses.
8. Questioning of charged student's witnesses (charged student, complainant, and Board members).
9. Scheduled break to attend to personal needs and prepare for final statements.
10. Final questions from the Board.
11. Complainant's closing statement.
12. Charged student's closing statement, including any statement as to mitigating circumstances were the student to be found responsible.
13. Complainant and charged student are excused so the Board can engage in closed-door deliberation and sanctioning, if necessary.
14. The Board may ask questions at any time during the hearing.

#### ***The Decision Letter***

After the Board makes a determination and applies any appropriate sanctions, the charged student will receive a decision letter. The letter will include the rationale for the finding(s), sanction(s) (if applicable), and information on the appeal process (if applicable). OSCCR shall make reasonable efforts to issue the decision letter within 10–15 business days of the hearing. In certain circumstances, other parties or members of the university community may also be informed of the decision to the extent permitted by law and university policy. Unless otherwise noted, the university reserves the right to notify a student's parents where permitted by university policy and applicable law.

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## **Procedures for Student Appeals**

Students have five business days from the date of their decision letter to appeal the decision of either the Hearing Administrator or the Board.

All conduct hearing appeals will be heard by the Appeals Board, which consists of three voting members: one representative from Academic Affairs, one representative from Student Life, and a trained student representative.

The director of OSCCR, or designee, will serve as an advisor of the Appeals Board. When a current participant of a Global Experience Office program or a student organization files an appeal, a staff member of those respective programs will join the Appeals Board.

Appeals must be made in writing using the electronic Appeal Request form and must demonstrate one of the following grounds for appeal:

Procedural error—The student asserts a procedural error impaired their right to a fair opportunity to be heard.

New information—Information has arisen that could not reasonably have been made available during the original hearing and may have been sufficient to alter the Board/Hearing Administrator's decision.

Review of sanctions—The student requests a review of the imposed sanction(s), citing undue hardship caused by sanctioning or individual extraordinary circumstances.

The appeals process is primarily a paper process and will not involve a meeting with the charged student or other persons unless requested by the Appeals Board.

The Appeals Board will review the electronic appeal submitted by the appealing party, the documentation from the original case, and any other information deemed necessary by OSCCR. The audio or video recording of the original hearing (in the case of Board hearings) will be made available to the Appeals Board.

*PLEASE NOTE:* The submission of an Appeal Request form will not stay the effect of sanctions imposed by the Hearing Administrator or the Board/ Title IX/Sexual and Gender-Based Harassment Board. The Appeal Request form may request that sanctions imposed be stayed, or modified, pending the determination of the appeal, and the reasons for such request are to be set forth within the Appeal Request form. The senior vice chancellor for student life, or their designee, at their discretion may suspend, stay, or modify sanctions imposed, subject to such conditions as they may deem appropriate.

The Appeals Board will take one of the following actions:

- Concur with original decision.
- Refer the matter to the appropriate hearing body if based on a procedural error. In this case, the entire case will be reheard, as if it had not been heard before.
- Refer the matter back to the original hearing body if based on the grounds of new information. The original body; complainant; charged student; and, if required, witnesses, will be reconvened to review only the new information. The hearing body will then render a decision considering the new information.
- Mitigate the sanction. Students should understand that this option is exercised only in rare circumstances. The university reserves the right to take any action necessary to corroborate the student's statements.

All decisions of the Appeals Board may be recommended to the senior vice chancellor for student life, or designee, for final approval.

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## Standards of Conduct

Potential student conduct charges are listed below. Students are required to be familiar with applicable standards, policies, and regulations, as well as with all university, campus, program, and departmental requirements, and must comply with them. Violations of any of these standards will be handled in accordance with the appropriate university procedure.

*The use and/or abuse of alcohol and/or drugs will not be considered a mitigating circumstance for any violation of the Code. Rather, individuals may be additionally charged with the appropriate alcohol or drug violation. For information regarding standards of conduct related to sex-based harassment and misconduct, including the definition of consent and the definitions of prohibited offenses, please refer to the university's Policy on Sexual and Gender-Based Harassment and Title IX (<https://policies.northeastern.edu/policy104/>).*

Violations are listed in alphabetical order; the order of violations is not indicative of the seriousness of each violation. Repeated violations, multiple violations, or the severity of the misconduct may heighten the university's response, which could include suspension or expulsion from the university and/or cancellation of the Residence Hall and Dining License Agreement.

Where permitted by applicable law and university policy, the university reserves the right to notify parents when a student has been referred to OSCCR.

### ACADEMIC INTEGRITY

As defined in the Academic Integrity Policy (p. 165).

### AIDING AND ABETTING

Knowingly assisting with or cooperating in an act or action that violates the Code. A student may be held responsible as though the student were a direct participant in the violation, even if information indicates the student was not directly involved in the perpetration of the violation.

**ALCOHOL, MARIJUANA, OTHER DRUGS, AND MEDICAL AMNESTY**

The university expects that all of its students, whether on or off campus, abide by the law and university regulations concerning alcohol and drug use.

**Alcohol**

1. A person under the legal drinking age as defined by local law is prohibited from being in the presence of alcoholic beverages in the residence halls and housing provided and/or arranged by Northeastern, with the following exception: An individual under the legal drinking age who has a roommate of legal drinking age may be in the presence of an open container of alcohol in the room only if the roommate of legal drinking age is also present. Non-roommates who are under the legal drinking age may not be in the room when alcohol is being consumed by the of-age roommate.
2. A person under the legal drinking age is prohibited from possessing empty alcohol containers.
3. For non-university-sponsored events at which alcohol will be served or consumed, no postings, announcements, promotions, or ticket sales may be made, placed, or distributed on university-owned or -leased property.
4. On-campus possession of a keg, beer ball, alcohol by the case, other central sources of alcoholic beverages, or other unauthorized quantities of alcohol is not permitted. Personal possession of alcoholic beverages is limited to one 12-pack of beer (144 ounces/4.26 liters) OR one-half gallon (64 ounces/1.89 liters) of wine OR one pint (16 ounces/470 milliliters) of hard liquor.
5. Possession or consumption of alcoholic beverages in locations or under conditions prohibited by university policy or by law.
  - a. A person must be of legal drinking age to possess or consume alcoholic beverages.
  - b. An individual of legal drinking age may possess and/or consume alcohol only in the student's residence hall room or in the residence hall room of another resident who is of legal drinking age and present in the room, provided alcohol is permitted in that residence hall for students of legal drinking age.
  - c. Prohibited locations include but are not limited to hallways, lobbies, lounges, stairwells, classrooms, studios, technical facilities, auditoriums, bathrooms, outdoor areas, vehicles, or any other public areas without authorization.
6. The possession or use of items that encourage heavy alcohol consumption is prohibited (examples could include alcohol funnels, AWOL or Alcohol Without Liquid, generators or vaporizers, BORGs, etc.), regardless of age.
7. Providing alcohol to anyone under the legal drinking age and/or allowing anyone under the legal drinking age to consume alcohol in on- or off-campus residences.
8. Distribution, sale, or manufacture of alcohol.
  - a. Manufacturing alcohol on university-owned or -leased property.
  - b. Selling alcohol without a liquor license, including but not limited to the sale of cups and/or any other form of container for the distribution of alcohol.
  - c. Distributing alcohol includes providing a central source or large quantity of alcohol.

**Drugs**

1. Knowingly being in the presence of illegal drugs.
2. Possession or consumption of illegal drugs (including marijuana), salvia divinorum, prescription medications belonging to another individual or over-the-counter substances, nitrous oxide, or other available substances to "get high" or induce a mind-altering state.
3. Possession, use, manufacture, distribution, or sale of drug paraphernalia or other items used in preparing or consuming illegal drugs (including marijuana).
4. Promotion of illegal drugs (including marijuana).
5. Providing or sharing drugs.
6. Distribution, sale, or manufacture of drugs (marijuana, mushrooms, prescription drugs, etc.).
  - a. Manufacturing or cultivation of drugs, on or off campus.
  - b. Sale or distribution of drugs or intention of sale or distribution.

**Medical Amnesty**

In cases of a drug or alcohol emergency, the primary concern is the health and safety of the individual(s) involved. Students/organizations are strongly encouraged to call the appropriate campus safety or emergency resources for medical assistance for themselves or for another student who they observe to be or feel is dangerously intoxicated/under the influence of drugs. If a student/organization calls on behalf of another student, that student/organization is required to remain with the student experiencing the emergency until medical assistance arrives. Neither the caller nor student requiring medical assistance for an alcohol or other drug-related emergency will be subject to university disciplinary action for the violation of possession or consumption of alcohol or drugs. This policy shall extend to the parties actively involved in proactively calling for medical assistance and is determined at the discretion of the director of OSCCR.

The student requiring medical assistance (and possibly the referring student(s)/organization) will receive medical amnesty and will have a confidential "check-in" meeting with a staff member from the Office of Prevention and Education at Northeastern. The student may also be contacted by various campus departments (e.g., WeCare and Northeastern University Police Department) for an optional follow-up conversation regarding the incident. As long as the student(s)/organization complies with all directives, there will be no disciplinary action taken related to the violation of possession or consumption of alcohol or drugs and no disciplinary record of the incident kept in the OSCCR. This policy applies only to those students or organizations who seek emergency medical assistance in

connection with an alcohol or drug-related medical emergency and does not apply to individuals experiencing an alcohol or drug-related medical emergency who are found by university employees (e.g., Northeastern University Police, faculty, administrative staff, or residence hall staff) or where the reporting student(s)/organization did not stay with them.

The Medical Amnesty Policy is not intended to shield or protect those students or organizations that repeatedly violate the Code. When repeated instances of drug or alcohol emergencies occur, the university reserves the right to take disciplinary action on a case-by-case basis regardless of the manner in which the incident was reported.

Medical amnesty applies only to alcohol or other drug-related emergencies, but it does not apply to other conduct violations such as but not limited to assault, property damage, or distribution of illicit substances. If other violations occur, then a student may face disciplinary charges for those violations. The use or abuse of alcohol or drugs is not considered a mitigating circumstance for any other violations of the Code. Medical amnesty applies only to the university response to a medical emergency. The Medical Amnesty Policy applies only to OSCCR proceedings and does not affect any separate law enforcement actions or criminal proceedings.

### **BIAS-RELATED INCIDENTS**

Conduct prohibited by this Code may include but is not limited to harassment, bullying, abuse of others, disorderly conduct, and vandalism that is motivated in whole or part by prejudice toward an individual's or group's real or perceived race, color, religion, religious creed, genetics, sex, gender, gender identity, gender expression, sexual orientation, age, national origin, ancestry, veteran status, or disability.

### **BREAKING AND ENTERING**

Attempted, actual, or forcible access to property.

### **BULLYING**

A verbal, electronic, or physical act or gesture or the repeated use of written, verbal, or electronic expression or communication or any combination thereof that causes or is intended to cause physical, psychological, and/or emotional harm to another person or damage to property; places a university community member in reasonable fear of harm or damage to property; or creates a hostile, threatening, intimidating, humiliating, or abusive environment for a university community member or substantially interferes with academic performance, opportunities, or benefits. For purposes of this section, bullying may include but is not limited to social exclusion or isolation, humiliation or degradation, threats, intimidation, harassment, stalking, theft and/or damage/destruction of property, or the perpetuation of any of the conduct listed in this section by inciting, soliciting, or coercing others to demean, embarrass, humiliate, or cause emotional, psychological, or physical harm to a member of the university community.

### **DANGEROUS WEAPONS**

Possession or use of items that could be used or are used to threaten another individual with physical harm in violation of the university's Policy on Weapons on Campus (<https://policies.northeastern.edu/policy604/>). Those items include but are not limited to nunchakus (karate sticks), switchblades, knives, fake guns, tasers, BB guns, fireworks, ammunition, explosive devices, or firearms, except under official supervision as part of a recognized student activity.

### **DISORDERLY CONDUCT**

Conduct that is disorderly and/or disruptive in nature and negatively affects the campus community, the neighborhood, and/or community members.

### **DISRUPTIVE GATHERINGS**

Hosting or attending a disruptive gathering, whether on or off campus. Examples include but are not limited to gatherings that result in a noise complaint and/or police response, those that are disruptive to neighbors in any way, and/or excessive attendance beyond what is safe and/or reasonable. For off-campus gatherings, expectations include following all local ordinances.

### **DOXING**

Publishing or distributing personal identifying information about another person with intent to place the other person in reasonable fear of harm to themselves or their family or for the purpose of causing or encouraging unwanted physical contact, injury, or harassment of the person by others.

### **ENDANGERING BEHAVIOR**

Conduct demonstrating that the student constitutes a threat to self or others, or to the proper functioning of the university, including but not limited to threats, excessive consumption of drugs and/or alcohol, intoxication, bypassing security measures, dropping items from a window, and using any item to cause fear and intimidation and/or injury to another.

### **EXCESSIVE CONSUMPTION**

Excessive consumption of alcohol is prohibited regardless of age. Being under the influence of and/or the abuse of drugs is prohibited.

Behavioral symptoms frequently associated with excessive consumption or intoxication may include but are not limited to impaired motor-skill coordination, difficulty communicating, vomiting, glazed/red eyes, the smell of alcohol on one's breath, verbal and/or physical aggressiveness, destructive and/or disruptive behavior, and engaging in any behavior that may endanger oneself or others.

### **FAILURE TO COMPLY**

1 . Failure to comply with or violation of the terms of an imposed disciplinary sanction.

2. Failure to follow the reasonable directions of university officials (including Northeastern University Police Department officers and faculty and staff at Northeastern), law enforcement agents, cooperative work assignment employers, or officials at other colleges and universities that are necessary for the proper conduct of the university and university community.

### **FAILURE TO PRODUCE NORTHEASTERN STUDENT IDENTIFICATION**

All students must identify themselves by showing a Northeastern University Husky Card upon request by any university personnel or authorized personnel, including Northeastern University Police Department personnel. The Husky Card is the official identification card at Northeastern and is issued to all students. Students wearing a mask may be asked to adjust their mask for identity verification.

### **FIRE SAFETY**

Breaching campus fire safety or security through:

1. Setting a fire (including charring, burning, lighting of papers, or any other act that could cause a fire), making a bomb threat, causing or creating a false alarm, or other such intentional or reckless conduct that causes harm or reasonable fear of harm to persons or property.
2. Misusing, tampering, or damaging fire safety equipment (including alarm systems, alarmed fire safety doors, smoke detectors, or fire extinguishers).
3. Failure to vacate university buildings during or after a fire alarm.
4. Entering or reentering a building during a fire alarm.

### **FORGERY**

Falsification, alteration, or misuse of documents or records (including but not limited to parking permits, software, computer databases and/or systems, and/or email).

### **GAMBLING**

Unlawful engaging in, playing, operating, or assisting in operating a game of chance for money (or some other stake) or the sale of lottery or raffle tickets, as prohibited by applicable law.

### **HARASSMENT**

Repeated and/or continuing unwanted behavior, coercion, or intimidation of an individual or group, either directly or indirectly.

### **HAZING**

Violation of the university's Policy Prohibiting Hazing (<https://policies.northeastern.edu/policy606/>), which includes any action taken or situation created, whether voluntary or involuntary, for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a group or organization that endangers the mental or physical health or safety of a student; creates risk of injury; causes mental or physical fatigue or distress, discomfort, embarrassment, harassment, ridicule, or intimidation; causes damage to or destruction of property; or which is a violation of law, university policy, or the Code of Student Conduct. Such activities include but are not limited to striking another student by hand or with any instrument; requiring or advocating alcohol or other drug use; late sessions/meetings that interfere with academic activities; tattooing, branding, or piercing; physical or psychological shocks; wearing of apparel in public that is embarrassing, humiliating, or degrading; or games/activities causing or resulting in fatigue, sleep deprivation, mental distress, panic, embarrassment, or humiliation. Activities that generally would not be considered hazing include agreeing to maintain a specific GPA, comply with a dress code for a team/organizational function, participate in volunteer community service, participate in a team/organizational trip, take an oath, or sign a contract of standards.

**Note:** While some behaviors constitute hazing regardless of context (e.g., paddling, use of alcohol), others depend on the circumstances. For example, requiring athletes to perform normal calisthenics as part of conditioning would not be hazing, but requiring new members of a nonathletic student organization to do push-ups in the middle of the night would constitute hazing. Hazing can result in a range of sanctions against organizations/teams and/or individuals that range from educational interventions to suspension or expulsion. A nonexhaustive list by category is shown below to detail further examples of conduct that could be deemed hazing:

- **Sexualized or Inappropriate Acts**
  - Sexual simulations
  - Forced or coerced sexual acts
  - Requiring participation in lewd conduct
  - Compromising or degrading situations involving nudity or sexuality
- **Forced Servitude/Errand Running**
  - Personal errands or acts of servitude (e.g., forced cleaning, carrying books, fetching food)
  - Assignment of duties not assigned to other members
- **Coerced Financial Expenses**
  - Requiring the purchase of items or services
  - Financial exploitation or excessive dues under threat of social exclusion
- **Verbal Abuse and Degrading Language**
  - Verbal abuse, name-calling, or degrading, threatening language
- **Coercing Illegal Activity**

- Theft, trespassing, vandalism
- **Mental Abuse**
  - Social isolation
  - Forced silence or blindfolding for extended periods
  - Creating fear through mock interrogations or rituals
- **Others**
  - Consumption of unpalatable substances or palatable substances to excess
  - Engage in acts relevant to those of the group (for example, practice or training activities), but in a manner that a reasonable person would consider excessive or dangerous
  - Is known to be contrary to a prospective or new member's moral or religious belief
  - Requiring situationally inappropriate attire
  - Kidnapping

### **INAPPROPRIATE IDENTIFICATION**

- 1 . The manufacturing, production, and/or distribution of any fake identification.
- 2 . Use of identification other than your own or possession of a false or altered ID.
- 3 . Representing yourself as someone other than who you are.
- 4 . Duplicating, lending, or borrowing of any official identification including but not limited to Husky Cards, student identification numbers, university marks and logos, and driver's licenses.
- 5 . Impersonating a university official.

### **MISREPRESENTATION OF INFORMATION**

Falsification, distortion, or misrepresentation of information to the university or its officials (including Northeastern University Police Department officers and faculty and staff at Northeastern), law enforcement agents, cooperative work assignment employers, or officials at other colleges and universities that is intended to mislead in investigations or administrative processes or could adversely affect the mission or operations of the university.

### **MISUSE OF ELECTRONIC RESOURCES**

Misuse of electronic systems or methods (for example, email "hacking") to steal, misrepresent, threaten, harass, or bully (including online aggression or cyberbullying) or violations of the Policy on Appropriate Use of Computer and Network Resources (<https://policies.northeastern.edu/policy700/>) and/or any other computer or system use restrictions.

### **NOISE**

Disturbances in residence halls, on campus, or in neighborhoods caused by a loud or disruptive sound.

### **PHYSICAL ABUSE**

Physical abuse of others, including but not limited to fights and/or injury caused by endangering behavior.

### **RETALIATION**

Any intentional or attempted act that results in an adverse or negative effect on a person who in good faith makes a report, serves as a witness, or participates in an investigation or hearing regarding a violation of the Code or other university policy.

### **RIOTING**

Inciting, participating in, or encouraging any disturbance for purposes of committing any action that presents a clear and present danger to self or others, causes physical harm to persons, or vandalizes or destroys property.

### **SMOKING**

Smoking of any tobacco products is prohibited at Northeastern. This includes but is not limited to cigarettes, cigars, cigarillos, smokeless tobacco, electronic cigarettes, pipes, vaping pens, bidis, hookahs, chewing tobacco, and snuff. This does not include cessation tools such as nicotine gum or patches. Refer to the university Policy on Tobacco and Smoke-Free Campus (<https://policies.northeastern.edu/policy607/>).

### **THEFT**

- 1 . The taking of property not owned by oneself.
- 2 . Attempted or actual theft of property.
- 3 . Attempted or actual theft of identity or services.
- 4 . The unauthorized use of ATM, phone, or credit cards; checks; Northeastern ID cards; or computer systems (including violation of the Policy on Appropriate Use of Computer and Network Resources (<https://policies.northeastern.edu/policy700/>)).

**UNAUTHORIZED ACCESS OR USE**

Unauthorized access or entry to, into, or onto any property owned or operated by the university or any private or restricted property.

**UNAUTHORIZED USE/POSSESSION OF OTHER'S PROPERTY**

Unauthorized use or possession of another's property.

**UNAUTHORIZED USE OF UNIVERSITY IDENTIFICATION MARKS**

Unauthorized use of the university's name, logo, or other identifying mark, including but not limited to postings, letterhead, websites, pamphlets, social media, etc. Please refer to the university Policy on Endorsements and Use of University Identifiers (<https://policies.northeastern.edu/policy116/>).

**UNIVERSITY GUEST POLICY**

Failure to control guests on campus or at university-sponsored events. Refer to the Residence Hall and Dining License Agreement (<https://housing.northeastern.edu/license-agreement/>) and/or Guide to Residence Hall Living (<https://housing.northeastern.edu/policies-and-publications/>) for specific regulations regarding guests in residence halls. If a guest violates university policy, the host may be held accountable for actions of the guest. The level of sanctioning for the host may be dependent upon the nature of the incident(s).

**VANDALISM**

Destruction or defacement of public or private property.

**VIOLATION OF CENTER FOR SPIRITUALITY, DIALOGUE, AND SERVICE GUIDELINES**

Failure to abide by the Guidelines and Policies set forth by the Center for Spirituality, Dialogue, and Service (<https://spirituallife.northeastern.edu/student-groups/>).

**VIOLATION OF CENTER FOR STUDENT INVOLVEMENT GUIDELINES**

Failure to abide by the rules and regulations set forth by the Center for Student Involvement and/or included in the *Student Organization Handbook*.

**VIOLATION OF GUIDE TO RESIDENCE HALL LIVING**

Failure to abide by the rules and regulations set forth for all residential students and stated in the Guide to Residence Hall Living (<https://housing.northeastern.edu/policies-and-publications/>).

**VIOLATION OF LAW**

Any action or behavior that violates federal, state, or local law.

**VIOLATION OF PROFESSIONAL CONDUCT IN DEGREE PROGRAM**

Failure to fulfill the guidelines and/or expectations of an academic degree program. Examples include but are not limited to failing to complete an internship, acting in an unprofessional manner (as defined by the degree program), etc.

**VIOLATION OF THE N.U.IN PROGRAM POLICIES**

Failure to abide by the rules and regulations set forth for all N.U.in participants and/or established in conjunction with N.U.in partner institutions.

**VIOLATION OF UNIVERSITY POLICIES**

Violation of any university policy, rule, or regulation within this handbook, published in hard copy, or available electronically on the University Policies (<https://policies.northeastern.edu>) website.

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**Sanctions**

Sanctions are imposed to strengthen learning and assist students/organizations in adopting behaviors in order to avoid repeat violations.

In determining appropriate sanctions, Hearing Administrators and/or boards look at the totality of the incident(s)/situation and its impact on the community rather than looking at individual violations. In addition, they consider/weigh the impact of the following:

- 1 . Nature of the violation(s)—what happened?
- 2 . Severity of the impact caused (damage, injury, or harm, etc.) from this incident.
- 3 . Charged student's student conduct record, which could increase the severity of sanctions imposed for incident in question.
- 4 . Mitigating circumstances.
- 5 . Aggravating circumstances, which may include bias motivation.

Once these factors have been taken into consideration, Hearing Administrators and/or boards will look to impose at least one inactive sanction and at least one active sanction. In many instances, more than one active sanction will be imposed. A list of possible sanctions

follows. Hearing administrators and/or boards reserve the right to create active sanctions not included on this list if they determine that the sanction better addresses the concern and provides an appropriate opportunity for learning.

*Inactive:* May affect students' good standing with the university and may not require any sort of action on the part of the student.

1. Expulsion is the permanent separation of the student from the university. Students are permanently banned from entering all university property and prohibited from participating in any university-sponsored activities. A permanent notation, "Withdrawn Expelled (WE)," will appear on the student's transcript.
2. Suspension is the separation of the student from the university for a specified period of time, after which the student is eligible to return. Conditions for readmission may be specified. During the period of suspension, students are banned from entering all university property, may not live in university housing, and are prohibited from participating in any university-sponsored activities. Students are expected to adhere to all university policies while on suspension and will be held accountable for any violations during the period of suspension. Students will not be granted credit for any academic work during the period of suspension (including a cooperative work assignment). A student will continue on disciplinary probation for a specified period of time following the completion of suspension.
3. Deferred suspension is the most serious formal warning for violation of university rules/regulations that affects the student's good standing with the university. Students on deferred suspension may be limited in their ability to attend university programs, including those outside the country, during the period of deferred suspension. Deferred suspension is for a designated period of time. If the student is found responsible for violating any additional university policy, rule, or regulation during the period of deferred suspension, suspension may become effective, and the student may be subject to additional sanctions for the additional violation. Restrictions and/or conditions regarding participation in university-sponsored activities may be imposed. Students on deferred suspension may be members of organizations but may not hold any elected or appointed position in any recognized student organization or group, represent the student body on any university committee, or serve the university in other leadership positions. A student will continue on disciplinary probation for a specified period of time following the completion of deferred suspension.
4. University disciplinary probation is a formal warning for violation of university policies, rules, or regulations. Probation is for a designated period of time during which a student is not in good conduct standing with the university and may be subject to the imposition of more severe sanctions if found in violation of any university rules/regulations during the period of probation. University probation may be imposed with or without additional restrictions. The probation period is not noted on the student's transcript but may limit a student's opportunities to participate in a program as determined by a department or office (e.g., students on university probation cannot serve in a resident assistant role).
5. Written warning is a formal warning for violation of university policies, rules, or regulations and cautions students that continuation or repetition of prohibited conduct may result in more serious sanctions. The university does not consider a written warning to constitute a disciplinary record.
6. Cancellation of the Residence Hall and Dining License Agreement results in the separation of the student from university residence facilities either permanently or temporarily. Upon the cancellation of the agreement, the student is banned from entering all university residence facilities during the specified period of separation. *PLEASE NOTE:* Students required to leave the residence halls and/or the campus as a result of disciplinary action will not be eligible for a refund of tuition, housing, board, or other charges regardless of date of removal.
7. Loss of privileges and restriction on activities and programs means the loss and/or withdrawal of services or privileges as a student or member of the community or the loss of the privilege to participate in an activity, program, or event. Examples include but are not limited to restriction from holding positions of leadership in university-recognized student groups, clubs, and/or organizations or from being hired by programs/departments to serve in leadership roles; restriction from attendance at university events or activities including but not limited to campus programs, commencement, sporting events, etc.; restriction from the use of university resources; restriction of entry or access to particular locations, premises, or events; restriction on ability to study abroad including but not limited to traditional study-abroad programs, Dialogues of Civilization, mobility programs, co-op participation, etc.
8. Restriction of guest privileges with respect to hosting guests on campus, including in a residential facility, may be restricted or revoked for a specified period of time.
9. Deferred housing contract cancellation serves as a final warning in cases where a student's actions have negatively affected the university spaces within which they reside. Any further violation(s) may result in the cancellation of the student's housing contract.
10. Permanent loss of external privileges indicates that a student is no longer eligible to participate in any external program during the duration of their time at Northeastern. As a condition of permanent loss of external program privileges, a student is not permitted to visit any external program location without written authorization from OSCCR. Failure to comply with the conditions of this sanction are subject to additional disciplinary action and/or arrest. This sanction will not be notated on a student's transcript.
11. Other appropriate and alternative outcome information may include but is not limited to interim action pending a hearing and/or investigation, assignment of educational projects, referral to other offices or departments for ongoing guidance and support, specialized restorative projects, and additional restriction of university privileges, including but not limited to the restriction from university facilities or programs. These sanctions will not be notated on a student's transcript.

12. Northeastern reserves the right to delay the awarding of a degree, certificate, badge, or other credential pending the resolution of the student conduct process.
13. Northeastern reserves the right to withhold the awarding of any degree for academic and nonacademic misconduct.
14. Northeastern reserves the right, at its discretion, to revoke a degree.

*Active:* Requires student to take action.

1. Loss of membership in teams, clubs, and/or officially recognized organizations.
2. Loss of ability to hold any elected or appointed positions in any recognized student organization or group, represent the student body on any university committee, or serve the university in other leadership positions. Students may be members of organizations and may run for office while on this status but may not take office while it is in effect.
3. Loss of access to university buildings, facilities, or resources for a specified period of time or permanently.
4. Mandated service.
5. Restitution, which requires the student to make payment to the university or to specified individuals, groups, or organizations for costs incurred as a result of violation of university rules/regulations.
6. Loss of guest privileges on campus or in residence halls.
7. Submission of letter of apology to complainant/affected party.
8. Counseling evaluation.
9. Educational sanction, which may include but is not limited to attending a program, developing a program, and/or writing a paper. Students may be charged a fee to attend an educational program.
10. Fines for alcohol and drug cases. At the student's request, mandated service may be completed in lieu of paying the fine.

The university also reserves the right to sanction any student who is found responsible, pleads no contest, or is found guilty in a court of law for a violation of law. In these instances, disciplinary action will be administered through OSCCR and will not be processed by the Board.

In addition, students should review their financial aid and scholarship information to get clarification on those policies.

While the Hearing Administrator and/or the Board have discretion to impose sanctions they determine most appropriate based on the considerations described above, the Code provides sanctioning guidelines for drug and alcohol violations. The sanctions set forth below provide Hearing Administrators with a starting point for sanctioning cases involving alcohol and/or drugs. Depending on the information obtained through the hearing and the severity of the harm, the imposed sanctions may be enhanced or lessened. Students found responsible for violating the Code risk the cancellation of their Residence Hall License and Dining Agreement.

#### **SANCTION GUIDELINES FOR POSSESSION/CONSUMPTION OF ALCOHOL**

First violation:

- Disciplinary probation
- Mandatory completion of an alcohol education program
- Fine of \$100 or 10 hours mandated service

Second violation:

- Deferred suspension from the university
- Mandatory completion of an alcohol education program
- Fine of \$200 or 20 hours mandated service

Third violation:

- Suspension from the university
- Mandatory alcohol counseling to be completed off campus

#### **SANCTION GUIDELINES FOR POSSESSION/CONSUMPTION OF MARIJUANA**

First violation:

- Disciplinary probation
- Mandatory completion of a marijuana education program
- Fine of \$100 or 10 hours mandated service

Second violation:

- Deferred suspension from the university
- Mandatory completion of a marijuana education program
- Fine of \$200 or 20 hours mandated service

Third violation:

- Suspension from the university
- Mandatory drug counseling to be completed off campus

### **SANCTION GUIDELINES FOR POSSESSION/CONSUMPTION OF OTHER DRUGS**

First violation:

- Deferred suspension from the university
- Mandatory completion of a drug education program
- Fine of \$200 or 20 hours mandated service

Second violation:

- Suspension from the university
- Mandatory drug counseling to be completed off campus

A letter may be sent home to a parent/legal guardian when a student under 21 years of age is found to have violated laws or policies concerning the use or possession of alcohol or controlled substances.

#### ***Parent/Guardian Notification***

Northeastern reserves the right to notify parent(s)/guardian(s) about aspects of student conduct matters to the extent permitted by university policy and applicable law. The university may notify parent(s)/guardian(s) in matters including, without limitation, certain cases involving alcohol or drugs and matters that pose a threat to the health or safety of the student and/or other individuals.

#### ***Interim Suspension***

The senior vice chancellor for student life, or their designee, may impose an interim suspension on a student if sufficient facts indicate that the student presents a threat to the university community. In most instances, a student who has an interim suspension from the university will be immediately banned from the university community. Interim suspension may include restrictions on class attendance, access into residence halls, and/or access to or use of university-owned or -operated property. The senior vice chancellor for student life, or their designee, may remove the interim suspension.

Students who have an interim suspension from the university will have a hold placed on their record and will need to make advance arrangements with OSCCR for approval any time they may need to be on campus to take care of university-related business during the period of the interim suspension.

In cases involving interim suspension, efforts will be made, if practicable, to conclude the hearing and obtain a decision on the charges within 10 business days after the interim suspension was imposed.

#### ***Other Interim Action***

If upon review of a report Northeastern determines that an individual(s) is considered an imminent threat to the community, or when advisable to protect the physical, social, or emotional well-being of the university community, the senior vice chancellor of student life, or designee, may invoke interim administrative measures that can include but are not limited to loss of privileges and restrictions on activities, immediate residence hall relocation or suspension, immediate suspension from the university, and any other action deemed necessary to support students and/or this campus community or university community pending the outcome of the conduct process.

#### ***No Contact Order***

When the university determines the severity of an incident rises to the level where continued contact between the involved parties could lead to further incidents and/or the creation of an unhealthy, unsafe, and/or hostile environment, OSCCR may impose a no contact order on the parties involved with the incident. Communication of the order will be made via email to the student's Northeastern email account.

#### ***Temporary Measures Administrative Directive***

If a student or student organization is acting in such a way that may prove to be a violation of the Code, the senior vice chancellor for student life, or designee, may issue an administrative directive prohibiting the continuation of such behavior. It is not necessary for there to be current ongoing proceedings or even charges against the student or student organization when an administrative directive is issued.

A designated university administrator may issue an administrative directive, according to the guidelines listed, when harm is deemed to be occurring and immediate action is deemed necessary. OSCCR will enforce the directive.

1. A designated university administrator may issue an administrative directive:
  - a. To prevent a student or student organization from acting in specified ways that may result in violations of the Code. The designated university administrator may also prevent a student or student organization from committing an act that would negatively impact or interfere with OSCCR proceedings or any other similar proceedings.

- b. To restrain a student or student organization from assuming or exercising privileges granted to them by the university, pending action, until a final judgment can be rendered.
2. In order to receive an administrative directive, the prohibited action must be within the jurisdiction of the administrator, or designee, issuing such an order.
3. The designated administrator determines the date that the administrative directive expires, a period that initially will not exceed 10 days. The 10-day period may be extended, in consultation with the designated administrator's immediate supervisor, or if the restrained party consents to an extension.
4. Administrative directives will specify the reasons for the directive, the act or acts that are prohibited, and the student or organization bound by such directive.

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## Maintenance of Student Conduct Records

1. The university will permanently maintain the conduct records of those students separated from Northeastern by suspension or expulsion. A notation will be placed on the transcript of any student expelled from the university. A hold will be placed on the account of any student that withdraws, takes a leave of absence, or becomes inactive prior to the resolution of disciplinary charges. Such hold may not be lifted until the pending charges are resolved.
2. The university will expunge the conduct records of those students who received sanctions other than suspension or expulsion three years after the student's withdrawal or immediately upon their graduation date from Northeastern.
3. Written warnings are maintained in student conduct records as provided above for internal use by OSCCR. The university does not consider such warnings to constitute disciplinary records.
4. Students have the right to submit any documentation in their conduct file to amend a record they believe to be inaccurate or misleading.
5. If Northeastern notes a sanction on a transcript, this notation will not describe the violation or incident that resulted in the sanction. If a student voluntarily takes a leave or withdraws with an OUEC compliance complaint pending against them or a Code violation pending for conduct that reportedly harmed other individual(s) or the community, Northeastern will note the following on the student's transcript: "Voluntarily withdrew [day/month/year], with disciplinary charges pending. This notation does not constitute a finding or admission of responsibility." This notation will remain on the student's transcript until the charge or complaint is resolved.
6. Please refer to the university's privacy information (<https://www.northeastern.edu/privacy-information/>) and Policy on Student Rights Under The Family Educational Rights and Privacy Act (FERPA) (<https://policies.northeastern.edu/policy106/>) for more information regarding the disclosure of student records.

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## Interpretation and Application

1. Any question of interpretation or application of the Code shall be referred to the director of OSCCR, or designee.
2. The Code and its related procedures do not preempt or supplant any similar rules and regulations maintained by individual colleges, programs, departments, or offices. For example, student-athletes and members of student organizations must also abide by the policies of the Athletics Department and the Center for Student Involvement, respectively. Any proceedings under such policies may run concurrently with those described herein.
3. Nothing in this handbook limits the university's right to take any action it deems necessary to comply with applicable local, state, and federal law.

## Course Credit Guidelines

### Guidelines for Assigning Credit to Courses

The primary standard for establishing course credit at Northeastern University is the semester/quarter hour, or Carnegie Unit, the standard used by the federal government. One hour of credit is awarded for a lecture/seminar class meeting 50 minutes each week during a 15-week semester or 12-week quarter and also requiring a minimum of two hours of outside preparation each week by the student. An hour of contact time in the rest of the document is based on this 50-minute session.

- 2 semester/quarter hours (100 minutes per week of instruction plus 4–6 hours homework, or equivalent)
- 3 semester/quarter hours (150 minutes per week of instruction plus 6–9 hours homework, or equivalent)
- 4 semester/quarter hours (200 minutes per week of instruction plus 8–12 hours homework, or equivalent)

The Office of the University Registrar (<https://registrar.northeastern.edu/>) maintains the official record for all courses. In the event of error in any publication, the academic record will reflect the correct semester/quarter hours applicable to any degree requirement.

On occasion, course titles change, while the course number remains the same. Despite such title changes, the course is still considered to be the same course. Students who have taken the course under the old title and then take the course again under the new title are considered to have repeated the course.

#### NOTE ABOUT HOMEWORK AND STUDENT PREPARATION FOR CLASS

The credit hour assumes a set proportion of two hours of student preparation or homework for every hour spent in class. Northeastern wishes to emphasize that the federal government has established this as the minimum amount of work expected, and assigning more work does not in itself justify an increase in the credit value of the course. We also wish to note that there is great variation in the amount of time each student will need to devote to each course or to a specific form of study (e.g., reading, writing, completing problem sets), and, therefore, it is not possible to enforce any exact accounting of student work outside of class.

#### CREDIT ASSIGNMENT PROCESS

Northeastern uses the Carnegie Unit to determine class meeting time requirements. The actual amount of academic work that goes into a single credit hour is calculated as follows:

- One lecture (taught) or seminar (discussion) credit hour represents one hour per week (50 minutes) of scheduled class/seminar time and two hours of student preparation time.
- One laboratory or studio credit hour represents one hour per week of lecture or discussion time plus one to two hours per week of scheduled supervised or independent work, or a total of three hours in the lab or studio.

#### DEFINED INSTRUCTIONAL METHODS

- Traditional: meets fully on ground in a physical location with instructor present
- Hybrid: meets majority on ground in a physical location with instructor present with some online instructional component
- Live cast: meets fully on ground in a physical location with the instructor in a different location teaching synchronously and supported by an instructional assistant in the physical location
- Online: meets fully online

#### FULL-TIME AND HALF-TIME EXPERIENCES

Academic experiences integral to curriculum and requiring registration (but not credit bearing) have the following required hours of participation:

- Full-time experiences: 32–40 hours per week in a semester for a minimum of 11 weeks or 55 days, or in a quarter for 9 weeks or 45 days
- Half-time experiences: 16–31.99 hours per week in a semester for a minimum of 11 weeks or 55 days, or in a quarter for 9 weeks or 45 days (to achieve full-time status, graduate students must take 3 or more academic credits and undergraduate students must take 4 or more academic credits)
- Summer 1 or Summer 2 semester: minimum of 5 weeks or 25 workdays
- Summer quarter: 6 weeks or 30 workdays

International students must confer with the Office of Global Services to determine CPT requirements as appropriate.

## Course Numbering System

0001–0999

**Orientation and basic**

No degree credit

**Undergraduate**

1000–1999

**Introductory level (first year)**

Survey, foundation, and introductory courses, normally with no prerequisites and designed primarily for students with no prior background

2000–2999

**Intermediate level (sophomore/junior year)**

Normally designed for sophomores and above but in some cases open to freshman majors in the department

3000–3999

**Upper-intermediate level (junior year)**

Designed primarily as courses for juniors; prerequisites are normally required, and these courses are prerequisites for advanced courses

4000–4999

**Advanced level (senior year)**

Designed primarily for juniors and seniors; also includes specialized courses such as research, capstone, and thesis

**Graduate**

5000–5999

**First-level graduate**

Courses primarily for graduate students and qualified undergraduate students with permission

6000–6999

**Second-level graduate**

Generally for master's and clinical doctorate only

7000–7999

**Third-level graduate**

Master's- and doctoral-level courses; includes master's thesis

8000–8999

**Clinical/research/readings**

Includes comprehensive exam preparation

9000–9999

**Doctoral research and dissertation**

## Course Substitutions

Students may request to substitute one course for another to fulfill the academic requirements of a program. If approved, the substituted course will replace the originally designated course to fulfill the program requirement.

### For Programs in Massachusetts and California

Course substitution requests must be reviewed by the student's academic advisor in consultation with the director of the student's program and the department that offers the original course. Once approved, the academic advisor will process the substitution.

### For Programs Outside Massachusetts and California

Students must submit a Request for Waiver of University-Wide Graduate Requirement ([https://graduateeducation.sites.northeastern.edu/academics-wide/#admins\\_forms](https://graduateeducation.sites.northeastern.edu/academics-wide/#admins_forms)) to the Office of the Provost. Approved course substitutions are processed by the Office of the Provost, and the decision will be communicated to both the student and their academic advisor.

## Course Withdrawal

Students who withdraw from a course after the add/drop deadline and before the last day to withdraw will receive a W grade on their academic history and transcript to indicate that they withdrew and did not complete the course. The withdrawal does not affect the calculation of the cumulative grade-point average, but it does impact a student's academic progression as counted toward attempted credit, which may result in the student being placed on academic probation or dismissal.

Students must withdraw from courses using the Student Hub.

Students who fail to withdraw from a course by the deadline, regardless of their level of class participation or attendance, are financially and academically responsible. A student's lack of academic engagement and completion of course requirements will likely result in a final grade of F.

All students are encouraged to consult with their academic advisor prior to withdrawing from a course to understand how that may affect their progress toward their degree. Withdrawals may impact a student's time to degree completion.

A reduction in a student's course load due to withdrawals affects a student's externally reported time status and may impact progress toward degree, academic standing, financial aid, scholarship or other entity that has time status requirements for eligibility, and/or international student enrollment requirements. A student considering a withdrawal should consult with the relevant office or entity before they submit requests for withdrawal to understand how it may affect their respective eligibility or status.

## Grade Change Policy

If a student has not graduated, a grade can be changed by a course instructor within 12 months of the end of the semester in which the grade was given.

If a student has graduated, or if more than 12 months have elapsed, a grade can only be changed by request of a course instructor with the approval of the college that offers the course.

If more than 24 months have elapsed, grades can no longer be changed.

If a course instructor is not available, course change requests may be initiated by the department or college that offers the course.

Colleges may place additional restrictions on how grades can be changed.

The grade change policy explains when a course instructor may change a student's grade to correct errors. This policy does not apply to incomplete grades or to student-initiated appeals to change grades. In particular, the grade change policy should not be used to allow a student to submit work after the completion of a class.

## Grade Table and GPA

### Grade Table

Grades are officially recorded by letters, evaluated as follows:

Letter Grade	Numerical Equivalent	Explanation
A	4.000	Outstanding achievement
A–	3.667	
B+	3.333	
B	3.000	Good achievement
B–	2.667	
C+	2.333	
C	2.000	Satisfactory achievement
C–	1.667	
D+	1.333	Undergraduate only
D	1.000	Undergraduate only/Poor achievement
D–	0.667	Undergraduate only
F	0.000	Fail
I		Incomplete <sup>1</sup>
IP		In progress <sup>1,2</sup>
CR		Credit (School of Law only)
HH		High Honor (School of Law only)
H		Honor (School of Law only)
P		Pass (School of Law only)
MP		Marginal Pass (School of Law only)
NE		Not enrolled
NG		Grade not reported by faculty <sup>3</sup>
S		Satisfactory (counts toward total degree requirements)
U		Unsatisfactory
X		Incomplete <sup>1</sup>
L		Audit (no credit given)
T		Transfer
W		Withdrawal (student-initiated withdrawal after the add/drop period and before the withdrawal deadline)
AD		Administrative Drop <sup>4</sup>
AW		Administrative Withdrawal <sup>5</sup>

<sup>1</sup> I, IP, or X shows that the student has not completed the course requirements.

<sup>2</sup> IP is intended for courses that extend over several terms. The time restrictions on the incomplete grade do not apply to the IP grade. While the IP grade is left unchanged, it is not included in computing the GPA. If the IP grade is never changed, the course does not count toward graduation requirements.

<sup>3</sup> NG is intended for classes with temporary unreported grades. The Office of the University Registrar may enter an NG grade code after the grading deadline in accordance with the academic calendar if no grade is entered on the student's record during the instructor grading period. The instructor of record will subsequently resolve the grade to update the student record. See also *Grade Change Policy*.

<sup>4</sup> AD is assigned by the university when a student is removed from a course after the add/drop period but the approved academic appeal indicates that the student should not have a W grade. AD carries no academic penalty or calculation toward the GPA. It indicates that enrollment was ended due to circumstances outside the normal student course drop process. Administrative Drops are not counted toward total attempted hours in the calculation of Satisfactory Academic Progress for financial aid. See the *Financial Aid* page of this catalog for more information.

<sup>5</sup> AW is assigned by the university when a student is removed from a course for administrative, academic, or disciplinary reasons based on an approved academic appeal. AW carries no academic penalty or calculation toward the GPA. It indicates that enrollment was ended due to circumstances outside the normal student withdrawal process. Administrative Withdrawals are counted toward total attempted hours in the calculation of Satisfactory Academic Progress for financial aid. See the *Financial Aid* page of this catalog for more information.

## Course Comments

The following notations may also appear on the student's transcript:

E	Course excluded from GPA
HON	Honors-level course
I	Course included in GPA

## GPA

Numerical equivalents for scholastic averages are weighted according to the number of hours the course carries. For example, suppose a student receives a grade of B in a course carrying 4 semester hours and a grade of A in a course carrying 1 semester hour. The weightings for these example courses are as follows:

Grade	Numerical Equivalent	Semester Hours	Weight
B	3.000	4	12
A	4.000	1	4
Totals:		5	16

The GPA for both courses would then be the total weight (16) divided by the total semester hours (5), or 3.200. Grades of I, IP, S, U, and X are not included in the calculation of the GPA. See Grade Table (p. 191) for a complete list of grades and numerical equivalents.

### **SUBSTITUTING COURSES**

In some cases, it may not be possible to retake a course if a student wishes to do so. In unusual circumstances, students may petition to substitute one course for another they have already taken, as long as the subject matter of both courses is substantially alike. With the approval of the student's academic advisor and the agreement of the department that offered the first course taken, a grade received in the new course will be labeled "Substitute" on the transcript and will be treated in the GPA calculation as a "retake" grade, as described at *Retaking Courses* in this catalog. The original grade will remain on the student's Northeastern University transcript. Students should consult with their academic advisor before enrolling in any proposed substitute course. Students are required to pay normal tuition charges for all substitute coursework.

## Graduation Requirements

To be eligible to be awarded a degree, graduating students must meet all academic requirements, specific program of study requirements, residency requirements, and be in good standing. In addition, before receiving their diploma, students must also clear all financial, experiential education, and disciplinary deficiencies. Requirements are specified for each program under the various schools and colleges in this catalog.

Once matriculated, students are expected to complete all coursework for their degree at Northeastern University; at an entity in a formal contractual, consorcial, or partnership relationship with Northeastern; or at an approved Northeastern study-abroad program. In some cases, to clear a deficiency, to permit students access to courses deemed by their respective advisors and colleges to be important for their education but unavailable to them at Northeastern, or to remain on track for graduation, a student may petition their college for permission to take a course at another accredited institution.

Prior to completion of their program, the student's university degree audit will be reviewed by their college's academic advising office.

### Commencement

Attendance at Commencement is optional. Information concerning Commencement is provided to all graduating students during the spring semester. Students who have been removed from the graduation list are notified if they fail to qualify for their degrees. No special notice is sent to students who do qualify.

### Graduation Procedures

*The following information is for degree-seeking students only. Certificate students should refer to the "Certificate" section below.*

Only students who complete the graduation application process by specified deadlines will be considered for graduation and included in the graduation ceremony program. All qualified students must submit a graduation application to receive their diploma, regardless of whether they plan to attend the graduation ceremony.

Note important definitions: "Degree conferral date" and "graduation ceremony date" are not the same. Degree conferral date refers to the date of Northeastern's official recognition of degree completion. For the purposes of the graduation application that is accessed via the Student Hub (<https://me.northeastern.edu>), the "expected graduation date" is the same as the degree conferral date. Northeastern confers degrees three times each academic year: at the end of the fall, spring, and summer terms. The graduation ceremony date is the date that the college hosts the annual graduation ceremony.

Each fall, the Office of the University Registrar sends an email notification to students who may be eligible to graduate that academic year about applying to graduate. Eligibility is based on the EGD. This email notification informs and instructs students to complete the "Apply to Graduate" process, accessed via the Student Hub. Students are prompted to verify and provide critical information, e.g., spelling of the student's name on the diploma and mailing address.

An accurate EGD is required to gain access to the graduation application. The EGD is also used by clearinghouses to determine loan deferment schedules. A student who needs to update their EGD should contact their academic advisor.

### Diploma

Information that will be printed on diplomas includes:

- Degree.
- The major will be printed on diplomas for nonspecified degrees only: Associate in Science, Bachelor of Science, Bachelor of Arts, Master of Science, Master of Arts, Master of Professional Studies, Certificate of Advanced Graduate Study, Doctor of Philosophy). Minors and concentrations are not printed on diplomas.
- Honors designation, for those who qualify.

Changes made to a student's name after the diploma has been printed may be subject to a \$50 fee and take more than one month to reprint.

Changes made to a student's degree information and name submitted after the graduation ceremony program deadline will not be noted in the graduation ceremony program.

### Certificate

Certificates are conferred at the same time degrees are conferred each year in fall, spring, and summer terms. Students must consult with their academic advisor to be admitted to the certificate program to receive their certificate. Deadlines apply. Students should contact their academic advisor for more information.

### Academic Transcripts

Currently enrolled students may obtain unofficial transcripts and also order official transcripts from the Student Hub. For further information on transcript requests, visit the Registrar Service Portal ([https://service.northeastern.edu/registrar/?id=kb\\_article\\_view&sysparm\\_article=KB000019947](https://service.northeastern.edu/registrar/?id=kb_article_view&sysparm_article=KB000019947)). All questions concerning transcript requests should be directed to 617.373.2300, TTY 617.373.5360.

Academic information noted on official academic transcripts includes degree/certificate name; major; minor (if applicable); academic history, including transfer credits; and graduation honors designation (if applicable).

## Instructional Methods

The instructional method for all class sections must match the method indicated in the class schedule to satisfy university and regulatory requirements.

### Traditional Instructional Method

- Classes must be conducted in person at a designated campus location.
- In circumstances in which a faculty member is unable to teach a class session in person, the faculty member may teach a class online, but total online instructional time may not exceed 10% of required instructional time during the semester.
- Students are ordinarily expected to attend classes in person. Additional online class meetings may be available to a student with a Disability Access Services accommodation (<https://disabilityaccessservices.northeastern.edu/>).

### Hybrid Instructional Method

- The majority of class hours (minutes) must be conducted in person at a designated campus location; however, some classes are held online (asynchronous and/or synchronous).
- When a faculty member is unable to teach an in-person class in person, classes must be rescheduled in person.
- Additional online class meetings may be available to a student with a DAS accommodation.

### Live Cast Instructional Method

- Classes must be conducted in person at a designated campus location; students enrolled in this method are receiving in-class instruction synchronously with an instructional assistant physically present in their campus location.
- When a faculty member is unable to teach a class session, classes must be replaced by another in-person meeting.
- Online class meetings for sections taught in this instructional method may be available to a student with a DAS accommodation.

### Online Instructional Method

- Classes must be conducted online (asynchronously or synchronously).

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Colleges may have more restrictive policies on class section instructional methods.

Students who are unable to attend classes in person for extended periods should be advised to consider a leave of absence.

## Leaves of Absence and University Withdrawal

Students may request to take the following types of leaves of absence:

- Personal or Academic
- Medical or Emergency
- Military Deployment or Missionary Service

*Students in prematriculation programs, such as Pathway programs (including Global Pathways, Foundation Year, NU Immerse), and Global First Year programs (N.U.in, Global Scholars, London Scholars), do not fall under the leave of absence policy below. Students in these programs with emergent, medical, or personal circumstances that require a conversation about their ability to continue with their program of study should reach out to We Care (<https://we-care.studentlife.northeastern.edu/>) for further guidance.*

### General Leave of Absence Policy

Students who wish to take a leave of absence should complete a request through the Student Hub (<https://me.northeastern.edu>) (or via University Health and Counseling Services for a medical leave of absence, as described below) before the last day to drop without a W in a term. Please consult the Academic Calendar (<https://registrar.northeastern.edu/group/calendar/>) for the last day to drop without a W in the term.

Students can request a leave until the last day to drop with a W in a term but should review the financial implications of withdrawing from courses on the Student Financial Services website (<https://studentfinance.northeastern.edu/policies-procedures/withdrawalleave-of-absence/>).

Students can take up to one year of leave.

Any leave of absence type, if approved, is subject to the following conditions:

- International students must make an appointment with the Office of Global Services (<https://international.northeastern.edu/ogs/>) to discuss leave of absence procedures in accordance with federal regulations.
- Students who do not return at the end of the leave will be withdrawn and must contact their college for reentry prior to the term start.
- Students must return to a Northeastern University-sponsored activity that contributes toward the satisfaction of outstanding program requirements, such as registration for academic coursework.
- Students must be considered active in the period for which they are requesting a leave. Students are considered active when they are currently engaged in university-sponsored activity, such as academic coursework and co-op. If a student is withdrawn for personal reasons, the withdrawal can be reversed and a request for a leave of absence can only be processed if it is before the last day to drop without a W in a term. If the student has been administratively withdrawn, a request for leave of absence cannot be considered until the withdrawal is resolved.
- If a leave extends more than six months, students who have taken loans for education expenses may be required to begin repayment of those loans. Students who receive financial aid should meet with a financial aid counselor before going on a leave. Please see the Financial Aid section of this catalog for the possible financial aid impact of a leave of absence.
- Students in university housing should refer to the Office of Housing and Residential Life for policy information.
- A student's enrollment status cannot include more than one academic year of consecutive nonclass enrollments. Students on leave for more than one year will be withdrawn from the university.
- If a student has taken multiple leaves, resulting in the postponement of expected graduation date of a calendar year, the next leave request will be processed as a withdrawal.
- While on leave, students are not allowed to take classes for credit toward their Northeastern degree, either at Northeastern or at an outside institution.
- While on leave, students are not allowed to participate in any university-affiliated activities.

Students on a leave of absence are considered active students and are able to register for classes in an upcoming term in a leave status. If a student is unable to register because they are inactive, the student should contact their college for reentry at the time of registration for the return term. Students are expected to register for classes upon returning from a leave of absence.

### LEAVE OF ABSENCE FOR INTERNATIONAL STUDENTS

International students must discuss maintenance of U.S. immigration status with an advisor at OGS before requesting any type of leave of absence.

### PERSONAL OR ACADEMIC LEAVE OF ABSENCE

Personal leaves of absence are general leaves of absence that do not meet the criteria of more specific leaves outlined in the catalog. Academic leaves are applied to a student record in the rare cases when a student has fulfilled the last remaining requirements abroad but final grades have been yet to be received at Northeastern; or are taking a leave of absence from Northeastern to pursue other academic work. A student interested in requesting a personal or academic leave of absence should speak with an academic advisor.

### **MEDICAL OR EMERGENCY LEAVE OF ABSENCE**

Medical leave is an option available to those Northeastern students who develop a major medical condition that precludes class attendance, completion of requirements, and/or participation in co-op. Medical leave of absence requests must be initiated at UHCS (<https://uhcs.northeastern.edu/forms/medical-leave-of-absence/>).

Students on a medical leave will no longer have Husky Card access to the Marino Center, libraries, dining services, residence halls, and UHCS. If a student is in treatment at UHCS, they will be provided with referral resources for care in the community where they will reside during their medical leave. Students are not to be participating in student groups while on medical leave.

Emergency leaves may be granted when a student cannot continue attending class after the start of the term due to life-changing situations beyond the student's control. Students interested in requesting emergency leave are encouraged to contact We Care (<https://we-care.studentlife.northeastern.edu/>). Students can request an emergency leave of absence via the Student Hub (<https://me.northeastern.edu>).

Students who have been granted a medical or emergency leave of absence due to extenuating circumstances may submit a Leave of Absence Refund Appeal form ([https://service.northeastern.edu/sfs/?id=sc\\_cat\\_item&sys\\_id=50dc23cddb464150ebcdcafc13961951&sysparm\\_category=98921886db600d54ca10819b1396197e](https://service.northeastern.edu/sfs/?id=sc_cat_item&sys_id=50dc23cddb464150ebcdcafc13961951&sysparm_category=98921886db600d54ca10819b1396197e)) for financial consideration. If the appeal is approved, please note that housing charges, meal plans, and other fees will not be included in the appeal decision; refer to the Residence Hall and Dining License Agreement (<https://housing.northeastern.edu//license-agreement/>). Please only complete the Leave of Absence Refund Appeal form if you have been approved for a medical or emergency leave of absence.

*Please note that any outstanding balance (including unpaid balances) for the academic term in which the leave is taken are still due to the university.*

Financial aid recipients must contact their financial aid counselor to understand the effects on aid received.

If the leave extends more than six months, students who have taken loans for education expenses may be required to start repayment of those loans.

Students enrolled in the Northeastern University Student Health Plan will remain enrolled in the plan for the plan year, ending August 31.

### **LEAVE OF ABSENCE DUE TO MILITARY DEPLOYMENT OR MISSIONARY SERVICE**

When a student is called to active duty or missionary service, they must request the leave by filling out the proper request form through the Student Hub (<https://me.northeastern.edu>). Proof of official deployment or call to service paperwork will be required as an attachment when filling out the leave of absence request.

When a student is called during the term, the university will:

- Excuse tuition for that term. Any payment made will be credited to the student's account.
- Post a leave of absence for the term to hold a place for the student when they return.

If a student is called near the end of the term, the student and faculty members may determine that incomplete (I) grades are more appropriate. In this case, tuition will not be waived.

When a student returns to the university after completion, they will notify the college academic student services office if the leave was longer than one year; that office will in turn notify the Office of the University Registrar. The college academic student services office will assist the student with reentry and registration. If the leave was less than one year, the student should register for classes for the upcoming term prior to returning to campus.

International students who must take a leave of absence to engage in military service in their home country must also complete a form for leave of absence with OGS.

### **RETURNING FROM A LEAVE OF ABSENCE**

Students on a leave of absence are considered active students and are able to register for classes in an upcoming term in a leave status. If a student is unable to register because they are inactive, they should contact their college for reentry at the time of registration for the return term. Students are expected to register for classes upon returning from a leave of absence.

Students who are withdrawn and are applying for Commencement may be reentered on a leave of absence, pending the college's approval, prior to the term in which they will graduate. International students returning from a leave of absence should contact OGS regarding the Student and Exchange Visitor Information System procedures three to four months prior to anticipated return date.

Students who wish to reenter the university following a medical leave must contact UHCS. Reentry from a medical leave requires receipt of all documentation delivered to UHCS approximately one month prior to the start of the term they wish to return. Once all documentation is received by UHCS, it will be reviewed and the student will be notified of the decision. Requests for reentry from medical leave must be completed no later than one week prior to the beginning of a term. Students must be enrolled in Northeastern classes for the term in which they wish to return from their medical leave of absence. More specific information about the reentry process can be found at the UHCS website (<https://uhcs.northeastern.edu/forms/medical-leave-of-absence/>).

## **University Withdrawal**

Students seeking to withdraw from the university for any reason should meet with their academic advisor before completing the university withdrawal form online. Students should review the financial implications of withdrawing from all classes on the Student Financial Services website.

Students may be withdrawn from the university for financial, disciplinary, or academic reasons. Students looking to withdraw for medical reasons should reach out to UHCS (<https://uhcs.northeastern.edu/about-uhcs/contact-us/>) to review medical leave of absence.

## Personal Information

### Change of Name

Report all name changes to the Office of the University Registrar immediately by submitting a Personal Details Update ServiceNow ([https://service.northeastern.edu/registrar/?id=sc\\_cat\\_item&sys\\_id=76dd3a7c973f25d0beddb4221153afec&sysparm\\_category=07325e0197487110beddb4221153afb7](https://service.northeastern.edu/registrar/?id=sc_cat_item&sys_id=76dd3a7c973f25d0beddb4221153afec&sysparm_category=07325e0197487110beddb4221153afb7)) ticket. Official documentation of the name change is required. International students must also report all name changes to the Office of Global Services.

### Change of Address

Report all address changes via the Student Hub (<https://me.northeastern.edu>). Both the permanent home address and the local address are required. International students must report any changes of local address or phone number via the Student Hub (<https://me.northeastern.edu>) within 10 days in order to comply with immigration regulations.

## Requesting and Clearing An Incomplete Grade

An incomplete grade may be reported by the instructor when a student has failed to complete a major component of a required course, such as homework, a quiz or final examination, a term paper, or a laboratory project. Students may make up an incomplete grade by satisfying the requirements of the instructor or, if the instructor is absent, the chair of the department. Be aware that instructors' policies on the granting of incomplete grades may vary and that the final decision on an incomplete grade is up to the instructor. Instructors may deny requests for an incomplete grade.

To request an incomplete grade, the student must obtain and complete in consultation with the instructor an Incomplete-Grade Contract (<https://registrar.northeastern.edu/article/incomplete-grade-contract/>) on which the precise agreement for clearing an incomplete grade is specified. The contract is then signed by the student, the instructor, and the student's academic advisor. Copies of the form are kept by the student, the instructor, and uploaded to the student's advising notes. The maximum time period for clearing an incomplete grade is restricted to 30 days from the end of the term in which the course was offered. Instructors may require a shorter due date before approving incomplete grade requests.

International students should consult with the Office of Global Services before requesting an incomplete grade to ensure that they will remain in compliance.

If the missing assignment(s) have not been submitted to the instructor within 30 days from the end of the term in which the course was offered, or the agreed upon due date, the grade entered will reflect the student's grade in the course for the work completed and the missing assignments receiving no credit toward the final grade. Changes in the final grade will be applied to the term in which the student was enrolled in the course. Any exception to this policy or extension of the deadline must be recommended by the college in which the course was offered and must be forwarded in writing to the Office of the University Registrar for implementation.

## Retaking Courses

When the appropriate course is available, students may retake a nonrepeatable course to earn a better grade. In all cases, the most recent grade earned in a course is the one used in calculating the overall grade-point average followed by the retake notation I, indicating the course grade is included in the overall GPA; however, previous grades remain on the transcript followed by the retake notation of E, signifying that that course grade has been excluded. Consult your academic advisor before retaking a course. Students are required to pay normal tuition for all retaken coursework.

When the course description for the student's registration term indicates that the course may be repeated up to a certain number of course completions, each completion of the course (up to the limit stated in the course description) will appear on the student's transcript, and the grade for each such completion will be used in the calculation of the student's overall GPA.

## Student Bill of Academic Rights and Responsibilities

*This bill was drafted by the Student Senate, the Senior Vice Chancellor for Student Life, and members of the Faculty Senate. It was passed in the spring of 1992. It was then updated by the Student Body President and Vice President for Academic Affairs, and passed by the Student Senate in the Fall of 2017 and Faculty Senate in the Spring of 2018 for adoption in the Student Handbook (<https://catalog.northeastern.edu/handbook/>) for the 2018–2019 academic year.*

We, the students of Northeastern University, believe that a quality education is the paramount goal of all students. In order to fulfill this goal, the university recognizes certain rights and responsibilities, which follow below.<sup>1</sup> Northeastern University students recognize and accept that redress of complaints arising from these rights is limited to the procedures specified in *Academic Appeals Policies and Procedures*.<sup>2</sup>

### Course-Related Rights

#### ARTICLE 1

Students have the right to instructors who attend classes on time.

#### ARTICLE 2

Students have the right to receive grades and feedback in a timely manner, particularly in the case of sequentially related assignments. At least one summative assessment should be given and returned a week prior to the end of the withdrawal period. Students also have the right to view work they submit to satisfy course requirements after it is graded and receive their instructor's rationale for grades received on said work.

#### ARTICLE 3

Students have the right to adequate access to instructors. This includes instructors replying to communications from students in a timely manner, suggested to be within two business days, with the exception of during university recesses, as well as maintaining consistent office hours for in-person courses, occurring at the same time at least once a week. Instructors may change office hours by notifying students in a timely manner, suggested to be within two business days, barring extenuating circumstances.

#### ARTICLE 4

Students have the right to receive a course outline, which includes a fair and explicit grading policy, at the beginning of each course. Changes to the course outline that result in a deadline, assignment, major exam, or similar course event being introduced to or moved earlier in the schedule shall be communicated to students in a timely manner, suggested to be at least 10 business days prior to the new deadline.

#### ARTICLE 5

Students have the right to instructors who communicate the material pertaining to the course effectively in the English language except in the case of foreign language instruction.

#### ARTICLE 6

Students have the right to participate in and have access to Student Government Association teacher/course evaluations.

#### ARTICLE 7

Students have the right to have a list of all course materials that must be purchased. Possible substitutions for said course materials (e.g., acceptable previous editions of textbooks, digital versions, library-owned resources) should be made available to students at least a week prior to the start of the academic term.

#### ARTICLE 8

Students have the right to alternative grading arrangements if they are unable to attend a graded activity that takes place outside the scheduled class time.

### Rights to University Academic Services

#### ARTICLE 9

Students have the right to adequate access to effective academic services, including academic and co-op advising, as described in the student handbook and other university publications, provided by the university.

#### ARTICLE 10

Students have the right<sup>3</sup> to an environment conducive to learning and to faculty who respect students' academic freedom<sup>4</sup> in the classroom. When exercising academic freedom, students are expected to comply with all applicable university ethics, anti-harassment, and nondiscrimination policies.

#### ARTICLE 11

Students have the right to access university health resources provided by University Health and Counseling Services (<https://uhcs.northeastern.edu/>) (UHCS), and in accordance to Massachusetts State Law, to have access to a medical plan that they can purchase (Northeastern University Student Health Plan (<https://studenthealthplan.northeastern.edu/>)).

**ARTICLE 12**

Students have the right to access university resources provided by the university's Disability Access Services in accordance with the Policy on Nondiscrimination and Equal Opportunity (<https://policies.northeastern.edu/policy107/>). Students have the right to pursue informal and formal grievances through the procedures outlined by Disability Access Services (<https://drc.sites.northeastern.edu/>).

**Scheduling Rights****ARTICLE 13**

Students have the right to final exam schedules in accordance with established university policy, including non-conflicting final exam schedules.

**ARTICLE 14**

Students have the right to attend any course session held prior to the end of the add/drop period so long as permission from the instructor is obtained in advance and all duly registered students have proper access to seating and other course resources.

**ARTICLE 15**

Students will not be penalized for excused absences, with the understanding that students may need to make up for the academic commitment from which they were excused. Reasons for an excused absence include religious, medical issues, jury duty, bereavement, and military service. See this catalog (<https://catalog.northeastern.edu/undergraduate/academic-policies-procedures/attendance-requirements/>) and other applicable policies ([http://gonu.com/sports/2013/7/15/SASS\\_0715134535.aspx?path=sass](http://gonu.com/sports/2013/7/15/SASS_0715134535.aspx?path=sass)) for the full attendance and excusal policy.

**General Academic Rights****ARTICLE 16**

Students have the right to be informed, in a timely fashion, of proposed action to be taken against them.

**ARTICLE 17**

Students have the right to the redress of academic grievances through the processes provided by the university.

**ARTICLE 18**

Students have the right to university support and resources, such as the Office of Global Services (<https://international.northeastern.edu/ogs/>), with regard to their visa status.

**ARTICLE 19**

In accordance with the university's Policy on Nondiscrimination and Equal Opportunity (<https://policies.northeastern.edu/policy107/>), students have the right to a learning environment free of discrimination or harassment, including as provided for in the university's Policy on Sexual and Gender-Based Harassment and Title IX (<https://policies.northeastern.edu/policy104/>).

**ARTICLE 20**

Northeastern University's policies on student-produced intellectual property can be found in the Policy on Copyright (<https://policies.northeastern.edu/policy206-USA/>) and Policy on Patents (<https://policies.northeastern.edu/policy207-USA/>).

**ARTICLE 21**

Students have the right of access to their academic and financial aid records and maintenance of the privacy of these records, as provided by applicable privacy laws.

**Student Responsibilities****ARTICLE 1**

Contribute to a climate of open inquiry and honesty in all aspects of the university's academic life. This includes reviewing, and becoming familiar with, the university's Academic Integrity Policy (p. 165).

**ARTICLE 2**

Commit sufficient time and effort for study and for use of library, studio, laboratory, and computational facilities, as appropriate for each course.

**ARTICLE 3**

Contribute to the classroom/laboratory/studio learning environment through discussion and active participation.

**ARTICLE 4**

Acquire the necessary prerequisites for full participation in each academic course.

**ARTICLE 5**

Attend scheduled classes regularly and on time, and arrive to class prepared, having completed all the readings and other assignments.

**ARTICLE 6**

Seek out faculty and teaching assistants outside of class time, to obtain help with problems encountered in a given course.

**ARTICLE 7**

Respect the academic freedom<sup>4</sup> of each faculty member and student.

**ARTICLE 8**

Assist the university in its various self-evaluations (e.g., TRACE, surveys) by responding honestly and conscientiously.

**ARTICLE 9**

Maintain effective communication with the university by providing permanent and local address information to the university through a system designated by the university, and by reading university email on a frequent and consistent basis.

**ARTICLE 10**

Act as positive representatives and genuine ambassadors of the university when studying and working in domestic and international settings associated with Northeastern University.

**ARTICLE 11**

Complete an entry (including itinerary, accommodation information, and contact information) using "My Travel Plans," located via the Student Hub (<https://me.northeastern.edu>) or other system as required by the university, prior to all university-sponsored travel including, but not limited to, Study Abroad; Dialogues of Civilization; exchange programs such as BSIB, Alternative Spring Break, Engineers without Borders, co-op placements, etc.

**ARTICLE 12**

Complete all required activities prior to attending classes for their entrance date (including alcohol education, violence prevention programming, required reading, etc.).

**ARTICLE 13**

Have in their possession at all times the officially approved and properly validated photo identification card.

Students who fail to comply with these responsibilities could lose certain student privileges as well as face possible disciplinary sanctions under the Code of Student Conduct (p. 172).

- <sup>1</sup> The student rights, through their representatives in the Student Government Association (SGA), described in these sections arise from faculty and staff employment responsibilities and obligations to the university. Northeastern University students recognize and accept that it is the sole prerogative of the university to enforce these obligations and responsibilities and to determine whether and to what extent they are being carried out or violated in specific instances. Northeastern University students recognize and accept that their ability to effect redress of complaints arising from these rights is limited to the procedures specified in the current Student Handbook.
- <sup>2</sup> The articles shall be interpreted by the Office of the Provost in conjunction with the Office of the Vice Chancellor for Student Life, and shall be monitored by the Student Government Association. Further, should any student discover that they have been subject to any violation of the principles stated herein, the student should follow the appropriate complaint resolution procedure in the Student Handbook. The Student Government Association, if requested by the student, will monitor the progress of any student academic grievances.
- <sup>3</sup> Because the university operates on a 12-month calendar in an urban environment, many construction, remodeling, renovation, and repair projects must take place while the university is in session, and other potential distractions from the learning process arise from the surrounding urban environment on which it is dependent but over which it exerts little or no control. Thus, though the university is committed to maintaining an appropriate learning environment for its students, Northeastern University students recognize and accept, as part of their relationship with the university, that the conditions described above may cause occasional disturbances to that environment.
- <sup>4</sup> For more on academic freedom, please refer to the AAUP's definition (<https://www.aaup.org/report/1940-statement-principles-academic-freedom-and-tenure/>).

## Student Records Privacy

### Student Privacy—General Information

Students have specific privacy rights under applicable laws that vary depending on the global jurisdictions in which they reside. A general statement of student privacy rights is set forth in Northeastern University's Privacy Information (<https://www.northeastern.edu/privacy-information/>) site.

As a general matter, students have the right to:

- Access to their education records
- Seek to have their records amended (see the Registrar Service Portal (<https://service.northeastern.edu/registrar/>) for this procedure)
- Exercise some control over the disclosure of information from their records, including to parents and guardians

Additional information regarding these rights is provided below. Please note that these rights are subject to some exceptions under applicable laws. For a full statement of student privacy rights, please refer to the privacy policy referenced above.

### Family Disclosure

Students have a right to privacy in their education records, which extends to preventing access by family members. While this right is subject to some exceptions under applicable laws, unless you indicate otherwise, Northeastern will inform parents or guardians, if asked, that access to your records is restricted and they should consult with you if they would like to see your records.

### Release of Directory Information

For certain specific administrative purposes (such as confirming your attendance at Northeastern to employers and load agencies or publicizing information about you if you are on an athletic team), Northeastern would like to release limited student data that it has designated as "directory information." You are given a choice whether or not you agree to this during the registration process. You may change your selection at any time on the university Student Hub or by notifying the university in writing by opening a case in the Registrar Service Portal (<https://service.northeastern.edu/registrar/>).

Directory information is defined in the university's Policy on Student Rights Under the Family Educational Rights and Privacy Act (FERPA) (<https://policies.northeastern.edu/policy106/>) as the following:

- Student name
- Home address (city, state, country only)
- Major field of study
- College
- Class year
- Enrollment status (e.g., undergraduate or graduate, full time or part time)
- Dates of attendance
- Degrees, honors, and awards received
- Most recent educational agency or institution attended
- Sports activity participation, showing weight/height of members of athletic teams
- Participation in officially recognized activities

### How to Exercise Privacy Rights

Subject to certain exceptions, privacy laws afford students certain rights with respect to their education records. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day the university receives a request for access (or fewer days if provided by applicable law). Students should submit to the registrar, dean, or head of the academic department (or appropriate official) written requests that identify the record(s) they wish to inspect. The university official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the university official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education record that the student believes is inaccurate or misleading. Students may ask the university to amend a record that they believe is inaccurate or misleading. They should write the university official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the university decides not to amend the record as requested by the student, the university will notify the student of the decision and advise the student of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.
3. The right to provide written consent before the university discloses personally identifiable information from the student's education records. There are a number of exceptions to this right, such as disclosure to school officials (including service providers working on the university's behalf) with legitimate educational interests or disclosures to entities involved in financial aid responsibility.
4. The right to file a complaint with the applicable regulatory agency for alleged failures by the university to comply with privacy law. In the United States, that is the U.S. Department of Education; in Canada, the Privacy Commissioner of British Columbia or Toronto (as applicable) or of Canada;

and in the United Kingdom, it is the Information Commissioner's Office. At Northeastern, you may write to the Office of the University Registrar, 271 Huntington Avenue, Boston, MA 02115, or contact [privacy@northeastern.edu](mailto:privacy@northeastern.edu).

**Additional Information**

Additional information can be obtained from the university's chief privacy officer at [privacy@northeastern.edu](mailto:privacy@northeastern.edu).

## Student Responsibility Statement

By accepting responsibility for their education, students enhance the development of their academic, social, and career goals. As a condition of enrollment, students are responsible for reviewing, understanding, and abiding by the university's policies, regulations, procedures, requirements, and deadlines as described in all official publications, including the university's Academic Catalog, Northeastern and college websites, and official university email communications, as applicable.

Students are responsible for meeting the degree requirements of their academic programs in all respects, including completeness and correctness of course selection, compliance with prerequisite and corequisite requirements, completion of program and degree requirements through regular, comprehensive review and understanding of the degree audit, and observance of all academic regulations and deadlines.

Students are expected to seek guidance from appropriate university representatives, such as departmental program advisors, academic advisors, co-op coordinators, and the Office of the University Registrar (<https://registrar.northeastern.edu/>), to confirm their compliance with all applicable academic expectations and requirements.

## Student Right-to-Know Act

For disclosures required by the U.S. Student Right-To-Know and Campus Security Act, visit University Decision Support (<https://uds.northeastern.edu/about/consumer-information/>).

## Student Time Status

### Student Time Status

Student Time Status refers to the classification of students based on the number of credit hours they are enrolled in during a given semester or academic term. It helps to categorize students into full-time or part-time status, which is important for academic planning and standing, financial aid eligibility, and institutional reporting. The classification also assists in determining the level of student engagement and the support services needed to ensure student success.

Time status is determined on the census date of each academic term, and any changes to a student's enrollment after this date may affect their status.

F-1 and J-1 international students have specific requirements for full-time enrollment, which is based on the student's nonimmigrant status in the U.S. International students who have questions about taking a reduced course load or taking classes online should seek advice directly from the Office of Global Services (<https://international.northeastern.edu/ogs/>).

### Course Load

Federal financial aid recipients must be enrolled in and successfully complete a minimum number of credits each semester to maintain eligibility. For more information, contact your financial aid counselor.

### Time Status Categories

The following table outlines the time status classifications based on the number of credit hours a student is enrolled in during an academic term. The credit hours are listed to the tenth decimal for more precise classification:

#### UNDERGRADUATE SEMESTER HOURS

Time Status Classification	Credit Hours
Full time	12.00 or greater
Three-quarter time	9.00 - 11.99
Half-time	6.00 - 8.99
Less than half-time	0.00 - 5.99

#### GRADUATE SEMESTER HOURS

Time Status Classification	Credit Hours
Full time <sup>1,2</sup>	8.00 or greater
Three-quarter time	6.00 - 7.99
Half-time	4.00 - 5.99
Less than half-time	0.00 - 3.99

<sup>1</sup> Students who hold stipended graduate assistantships will be considered full time if enrolled for a minimum of 6 semester hours of credit.

<sup>2</sup> Students enrolled in Dissertation or Dissertation Continuation are considered full time.

#### COLLEGE OF PROFESSIONAL STUDIES UNDERGRADUATE SEMESTER HOURS

Time Status Classification	Credit Hours
Full time	12.00 or greater
Three-quarter time	9.00 - 11.99
Half-time	6.00 - 8.99
Less than half-time	0.00 - 5.99

#### COLLEGE OF PROFESSIONAL STUDIES GRADUATE QUARTER HOURS

Time Status Classification	Credit Hours
Full time	8.00 or greater
Three-quarter time	6.00 - 7.99
Half-time	4.00 - 5.99
Less than half-time	0.00 - 3.99

#### LAW SEMESTER HOURS

Time Status Classification	Credit Hours
Full time	11.00 or greater
Three-quarter time	8.50 - 10.99

Half-time	6.00 - 8.49
Less than half-time	0.00 - 5.99

### **Program-Specific Exceptions**

Certain academic programs may define full-time enrollment differently due to their unique structure, accreditation requirements, or delivery format. Examples include, but are not limited to:

- Cohort-based or accelerated programs
- Professional or clinical programs with non-credit-bearing components (e.g., clinical placements)
- Thesis or dissertation research stages
- Summer term enrollment in structured year-round programs

Students enrolled in these programs may be considered full time based on program-specific criteria, which may differ from the standard credit-hour minimums.

Program-specific definitions of full-time status are published in the program requirements and plan of study sections of academic programs in this catalog.

Students should consult their academic advisors and program's plan of study for guidance.

## University-Sponsored Travel

Northeastern University is committed to the health, safety, and security of its students and all other members of the university community. As a global institution, our university members undertake university travel around the world in pursuit of teaching, research, consulting, service, cocurricular activities, and work intended to advance learning and the interests of the university. The university supports standards and expectations associated with travel that are designed to reduce personal and university risk.

To enhance the health and safety of our students, you are required to comply with the university travel policies and guidance when undertaking university travel. These include, but are not limited to:

- **Registering University Travel**—Students, faculty, and staff are required to enter their travel itineraries per the Policy on Requiring Registration of University Travel (<https://policies.northeastern.edu/policy612/>). To access the registry, go to the Student Hub (<https://me.northeastern.edu/>) and navigate to My Travel Plans to register your travel. More information can be found on the Travel Registry page of the Global Safety and Support website (<https://globalsafety.northeastern.edu/travel-registry/>).
- **Review Destination Risks and Take Steps to Reduce Risks Before and During Travel**—Review the country briefing for your destination found in the My Travel Plans section of the Student Hub (<https://me.northeastern.edu/>) and travel health and safety advice issued by the U.S. Department of State (<https://travel.state.gov/content/travel/en/traveladvisories/traveladvisories.html/>), the U.S. Centers for Disease Control and Prevention (<https://wwwnc.cdc.gov/travel/notices/>), the UK Foreign Commonwealth & Development Office (<https://www.gov.uk/foreign-travel-advice/>), Government of Canada Travel Advisories (<https://travel.gc.ca/travelling/advisories/>) and other government organizations, the host nation, international organizations, etc. Travelers will be reminded about these sources via an email following trip registration.
- **Connectivity**—All students traveling on university programs must carry a cellphone with international calling, SMS, and cellular data capabilities per the Connectivity Requirements (<https://globalsafety.northeastern.edu/connectivity-requirements/>). Phones must be able to receive incoming and make outgoing phone calls without relying solely on data-calling or a Wi-Fi signal. Phone number must be updated in the Student Hub (<https://me.northeastern.edu/>) "I am Here" profile before travel or upon securing a new phone number on arrival.
- **Complete Travel Petitions or Waivers**—Visit the Travel Protocols page (<https://globalsafety.northeastern.edu/travel-protocols/>) to determine what forms travelers are required to complete before participating in off-campus programming. The page also explains how to obtain approval to travel to a destination designated as high risk by the university.
- **Reduce Your Travel Cyber Risk and Exposure**—Review and comply with the Policy on Computers and Mobile Devices for Travel to Destinations with Heightened Cybersecurity Risk (<https://policies.northeastern.edu/policy701/>) and review the information on the High Cyber Risk Destinations page on the Global Safety and Support website (<https://globalsafety.northeastern.edu/2020/11/10/high-cyber-risk-destinations/>).
- **Personal Health Insurance**—All travelers are required to have personal health insurance that provides coverage while participating on university trips. Insurance requirements and an explanation of the university-provided urgent and emergency program can be viewed on the insurance and global safety support network pages of the university's Global Safety and Support (<https://globalsafety.northeastern.edu/>) website.
- **Attend Predeparture Orientation**—PDO provides travelers with information about resources, requirements, safety, and security while traveling. Contact your program office to enroll in an in-person or online training.
- **Register Personal Travel**—Side trips are travel that takes place prior to, during the course of, and/or immediately following a scheduled program but is not part of the program. Travelers are required to notify the university and register side trips. Review the Side Trip Guidance (<https://globalsafety.northeastern.edu/2020/11/03/side-trip-guidance/>) for more information about your program's side trip registration requirements.
- **Student Housing Guidelines**—Students traveling abroad individually may be responsible for selecting and arranging their own housing. Please review the Student Housing Guidelines (<https://globalsafety.northeastern.edu/2020/10/14/student-housing-guidelines/>) on the Global Safety and Support website prior to booking accommodations.
- **Consult with the Office of Global Services**—International students participating on university programs outside of the home campus country should discuss any requirements with OGS (<https://international.northeastern.edu/ogs/>) prior to university.

Students are responsible for familiarizing themselves with the university travel policies and are encouraged to visit the university's Global Safety and Support (<https://globalsafety.northeastern.edu/>) website for guidance. If you have questions related to travel or travel support, please email [mytravelplans@northeastern.edu](mailto:mytravelplans@northeastern.edu). If you need assistance during university travel, please call the university's 24-hour travel assistance line at +1.857.214.5332 or tel:+44.20.3467.1773.

## Academic Appeals Policies and Procedures

It is the policy of Northeastern University that all students shall be treated fairly in evaluations made of their academic performance, standing, and progress. The university presumes that academic judgments by its faculty are fair, consistent, and objective. Students must understand that the substitution of a different academic judgment for that of the original evaluator is a serious intrusion upon teaching prerogatives.

Nonetheless, the university believes it is essential to provide an appeals mechanism to students who believe that they were erroneously, capriciously, or otherwise unfairly treated in an academic or cooperative education determination. This includes claims of misinterpretation or inequitable application of any academic provision of the university's *Undergraduate* or *Graduate Catalog*, *Student Handbook*, or *Faculty Handbook*.

In all cases, students are encouraged to informally discuss concerns with the faculty member who taught the course to see if it is possible to reach an agreement on the issue(s). If the student is not satisfied with the outcome of this discussion, or if the student is not comfortable discussing the issue with the instructor, the student should request a meeting with their academic advisor who can help facilitate the process to resolve the issue(s). If these informal attempts to resolve the issue(s) fail, the student can enter the formal procedure at the college level as outlined below.

Though students are always entitled to seek the advice of legal counsel, a student's lawyer cannot be present in the informal or formal academic appeals procedures. A student may consult their academic advisor at any point in these procedures for advice or assistance. University officials may take whatever steps they deem reasonably appropriate to achieve resolution of the issue at any stage of these procedures.

If a student feels that they have been the victim of harassment or of discrimination prohibited by law or by university policy, they should consult with the Office of University Equity and Compliance as soon as they become aware of alleged prohibited harassment or discrimination and are not required to wait until a term grade or determination is received before seeking advice or redress. If OUEC is advised of such alleged prohibited conduct as part of an academic appeal, the appeal shall be pursued and investigated by OUEC first. In such cases, the student should contact their academic advisor regarding the next appeal steps. Following a resolution of the harassment/discrimination issues, any remaining academic issues will be addressed, at the request of the student, according to the academic appeals procedures.

The Academic Standing Committee may not consider appeals on the basis of medical claims; students are encouraged to meet with their academic advisor to determine the best course of action for any disputes on the basis of medical or personal issues.

### For Dismissal Appeals

If the appeal concerns academic dismissal, the student should contact their academic advisor regarding appealing to the college ASC.

### For Grade Disputes

Students are encouraged to contact their instructor regarding all grade disputes within 15 calendar days of the assignment or course grade being awarded. If resolution cannot be achieved within 15 calendar days of initial contact, the student may submit a formal appeal no more than 30 calendar days following the end of the term the grade was awarded. The student must contact their academic advisor to start the formal appeal process. Resolution that is not attempted within this time frame is no longer eligible for appeal.

The program level has 30 calendar days to respond with a decision and brief explanation of that decision. If the student does not receive a response within 30 calendar days of their appeal at the program level, the student may appeal to the ASC. If a decision has been rendered at the program level, the student may only appeal to the ASC *if they have new/additional evidence and documentation to present that would not have reasonably been available at the time of the program-level appeal*. The student should contact their academic advisor before appealing any decision to the ASC.

Once a grade change has been made in response to an appeal, that change is final.

### For All Other Appeals/Disputes

The student should contact their academic advisor with questions and information regarding next steps.

### Appealing Beyond the College

A student may appeal any decision of the ASC to the dean.

In appeals that arise from a violation, misrepresentation, or inequitable application of the academic provisions of the *Student Handbook* or *Undergraduate Catalog* or *Graduate Catalog*, the dean serves as the final decision maker within the college.

Issues concerning admission or readmission into a program cannot be appealed beyond the dean at the college level.

Outside of issues concerning admission or readmission into a program, if the student or faculty member is not satisfied with the dean's decision at the college level, they may further pursue the matter at the university level by requesting in writing within 14 calendar days that the university convene an Academic Appeals Resolution Committee to review the appeal. Students may obtain information on this process through the Office of the Provost (110 CH). The AARC has been designated as the final authority on appeal matters. This request must be made within 14 calendar days of the finding of the ASC.

#### 1. Academic Appeals Resolution Committee

The AARC includes:

- The vice provost for graduate education or a designee.
  - The student's faculty advisor will be appointed by the appropriate vice provost except in cases where no specific advisor exists or where the faculty advisor is involved in the dispute. In those cases, a faculty member from the student's major college, department, or area of specialization will be appointed.
  - Two faculty members appointed by the Faculty Senate Agenda Committee (if the appeal is based on a cooperative education determination, one of the faculty members shall be a member of the cooperative education faculty but not from the student's area of study) and a representative of the Office of Institutional Diversity and Inclusion (if the appeal had at any point involved a matter of sexual harassment/discrimination).
  - The chair shall be elected from among the committee's three faculty members but cannot be the student's faculty advisor.
2. Preliminary Matters  
If the AARC determines, by a majority vote, that the appeal is patently without substance or merit, it may dismiss the appeal.
3. Investigation  
The AARC shall investigate the matter under appeal as quickly as possible by studying the relevant documents, interviewing the parties (especially the student and the involved faculty member), and taking any other action it deems appropriate. At no time shall the committee be bound by rules of evidence but shall at all times conduct itself in a manner that is not arbitrary or capricious. The AARC may, but is not required to, hold a hearing prior to resolving the issues. However, in all instances, the student and the involved faculty member shall have the right to appear and testify separately and privately before the AARC. The student shall have the right to have an advocate from the university community present during their testimony to the AARC.
4. Authority to Act  
The AARC has been designated as the final authority on these matters. At the conclusion of its investigation, the AARC shall resolve, by majority vote, the issue by either upholding the finding of the ASC or dean, in which case no further appeal is available, or granting such relief to the student as the AARC deems appropriate.
- a. The AARC may not determine a resolution that contradicts the prior findings or actions of the Office of Institutional Diversity and Inclusion with respect to elements of this appeal.
  - b. In the event of a tie vote, the action of the ASC or dean shall be considered upheld.
5. Resolution  
All direct parties to the appeal, including but not limited to the student, the provost, the dean, the department chair or equivalent supervisors, graduate coordinator or equivalent supervisor, and the faculty member shall be promptly informed in writing of the decisions and actions taken (i.e., the Report) during this academic appeals procedure.
6. Report  
A written Report of the appeal and its resolution shall be submitted by the chair of the AARC to the student, the involved faculty member, the Faculty Senate Agenda Committee, the vice president for student affairs, the appropriate vice provost, the registrar, and the dean, as appropriate.
7. Action  
The dean(s) or their designee in the involved college(s) shall take whatever action is necessary to implement fully the resolution of the AARC. This includes reporting the change of grade to the registrar.
8. Appeal  
No further appeal can be instituted by the student or the involved faculty member with respect to the issue(s) raised at any level of the formal appeals resolutions procedures once adjudicated.

## Academic Honors

### Dean's List

A dean's list for the undergraduate programs is compiled at the end of each fall and spring term to recognize students' academic accomplishments.

The requirements to be on the dean's list are:

- 3.500 or higher term GPA
- In good academic standing
- Enrolled in at least half-time (6 semester hours per full semester)
- No incomplete grades
- No grade below C–
- No grade on a satisfactory/unsatisfactory (pass/fail) basis, except when there is no alternative or when required by the program

Dean's list recognition is noted on the student's official academic record.

### Graduation with Honors

Graduation with honors is reserved for bachelor's degree candidates who have completed 60 semester hours in residence and who meet the following GPA requirements to graduate with honors:

GPA	Honor Conferred
3.500–3.699	Graduate with honor (cum laude)
3.700–3.849	Graduate with high honor (magna cum laude)
3.850–4.000	Graduate with highest honor (summa cum laude)

*Note:* The university reserves the right to change these standards.

### Residency Requirement

In addition to meeting all degree and major requirements, students must earn a minimum of 50% of the total hours required for graduation at the College of Professional Studies in order to receive a bachelor's degree. Exceptions to this requirement include active-duty military personnel, bachelor's degree students who transferred from a qualifying college at Northeastern University, or students who transferred from an approved academic partnership. Active-duty military personnel must earn 25% of their undergraduate credits at the College of Professional Studies. Students who transfer from another college at Northeastern must earn a minimum of 15% of their semester hours at the College of Professional Studies. Students who transfer from an approved academic partnership must earn the required percentage of undergraduate credits at the College of Professional Studies as detailed in their partnership agreement.

### Active-Duty Military Personnel

As a member of the Service Member Opportunity Colleges, the College of Professional Studies' academic residency requirement is different for active-duty service members. Active-duty service members are required to complete 25% of the undergraduate certificate/degree program at the College of Professional Studies.

## Academic Progression Standards

### Faculty Advisor Communication Tool

FACT is a communication tool that provides faculty with a method for providing input to career and academic advisors and students for early intervention, coaching, and assistance. Faculty members are expected to submit input around the midpoint of each term/session.

### EAB/Navigate

EAB/Navigate is a tool used by faculty and academic and career advisors to better service and communicate with learners. Learners can utilize EAB/Navigate to make appointments with academic and career advisors, while faculty can use it to provide academic and career advisors with information on learner progress in the classroom.

### Academic Progress/Standing

To be in academic good standing, an undergraduate student must continuously maintain a minimum cumulative grade-point average of 2.000 on a 4.000 scale and must also make continuous satisfactory academic progress. To make SAP, a student must earn at least 66% of their cumulative attempted credits. Nonmatriculated students are required to be in good academic standing to be allowed to register for any subsequent classes.

Students are responsible for reviewing their grades and academic standing at the end of each term through the Student Hub (<https://me.northeastern.edu>). If there are any discrepancies, students should immediately contact the instructor(s) directly. Students have 30 calendar days after final grades are posted to appeal a grade.

### Academic Probation and Dismissal

Notation of academic probation appears on a student's internal record but not on their permanent transcript.

An undergraduate student is placed on academic warning for low academic performance if their GPA is below 2.000 at the College of Professional Studies and/or if they do not earn at least 66% of their cumulative attempted credits. At this point, the student is strongly encouraged to consult with their academic and career advisor to develop an action plan to improve their academic standing. Attempted credits include all credits/courses for which the student registered and did not drop.

An undergraduate student is placed on academic probation if, after already having been placed on academic warning, their cumulative GPA remains below 2.000 at the College of Professional Studies and/or if they do not earn at least 66% of their cumulative attempted credits in their subsequent term of enrollment. The student is encouraged to consult with their academic and career advisor to develop an individualized success plan to improve their academic standing. Otherwise, a registration hold may be placed on the student's account.

A student whose cumulative GPA remains below 2.000, and/or does not earn at least 66% of their cumulative attempted credits in the term of enrollment subsequent to the one after they were placed on academic probation, will be academically dismissed. An undergraduate student who has been academically dismissed from the university is automatically dismissed from their major.

A student will be notified about their dismissal within one week following the end of the term and has the right to appeal the dismissal decision to the college's Academic Standing Committee if they can provide documented evidence supporting an appeal. The notification of dismissal will include the appeal deadline.

Students appealing a dismissal decision will not be eligible to enroll in classes the term following their dismissal to allow time for the appeal process.

Students are responsible for reviewing their grades and academic standing at the end of each term through the Student Hub (<https://me.northeastern.edu>).

## Appropriate Use of Computer and Network Resources Policy

The information systems of Northeastern University are intended for the use of authorized members of the community in the conduct of their academic and administrative work. Northeastern's information systems consist of all networking; computing and telecommunications wiring; equipment; networks; security devices; passwords; servers; computer systems; computers; computer laboratory equipment; workstations; internet connection(s); cable television plant; university-owned mobile communications devices; and all other intermediary equipment, services, and facilities. These assets are the property of the university. This policy describes the terms and conditions of use for Northeastern information systems.

This policy applies to any and all users of these resources, both authorized and unauthorized.

The university's complete Policy on Appropriate Use of Computer and Network Resources is available through the University Policies site (<https://policies.northeastern.edu/policy700/>).

## Attendance Verification

### **“I Am Here” Process**

After course registration, students are required to verify their intent to enroll in College of Professional Studies class(es) through their Student Hub (<https://me.northeastern.edu>) account four calendar days prior to the start of the term/part of term through the second day of the term/part of term. This verification process is called “I Am Here.” Students who fail to complete this process on time will be dropped from their class(es), which may impact their financial aid or international student visa eligibility.

Students are responsible for ensuring completion of the “I Am Here” process, which requires that they do not log out of the system early. Students who do not receive a “Successful Completion” message have not reached the end of the procedure and must start again. Sometimes it may take 24 hours before students can restart the procedure.

A student who registers for a course and completes the “I Am Here” process but does not officially drop the course by the deadline, regardless of their level of participation or attendance/nonattendance, is responsible for paying 100% of the tuition charges and applicable fees and the final earned grade. A student in this situation may earn an F grade that will be part of their permanent academic record.

Students who experience difficulty with the process or have questions should email ([registrar@northeastern.edu](mailto:registrar@northeastern.edu)) the Office of the University Registrar.

## Completing Program Requirements

### Undergraduate Degree Programs

To earn an undergraduate degree at the College of Professional Studies, students must complete all courses as prescribed in the curriculum, the required number of credits as per the curriculum, and maintain a minimum cumulative grade-point average of 2.000 or as outlined by the specific program.

### Undergraduate Certificate Programs

To earn an undergraduate certificate at the College of Professional Studies, students must complete all courses as prescribed in the curriculum, the required number of credits as per the curriculum, and maintain a minimum cumulative GPA of 2.000 or as outlined by the specific program.

### Time Limit on Program Completion

Although there is no set limit for an undergraduate student to complete their certificate or degree, there is a limit to how long a course may be used toward program completion. Science and technology courses expire after seven years unless an extension is approved by the program director.

At the time of reentry or readmission for an undergraduate student, the science or technology courses that were completed seven or more years ago cannot be used to satisfy the science or technology requirement for the degree. The student has to retake the course or take a different course in the subject area to satisfy degree requirements.

The College of Professional Studies makes adjustments to its academic program offerings and curricula to stay current and to be able to offer students the most relevant courses and knowledge in the field. Examples of such changes include adding new programs, adding/adjusting course requirements, adding/adjusting courses, and adding/adjusting curriculum requirements.

When there is a change to a curriculum or program requirement, students already matriculated and actively enrolled in the program may continue to follow the program requirements at the time of matriculation or to follow the new curriculum/program requirements, unless it is otherwise specified by the academic program at the time of the announcement of said changes.

Students who leave the College of Professional Studies and then return at a later date will be required to follow the most current curriculum for their program of study. If the program into which the student is seeking readmission or reentry is no longer offered, the student may apply to another program and must meet the admissions requirements for that program.

## Cooperative Education

Website (<https://www.northeastern.edu/experiential-learning/co-op/>)

Cooperative education is the cornerstone of Northeastern University's experiential learning approach, in which on-campus study is enhanced by real-world experience through full-time opportunities at locations all over the world. Through co-op, students alternate periods of academic courses with periods of work in positions related to their academic or career interests. This combination provides an integrated learning experience that enhances both in-class studies and career development.

### General Requirements

- Be a full-time student to participate in co-op.
- Complete all pre-co-op requirements as established by the university, including the co-op preparatory course or equivalent.
- Make satisfactory progress toward degree completion, including grade-point average requirements, as defined by the university.
- Have accurate information about the co-op position in the university's official co-op system of record, including specific start and end dates and meeting the minimum hour and day requirements.
- Not participate in co-op in the final term unless it is specified in the curriculum requirements of the program.
- Not participate in co-op in the term following a return from a leave of absence.
- Resolve any previous academic probation issues, or have the cooperative education coordinator approve a plan to resolve these issues prior to applying for co-op jobs.
- Have any self-developed co-op approved by the cooperative education coordinator before accepting the position.
- Comply with any preemployment checks required by the employer, such as drug testing, credit checks, physical examinations, security clearance, and criminal record checks.
- Participate in Title IX training, as required.
- Work with the cooperative education coordinator if an Unsatisfactory (U) grade has been received for a past co-op to reestablish eligibility in accordance with the policies and requirements of the college.

### TRANSFER AND INTERNATIONAL STUDENTS

- Transfer students from other universities must have met the same requirements in their major's co-op program as nontransfers and must have completed at least one semester of classes before starting co-op.
- International students must comply with the employment timeline expectations of their nonimmigrant status. F-1 students must complete at least two consecutive required terms of study as a matriculated student, or its equivalent, and obtain proper authorization from the Office of Global Services (<https://international.northeastern.edu/ogs/>) before engaging in co-op.

### Academic Requirements

1. **Be full time while on co-op. Full-time status for co-op is defined as either:**
  - a. One full-time co-op job; 32–40 hours per week
  - b. Two simultaneous half-time co-op jobs; 16–31.99 hours each
  - c. One half-time co-op job; 16–31.99 hours with graduate students taking 3 or more academic credits or undergraduate students taking 6 or more academic credits
    - i. Undergraduate students on co-op in a summer first-half or summer second-half term may be registered for one half-time co-op without acquiring a second job or taking an accompanying class.
2. **Meet the minimum length requirements for an academic term:**
  - a. Semester full-term: minimum of 11 weeks or 55 workdays
  - b. Quarter full-term: minimum of 9 weeks or 45 workdays
  - c. Summer first-half or summer second-half term: minimum of 5 weeks or 25 workdays
3. **Receive a grade of Satisfactory or Unsatisfactory for the co-op experience.**

### Registration for Co-op

Students are registered for co-op based on a completed co-op record that meets the minimum hour and day requirements with accurate start and end dates in the university's official co-op database system. Students must be registered for the co-op work experience course by the end of the add/drop period or alternately registered for classes if still searching for a job by this deadline. All co-op positions need to be approved by the university and entered as completed records in the official co-op database system by the last day to drop without a W for the respective semester.

### Co-op Financial Planning

- No tuition is charged while a student is on co-op only (students will pay room and board if they stay in university housing).
- If a student takes a credit-bearing class while on co-op, tuition will be charged at the per-credit rate.
- Students who wish to register for more than 4 credits while on full-time co-op must complete the Petition Registration form ([https://service.northeastern.edu/registrar/?id=kb\\_article\\_view&sysparm\\_article=KB000020003](https://service.northeastern.edu/registrar/?id=kb_article_view&sysparm_article=KB000020003)).
- Financial aid will be distributed to match the student's tuition bill and other allowable expenses.

- Students on co-op are required to maintain the same health insurance coverage (either through a private provider or through the university program) as they would while attending classes.

**Further Information**

For more detailed information about co-op policies and procedures, see the *Cooperative Education Student Handbook* on the Cooperative Education website (<https://www.northeastern.edu/experiential-learning/co-op/>).

## Degrees, Majors, and Minors

### Declaring an Undergraduate Major

A bachelor's degree student who was undeclared at the time of admission must declare their major before they earn a maximum of 75 credits inclusive of awarded transfer credits and credits earned at the College of Professional Studies. Failure to declare a major may result in a block on the student's record, preventing future course enrollment.

To declare an undergraduate major, a student must consult with their academic advisor before completing the appropriate form. The student is responsible for meeting all admission requirements for the intended program.

Previous transfer credit awards are subject to change as a result of a major declaration. Students on financial aid are responsible for understanding the impact that results from a major declaration.

### Changing a Major/Program of Study

An undergraduate student matriculated in a certificate/degree program (with a declared major/program) may choose to enroll in a different undergraduate major/program, after consulting with their academic advisor. The student then completes the appropriate form and is responsible for meeting all admission requirements for the intended major/program.

Previous transfer credit awards are subject to change as a result of a major/program change. Students on financial aid or an international student visa are responsible for understanding the impact that results from a major change.

### Declaring an Undergraduate Minor

Bachelor's degree students may add up to two minors to their programs of study.

An undergraduate minor requires a minimum of 15 but no more than 18 semester hours of undergraduate-level coursework, as specified by the individual minor program. A student may choose from among the undergraduate minor programs offered by the College of Professional Studies. The completed undergraduate minor appears on the student's official record.

The following rules apply:

- A bachelor's degree student may declare their intent to pursue a minor at the time of application for admission or after acceptance as an enrolled student, up until the beginning of their last term of enrollment. It is strongly encouraged that a student who wishes to pursue an undergraduate minor begins planning early and consults with their academic advisor.
- The program of study for their major and minor cannot be the same where the courses for the minor are a subset of required courses in the major, e.g., a Bachelor of Science student with a biology major cannot enroll in the biology minor; a Bachelor of Science student with a management major cannot enroll in the business minor.
- Courses used to fulfill requirements for the minor may be used to satisfy open electives of a major.
- A student must fulfill all requirements for the minor and major concurrently and may not extend their program of study to complete a minor.
- A student must adhere to the curriculum of the undergraduate minor(s) for which they have been approved. If a student wishes to request a course substitution to fulfill a requirement of an undergraduate minor, they must seek prior approval through their academic advisor. Deviation from the minor requirements without prior approval will result in nullifying the minor on a student's record.
- A student may apply up to 6 semester hours of transfer credits toward an undergraduate minor.
- A student in the Bachelor of Science in Interdisciplinary Studies program may choose to complete courses specified for a minor as part of their major elective requirements.

## Global Partnership Programs

Students enrolled in a College of Professional Studies' global partnership or a dual degree program are required to abide by the policies and procedures of both institutions or as specified in their program.

Dual degree candidates must apply to graduate at each institution by following each institution's policies and procedures.

## Readmission to Program

A new admission application is required of students whose studies were interrupted for more than three years.

Students are expected to meet the requirements of the program curriculum current at the time of the approved readmission term. If the program into which the student is seeking readmission is no longer offered, the student may apply to another program and must meet the admissions requirements for that program.

If readmitted, College of Professional Studies and transfer credits that a student was previously awarded will be reevaluated. The seven-year time limit on science and technology courses may have expired. It is at the discretion of the academic program to determine applicability of courses previously completed.

For students whose studies were voluntarily interrupted, once they have reapplied, their application should be vetted by the academic advising team and the appropriate lead faculty.

For students who were academically dismissed over three years ago, once they have reapplied, their application should be vetted by the associate dean of undergraduate academics and the appropriate lead faculty. If readmitted, the student needs to develop an academic plan and have monthly meetings with their advisor to monitor progress.

## Reentry to Program

Application for reentry into any academic program is required of students whose studies are interrupted voluntarily for a period of one to three years. Students seeking reentry must fill out the Request for Reentry form (<https://cps.northeastern.edu/academic-resources/academic-forms/>).

Students who are dismissed must wait at least one academic term before applying for reinstatement.

Students are expected to meet the requirements of the program curriculum current at the time of the approved reentry term. In addition, College of Professional Studies and transfer courses will be reevaluated. The seven-year time limit on science and technology courses may expire. If a student does not enroll in the term in which they were approved for reentry, they must follow the curriculum requirements for the term in which they resume coursework. If a student waits for more than one year to resume their studies after being approved for reentry, they will have to apply for reentry again.

If the program into which the student is seeking reentry is no longer offered, the student may choose to enroll in another program if they meet the admissions requirements for that program.

## Registration and Taking Courses

### Course Registration

For course registration information, visit the College of Professional Studies website (<https://cps.northeastern.edu/current-students/registering-for-classes/>).

Course registration procedures are as follows:

- Newly accepted and returning students add or drop courses through the Student Hub (<https://me.northeastern.edu>) any time during the registration period.
- Certificate- and degree-seeking students whose studies have been interrupted voluntarily for one to three years need to first apply for reentry through the Office of Academic Advising. Once a student is accepted for reentry, they will register via the Student Hub.
- Students who have been absent voluntarily for more than three years must apply for readmission.
- Students interested in taking undergraduate-level courses for personal professional enrichment may register using the Express Registration form ([https://prod-web.neu.edu/wasapp/CPSCourseReg/?form=expressReg#\\_ga=2.266146767.1316488288.1617619412-1715269518.1613325628](https://prod-web.neu.edu/wasapp/CPSCourseReg/?form=expressReg#_ga=2.266146767.1316488288.1617619412-1715269518.1613325628)). Students who study under the PPE status:
  - Are responsible for satisfying course prerequisites and corequisites, if applicable, before enrolling in courses
  - May elect to apply to an undergraduate certificate or degree program by completing the online application process
  - Understand that up to 8 qualifying credits earned while on PPE status may be applied to the intended undergraduate certificate program and up to 16 credits may be applied to the intended undergraduate degree program

All students need to be mindful of the college's course add/drop policies and deadlines to register as early as possible with the intent to secure a spot in the preferred course and to avoid being charged in full for withdrawing after the deadline.

### Auditing a Course

Undergraduate students are permitted to audit undergraduate courses, but they must complete the usual registration process and pay regular tuition fees. There is no reduction in fees for auditing.

An auditor may participate in class discussions, complete papers and projects, and take tests and examinations for informal evaluation. Regardless of the amount or quality of work completed, however, no academic credit will be granted for an audited course. In addition, an audited course may not be used in the determination of enrollment status for financial aid purposes and does not count toward program completion.

The student's decision to audit a course must be communicated in writing to the Office of the University Registrar before the fourth class meeting for full-semester courses. For half-semester courses, requests must be received by the second class meeting. No exception to this procedure may be approved without the authorization of the college's academic standing committee.

The student should inform the instructor of their status as auditor of the course.

### Satisfactory/Unsatisfactory (Pass/Fail) System

An undergraduate student may elect to take courses on a satisfactory/unsatisfactory (commonly known as pass/fail) grading scale. The following rules apply:

- Undergraduate degree students may register for one open elective course per semester on a satisfactory/unsatisfactory (S/U) basis and may not take more than a total of four S/U courses at the College of Professional Studies.
- To be eligible for S/U status, the student must be in good academic standing and also must meet all prerequisites for the course.
- To be graded on an S/U basis, the student must file an S/U petition prior to the fourth class meeting for full-semester courses.
  - For half-semester courses, petitions must be received by the second class meeting
- The grades recorded on the basis of the S/U system will not figure in the computation of the grade-point average.
- An "incomplete" in a course taken on an S/U basis is designated by the letter X on the permanent record and must be treated according to the normal procedure for incomplete grades.

### Course Selection and Planning

Students should refer to their degree audits for program curriculum information, to select courses, and to monitor their progress toward degree completion. Students should access their degree audits through the Student Hub (<https://me.northeastern.edu>) or request an audit from their academic advisor.

Degree audits are unofficial records of academic progress. Students are encouraged to consult with their academic advisor about their academic planning.

## Course Overload

A maximum course load (not full-time enrollment) for an undergraduate student is 18 semester hours taken across a 15-week semester, with no more than 9 semester hours per half-semester session.

To be eligible for a course overload (more than 18 semester hours per 15-week semester or more than 9 semester hours per half-semester session), an undergraduate student must:

- Have a record of successful study at Northeastern University—transfer students must wait at least one term to request an overload
- Have a minimum cumulative grade-point average of 3.000
- Provide a rationale to support the request

A student needs to complete the appropriate form and return it to their academic advisor. If approved, the student is required to pay the normal tuition charges for all attempted courses. They are responsible for informing their financial aid counselor, if applicable, and for making the necessary arrangements to manage the increased workload. If an approved course overload impacts an F-1 or J-1 international student's degree completion date, the student should communicate this update to the Office of Global Services (<https://international.northeastern.edu/ogs/>).

## Course Prerequisites

Course prerequisites are courses that are required to have been completed prior to enrolling in another course. Before registering for a course through the Student Hub (<https://me.northeastern.edu>), students, regardless of matriculation status, should consult the CPS website (<https://cps.northeastern.edu/current-students/registering-for-classes/#prerequisites>) to determine whether they have completed the course prerequisites.

Course prerequisites may be met by taking the prerequisite course(s) for undergraduate courses, by taking college-level or proficiency examinations for undergraduate courses, or by obtaining credit in specific academic disciplines for knowledge gained through prior learning experiences for undergraduate courses. Some courses have two parts. It generally is not possible to take part two before successfully completing part one.

## Course Corequisites

Course corequisites are courses that are required to be taken concurrently; e.g., College Writing 1 (ENG 1105) and Lab for ENG 1105 (ENG 1106), which are part of the undergraduate written communication core requirement, must be taken at the same time. Before registering for a course through the Student Hub, students, regardless of matriculation status, should read the course description to determine what the corequisite is and register for both courses.

## Repeating a Course

If a student wishes to improve their cumulative GPA by repeating a course, they may do so. A student may take the same course up to three times to earn a better grade. Only the grade earned in the last attempt is used to compute the GPA, while all grades remain part of the student's permanent academic record. A student is required to pay the normal tuition charges for all repeated courses.

Financial aid recipients must be mindful that repeating a course could impact their aid eligibility. As per financial aid regulations, students may repeat a course only once and be eligible for aid. Students with questions about this possible impact should contact their financial aid counselor.

## Course Substitution and Course Waiver

In some cases, a student has taken a similar course for transfer credit, so the student may request a course substitution to satisfy degree requirements. The substituting course must be comparable in content and rigor. Students may request a maximum of four course substitutions for a CPS undergraduate degree program.

A course substitution may be awarded to a student who has completed an equivalent course at an accredited institution other than CPS in the past seven years. The substitution will replace the required course, meeting the program requirement. A student must complete a Request for Course Substitution form and submit it to their academic advisor, who will work with the academic program for review and approval/denial.

A course waiver is used in more unusual circumstances, such as when the original course is no longer being offered by CPS. In these situations, the required course may be waived, and the student will complete another course, as approved by the program, to satisfy the number of credits required for the program. Students requesting a course waiver must meet with their academic advisor to ensure a waiver is appropriate and to make the request.

## Directed Study

Directed studies are offered when a course is required for a student's program of study but said course is not available in a given academic term and there is immediacy for a student to complete said course. Academic deans/directors will make the decision if there is a compelling need to run a course as a directed study.

## Course Add/Drop Policy

Refer to the academic calendar (<https://registrar.northeastern.edu/group/calendar/>) for specific dates. Students should consult with their academic advisor before adding or dropping classes.

Students may add a half-semester course within the first week of the course. For full-semester courses, students may add a course within the first two weeks of the course. Students who add a class during the add/drop period are responsible for all assignments missed prior to enrolling. Enrolled

students are responsible to attend classes during the add/drop period, and any absences will be held accountable to the instructor's attendance policy.

Students who drop a course before the deadline will not be charged for the course and will not have a W (withdrawal) on their transcript. Thereafter, students are responsible for 100% of the tuition charges and applicable fees, and the earned grade will be on their permanent academic record. All such dates are specified in the academic calendar (<https://registrar.northeastern.edu/article/academic-calendar/>).

Students must add/drop courses using the Student Hub.

Students who experience difficulty adding, dropping, or withdrawing from a course should promptly request support through the Registrar Service Portal (<https://service.northeastern.edu/registrar/>). If it is determined that there is an issue with Student Hub access, they need to contact the Service Desk at the following:

617.373.4357 (HELP)

[help@northeastern.edu](mailto:help@northeastern.edu)

Website ([https://service.northeastern.edu/tech/?id=its\\_contact\\_us](https://service.northeastern.edu/tech/?id=its_contact_us))

Students with holds (e.g., financial, judicial) may have restricted access to add, drop, or withdraw from a course. In such instances, students are responsible for resolving the hold immediately and to meet the established course registration deadlines.

A reduction in a student's course load could affect a student's international student visa status or financial aid eligibility.

## Course Withdrawal Policy

Reference the academic calendar for specific dates by which students may withdraw from a course.

Students who withdraw from a course after the add/drop deadline and before the last day to withdraw will receive a W grade and will be responsible for 100% of the tuition charges and applicable fees. The W grade does not affect the calculation of the cumulative GPA but it does impact a student's academic progression, which may result in the student being placed on academic probation or dismissal.

Students must withdraw from courses using the Student Hub.

Students who experience difficulty withdrawing from a course should promptly request support through the Registrar Service Portal (<https://service.northeastern.edu/registrar/>). If it is determined that there is an issue with the student's Student Hub access, they need to contact the Service Desk at the following:

617.373.4357 (HELP)

[help@northeastern.edu](mailto:help@northeastern.edu) ([https://service.northeastern.edu/tech/?id=its\\_contact\\_us](https://service.northeastern.edu/tech/?id=its_contact_us))

Website

Students with holds (e.g., financial, judicial) may have restricted access to add, drop, or withdraw from a course. In such instances, students are responsible for resolving the hold immediately and to meet the established course registration deadlines.

A reduction in a student's course load could affect a student's international student visa status or financial aid eligibility.

Students who fail to withdraw from a course by the deadline, regardless of their level of class participation or attendance, are financially and academically responsible. A student's lack of participation/attendance will likely result in a final grade of F.

All students are encouraged to consult with their academic advisor prior to withdrawing from a course. Withdrawals may impact a student's time to degree completion.

## Reinstatement after Academic Dismissal

A student who is academically dismissed from the College of Professional Studies is not eligible to register again for courses at the college until they are approved for reinstatement. A student may apply for reinstatement after a minimum of one academic term if they can provide documented evidence supporting the application (e.g., completed two courses with a grade of B or higher at another accredited college or relevant professional development opportunities during the minimum one-term absence). The application must be made in writing by submitting the appropriate form and providing supporting documentation to the Office of Academic Advising (<https://cps.northeastern.edu/academic-resources/advising/>).

If reinstatement to the college is approved, a student is expected to meet the most current requirements for program admissions and curriculum.

A student approved for reinstatement but who does not meet the admissions requirements for the intended program of study, or if the intended program of study is no longer available, may apply to another program.

## Seeking More Than One Certificate or Degree

An undergraduate student can be enrolled in only one undergraduate program at a time.

Undergraduate students seeking more than one certificate or degree after having completed a program should note that undergraduate credits earned toward:

1. A certificate earned at the College of Professional Studies may be used to satisfy the requirements of a bachelor's degree, if the contents are determined to be applicable per the program director.
2. A certificate earned at the College of Professional Studies may be used to satisfy the requirements of a second certificate with a cap of 6 credits, if the contents are determined to be applicable per the program director.
3. A bachelor's degree earned at the College of Professional Studies may be used to satisfy the requirements of a second bachelor's degree with a cap of 50% of the requirements for the second degree, if the contents are determined to be applicable per the program director.

## Student Evaluation of Courses

Students play a critical role in Northeastern University's commitment to quality teaching and academic excellence when they participate in the evaluation of courses, an online survey students complete anonymously. Students are expected to participate in the course evaluation process with constructive feedback that is relevant to teaching and course content.

Students may access the course evaluation summary results from previous terms via the Student Hub (<https://me.northeastern.edu>). Courses with three or fewer students enrolled are not surveyed.

## University Academics

- CPS Undergraduate Core Requirements (p. 228)

### CPS Undergraduate Core Requirements

#### Requirements and Guidelines for the CPS Core

Beginning fall 2025, incoming undergraduate students to Northeastern University's College of Professional Studies will follow the CPS Core for general education and will not be subject to NUpath requirements. The CPS Core follows the New England Commission of Higher Education general education requirements:

NECHE General Education Requirements (Standards for Accreditation (<https://www.neche.org/standards-for-accreditation/>), 4.13 - 4.18)

- Undergraduate degree programs must include a “coherent and substantive” general education requirement
- At least 40 semester hours in general education
- Requires a balance of three traditional domains:
  - Arts and humanities
  - Sciences (including mathematics)
  - Social sciences
- Course offerings focus on both subject matter and methodologies of the three domains and their relationships to each other

CPS students will need to complete the NECHE standards indicated above based on the subject prefix codes listed below. To ensure a balance across the three domains, students must complete a minimum of 12 credit hours in each of the areas:

- Arts and Humanities (AH), including at least 3 credit hours in College Writing 1 (ENG 1105) or College Writing 2 (ENG 1107)
- Sciences (SC), including at least 3 credit hours in mathematics (<https://catalog.northeastern.edu/course-descriptions/mth/>)
- Social Sciences (SS)

The remaining 4 CPS Core credit hours can be from any of the three categories.

CPS Core courses may also count toward degree program requirements.

#### College of Professional Studies Subject Codes That Fulfill the Core Requirements

##### ARTS AND HUMANITIES

- ART Art
- CMN Communication Studies
- ENG English
- LST Liberal Studies
- MUS Music
- PHL Philosophy
- TCC Technical Communications

##### SCIENCES

- ALY Analytics
- AVM Advanced Manufacturing Systems
- BIO Biology
- BTC Biotechnology
- CET Computer Engineering Technology
- CHM Chemistry
- EAI Enterprise Artificial Intelligence
- EET Electrical Engineering Technology
- GET General Engineering Technology
- GIS Geographic Information Systems
- HMG Health Management
- HSC Health Science
- ITC Information Technology
- MET Mechanical Engineering Technology
- MTH Mathematics

- PHY Physics
- RMS Remote Sensing

**SOCIAL SCIENCES**

- ACC Accounting
- ANT Anthropology
- ECN Economics
- EDU Education
- EDUC Education
- FIN Finance
- HRM Human Resources
- HST History
- HSV Human Services
- INT Interdisciplinary Studies
- LDR Leadership Studies
- MGT Management
- MKT Marketing
- NPM Nonprofit Management
- PJM Project Management
- POL Political Science
- PSY Psychology
- RGA Regulatory Affairs
- SOC Sociology

## Global Pathways Program

Global Pathways is designed for academically qualified international students who need additional preparation to achieve the required English-language skill level to enter a CPS (<https://international.northeastern.edu/global-pathways/programs/>) graduate program or select graduate programs (<https://international.northeastern.edu/global-pathways/programs/>) offered by other Northeastern University colleges. The duration of the program (one or two terms) for each individual student depends on English-language proficiency. Global Pathways helps international students to strengthen their academics, transition to American culture and an American classroom, and improve their English skills. After successful completion of Global Pathways and its degree progression requirements listed under each of the program pages (<https://international.northeastern.edu/global-pathways/programs/>), participating international students can transfer up to 4 credits toward their master's degree in the area of their interest.

### CPS Graduate Programs Entrance Requirements

- Academic record equivalent to a grade-point average of at least 2.500
- Minimum iBT score requirements:
  - Two terms = 61
  - One term = 74

### Other Graduate Programs Entrance Requirements

To enter this Global Pathways program, you must meet each of the College of Professional Studies' established admissions requirements listed under each of the college/program pages (<https://international.northeastern.edu/global-pathways/programs/>). Please note, most colleges offer one- and two-term Global Pathways, and your English-language score will determine the length of your Global Pathways studies.

### Program Benefits

- Select from multiple entry points throughout academic year
- Complete the program in one or two terms depending on qualifications
- Benefit from academic advising, transferable credit, tutoring, and student support services and extracurricular activities
- Enjoy access to all university facilities
- Choose from a wide range of graduate degree programs
- Be guaranteed entry to a Northeastern University graduate degree program upon successful completion of Global Pathways and its degree progression requirements listed under each of the program pages (<https://international.northeastern.edu/global-pathways/programs/>)

Visit the Global Pathways website (<https://international.northeastern.edu/global-pathways/>) for more information about the programs, admissions process, and curriculum.

## Bachelor of Science Degree Programs

### Business and Social Sciences Programs

- Finance and Accounting Management (p. 232) (Boston)
- Interdisciplinary Studies (p. 235) (Boston)
- Management (p. 237) (Boston)

## Finance and Accounting Management, BS (Boston)

The Bachelor of Science in Finance and Accounting Management degree program offers students an opportunity to obtain a broad understanding of the role that business plays in the world economy along with a strong focus on accounting and financial management. Students also take courses in the major areas of business so that, as they move into managerial positions, they have the understanding and skills to work across functional areas.

Students take courses such as financial reporting, managerial accounting, intermediate accounting, and cost accounting, as well as tax and audit. They also complete courses in the key areas in finance: corporate and managerial finance, working capital management, and investments.

Graduates may pursue careers in the private, nonprofit, and government sectors. They work in the cost accounting and budgeting areas, in short-term or long-term asset management, and in financial planning and security analysis.

### Program Requirements

Complete all courses listed below unless otherwise indicated.

### Universitywide Requirement

Minimum 120 total semester hours required

Minimum 2.000 GPA required

Students must earn a minimum of 60 Northeastern University semester hours in order to receive a bachelor's degree.

*Note:* Individual program requirements may exceed the above minima.

### CPS Undergraduate Core Requirements

All College of Professional Studies undergraduate students are required to complete the CPS Undergraduate Core Requirements (p. 228).

### Foundation Courses

54 semester hours required

Code	Title	Hours
<b>English</b>		
ENG 1105 and ENG 1106	College Writing 1 and Lab for ENG 1105	4
ENG 1107 and ENG 1108	College Writing 2 and Lab for ENG 1107	4
ENG 3107 and ENG 3108	Writing for the Professions: Business and the Social Sciences and Lab for ENG 3107	4
<b>Introductory Course Work</b>		
MGT 1100	Introduction to Business	3
MGT 2310	Organizational Behavior	3
<b>Mathematics</b>		
MTH 1100	College Algebra	3
MTH 2300	Business Statistics	3
<b>Economics and Marketing</b>		
ECN 1100	Principles of Microeconomics	3
ECN 1200	Principles of Macroeconomics	3
MKT 2100	Principles of Marketing	3
<b>Ethics and Law</b>		
MGT 2330	Business Law	3
PHL 2100	Business Ethics	3
<b>Accounting and Finance</b>		
ACC 2100	Financial Accounting	3
ACC 2200	Managerial Accounting	3
FIN 2105	Introduction to Corporate Finance	3
<b>Information Management and Technology</b>		
ITC 1000 or ITC 2016	Computer Applications End-User Data Analysis Tools	3

MGT 2210 or ITC 2430	Information within the Enterprise E-Commerce Systems	3
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## Major Courses

31 semester hours required

Code	Title	Hours
<b>Accounting and Analysis</b>		
ACC 2300	Cost Accounting	3
ACC 3201	Financial Reporting and Analysis 1	3
ACC 3202	Financial Reporting and Analysis 2	3
ACC 3330	Principles of Auditing	3
ACC 3410	Principles of Taxation	3
ACC 4320	Financial Statement Analysis	3
<b>Finance</b>		
FIN 3310	Financial Institutions and Markets	3
FIN 3330	Risk Management and Insurance	3
FIN 3340	Investments	3
<b>Capstone</b>		
MGT 4850	Business Strategy	4

## Elective Courses / Optional Concentration

Complete one of the following options to reach 120 semester hours.

### MAJOR ELECTIVES

Complete 9 semester hours from the following and an additional 26 general elective semester hours to reach 120 semester hours.

Code	Title	Hours
Complete 9 semester hours from the following:		9
ACC, FIN (4000 level)		

### ENTREPRENEURSHIP CONCENTRATION

*Note:* Please consult with your advisor.

Complete the 15 semester hours listed below and an additional 20 general elective semester hours to reach 120 semester hours. Courses from the major may not double count in the concentration.

Code	Title	Hours
<b>Required Courses</b>		
Complete the following four courses:		
FIN 3100	Finance for New Ventures	3
MGT 2550	Sustainable Entrepreneurship	3
MGT 4995	Experiential Management Practicum	3
MKT 2700	Product Design and Development	3
<b>Elective Courses</b>		
Complete one of the following elective courses:		3
LDR 3200	Leading and Managing Change	
MGT 4230	New Venture Creation	
MKT 3010	Digital Marketing	

## Recommended General Elective Courses

Given industry trends, students are encouraged to consider the follow general elective courses as they fulfill their elective requirements.

Code	Title	Hours
ALY 2010	Probability Theory and Introductory Statistics	
ALY 2100	Introduction to Programming for Data Analytics	
ITC 2000	Principles of Systems Analysis and Design	

ITC 2016	End-User Data Analysis Tools
ITC 2050	Designing the User Experience

## Plan of Study

Term 1	Hours
ENG 1105 and ENG 1106	4
MTH 1100	3
MGT 1100	3
ACC 2100	3
ECN 1100	3
	<b>16</b>
Term 2	Hours
ENG 1107 and ENG 1108	4
MTH 2300	3
ECN 1200	3
ACC 2200	3
ITC 1000 or 2016	3
	<b>16</b>
Term 3	Hours
ACC 2300	3
FIN 2105	3
MGT 2330	3
MGT 2310	3
Open elective	3
	<b>15</b>
Term 4	Hours
MKT 2100	3
PHL 2100	3
Open elective	3
Open elective	3
Open elective	3
	<b>15</b>
Term 5	Hours
ACC 3201	3
FIN 3310	3
FIN 3330	3
ITC 2430 or MGT 2210	3
Open elective	3
	<b>15</b>
Term 6	Hours
ENG 3107 and ENG 3108	4
FIN 3340	3
ACC 3202	3
ACC 3410	3
Open elective	3
	<b>16</b>
Term 7	Hours
Major elective	3
Major elective	3

Major elective	3
Open elective	3
Open elective	3
<hr/>	
	<b>15</b>
<b>Term 8</b>	<b>Hours</b>
ACC 3330	3
ACC 4320	3
MGT 4850	4
Open elective	2
<hr/>	
	<b>12</b>
<hr/>	
<b>Total Hours: 120</b>	

## Interdisciplinary Studies, BS (Boston)

The Bachelor of Science in Interdisciplinary Studies allows students to design a social science-, science-, and humanities-based program of study that reflects their academic passions and strengths. Students have the unique opportunity to choose an area of academic specialization while engaging with the diverse array of disciplines—such as history, music, philosophy, literature, math, science, and psychology—that constitute a liberal studies education, while fostering practical skills essential to the workplace and graduate education—critical thinking, analysis of large bodies of information, problem solving, and effective written communication.

### Program Requirements

Complete all courses listed below unless otherwise indicated.

### Universitywide Requirement

Minimum 120 total semester hours required

Minimum 2.000 GPA required

Students must earn a minimum of 60 Northeastern University semester hours in order to receive a bachelor's degree.

*Note:* Individual program requirements may exceed the above minima.

### CPS Undergraduate Core Requirements

All College of Professional Studies undergraduate students are required to complete the CPS Undergraduate Core Requirements (p. 228).

No more than 27 total credits of business courses (ACC, FIN, MGT, MKT) are permitted for the degree.

### Foundation Courses

30 semester hours required

Code	Title	Hours
<b>English</b>		
ENG 1105 and ENG 1106	College Writing 1 and Lab for ENG 1105	4
ENG 1107 and ENG 1108	College Writing 2 and Lab for ENG 1107	4
ENG 3107 and ENG 3108	Writing for the Professions: Business and the Social Sciences and Lab for ENG 3107	4
<b>Mathematics</b>		
MTH 1100	College Algebra	3
MTH 2310	Statistics for the Behavioral and Social Sciences	3
<b>Information Technology</b>		
ITC 1000	Computer Applications	3
<b>Behavioral and Cognitive Sciences</b>		
PSY 1100	Foundations of Psychology	3
<b>Philosophy</b>		
PHL 2100 or PHL 2120	Business Ethics Ethical Issues in Communication	3

236 Interdisciplinary Studies, BS (Boston)

or PHL 2130 Ethical Issues in Healthcare  
 or PHL 2140 Ethical Issues in Science and Engineering

**Social Sciences**

CMN 1100	Organizational Communication	3
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**Core Courses**

18 semester hours required

Code	Title	Hours
CMN 2310	Professional Speaking	3
ENG 3260	Writing to Inform and Persuade	3
HSV 2240	Human Behavior in the Social Environment	3
LDR 1200	Assessing Your Leadership Capacity	3
LDR 3200	Leading and Managing Change	3
PJM 1100	Project Management Fundamentals - Project Initiation and Close	3

**Major Required Courses**

33 semester hours required

Code	Title	Hours
<b>Interdisciplinary</b>		
Self-designed interdisciplinary program created by the student with advisor and faculty, approved by associate dean. Include two or three areas of study. Complete no more than four 1000-level classes.		30
<b>Capstone</b>		
LST 4850	Capstone Project in Liberal Studies	3

**Major Electives**

18 semester hours required

Code	Title	Hours
Complete 18 semester hours of coursework at or above the 3000 level.		18

**Open Electives**

Complete a minimum of 21 semester hours to reach 120 semester hours.

**Plan of Study**

Interdisciplinary studies is a self-designed program. Students will work with their career and academic coach advisor and faculty in order to plan their course-taking schedule in the major and open elective requirement areas.

Term 1	Hours
ENG 1105 and ENG 1106	4
MTH 1100	3
ITC 1000	3
CMN 1100	3
LDR 1200	3
<b>16</b>	
Term 2	Hours
ENG 1107 and ENG 1108	4
PJM 1100	3
CMN 2310	3
LDR 3200	3
PHL 2100	3

<b>Term 3</b>	<b>Hours</b>	
ENG 3107 and ENG 3108		4
MTH 2310		3
HSV 2240		3
Major required course		3
		<b>13</b>
<b>Term 4</b>	<b>Hours</b>	
ENG 3260		3
Major required course		3
		<b>15</b>
<b>Term 5</b>	<b>Hours</b>	
Major required course		3
Open elective		3
		<b>15</b>
<b>Term 6</b>	<b>Hours</b>	
Major required course		3
Major elective		3
		<b>15</b>
<b>Term 7</b>	<b>Hours</b>	
Major elective		3
Open elective		3
Open elective		3
Open elective		3
Open elective		3
		<b>15</b>
<b>Term 8</b>	<b>Hours</b>	
LST 4850		3
Major elective		3
Open elective		3
Open elective		3
Open elective		3
		<b>15</b>
<b>Total Hours: 120</b>		

**Management, BS (Boston)**

The Bachelor of Science in Management program is designed to equip students to dive into the world of business with real-world, experiential opportunities to develop the skills they will need to manage resources, solve problems, and oversee staff on a daily basis. The program provides the opportunity for students to acquire the tools needed to respond effectively to complex business challenges, including accounting, business strategy, law, marketing, communications, project management, international business, and entrepreneurship. The coursework is flexible, and students can adjust their academic program to meet the demands of their schedules. From the fundamental principles of management to the critical questions of

diversity, corporate responsibility, and the impacts of globalization, this program provides both the theoretical background and the practical proficiency needed to succeed.

The program also provides students with an opportunity to focus on the industry or skill set that most interests them by selecting electives offered in a variety of business disciplines or by choosing among the program's optional concentrations. Graduates of this program work as management analysts, human resource budget analysts, cost estimators, market and survey researchers, operations research analysts, and more.

This bachelor's degree completion program is online and is accredited by the Association to Advance Collegiate Schools of Business (AACSB (<https://www.aacsb.edu/educators/accreditation/>)).

## Program Requirements

Complete all courses listed below unless otherwise indicated.

### Universitywide Requirement

Minimum 120 total semester hours required

Minimum 2.000 GPA required

Students must earn a minimum of 60 Northeastern University semester hours in order to receive a bachelor's degree.

*Note:* Individual program requirements may exceed the above minima.

### CPS Undergraduate Core Requirements

All College of Professional Studies undergraduate students are required to complete the CPS Undergraduate Core Requirements (p. 228).

### Foundation Courses

54 semester hours required

Code	Title	Hours
<b>English</b>		
ENG 1105 and ENG 1106	College Writing 1 and Lab for ENG 1105	4
ENG 1107 and ENG 1108	College Writing 2 and Lab for ENG 1107	4
ENG 3107 and ENG 3108	Writing for the Professions: Business and the Social Sciences and Lab for ENG 3107	4
<b>Introductory Coursework</b>		
MGT 1100	Introduction to Business	3
MGT 2310	Organizational Behavior	3
<b>Mathematics</b>		
MTH 1100	College Algebra	3
MTH 2300	Business Statistics	3
<b>Economics and Marketing</b>		
ECN 1100	Principles of Microeconomics	3
ECN 1200	Principles of Macroeconomics	3
MKT 2100	Principles of Marketing	3
<b>Information Management and Technology</b>		
ITC 1000 or ITC 2016	Computer Applications End-User Data Analysis Tools	3
MGT 2210 or ITC 2430	Information within the Enterprise E-Commerce Systems	3
<b>Ethics and Law</b>		
MGT 2330	Business Law	3
PHL 2100	Business Ethics	3
<b>Accounting and Finance</b>		
ACC 2100	Financial Accounting	3
ACC 2200	Managerial Accounting	3
FIN 2105	Introduction to Corporate Finance	3

**Major Required Courses**

25 semester hours required

Code	Title	Hours
<b>Introductory Course</b>		
MGT 2100	Principles of Management	3
<b>Supply Chain Management</b>		
MGT 2220	Supply Chain Management	3
<b>International Business</b>		
MGT 3220	International Business	3
<b>Project and Talent Management</b>		
HRM 2320	Human Resources Management	3
MGT 4210	Project Management	3
<b>Change Management</b>		
MGT 4220	Innovation and Change Management	3
MGT 4230	New Venture Creation	3
<b>Capstone</b>		
MGT 4850	Business Strategy	4

**Professional Electives/Optional Concentrations**

Complete one of the following options. Courses from the major may not double count in the concentration.

**PROFESSIONAL ELECTIVES**

Code	Title	Hours
Complete 12 semester hours from the following:		12
ENG 3300, CMN, ITC, LDR, MGT, MKT, HRM		

**ENTREPRENEURSHIP CONCENTRATION***Note:* Please consult with your advisor.

15 semester hours required

Code	Title	Hours
<b>Required Courses</b>		
FIN 3100	Finance for New Ventures	3
MGT 2550	Sustainable Entrepreneurship	3
MGT 4995	Experiential Management Practicum	3
MKT 2700	Product Design and Development	3
<b>Elective Course</b>		
Complete one of the following:		3
LDR 3200	Leading and Managing Change	
MGT 4230	New Venture Creation	
MKT 3010	Digital Marketing	

**DIGITAL MARKETING CONCENTRATION***Note:* Please consult with your advisor.

15 semester hours required

Code	Title	Hours
<b>Required Courses</b>		
CMN 3800	Designing and Implementing a Promotional Campaign	3
CMN 3850	Managing Communication Projects	3
MKT 3010	Digital Marketing	3
MKT 3100	Marketing Analytics	3
<b>Elective Course</b>		
Complete one of the following:		3
CMN 3410	Digital Communication Strategy	

LDR 3250	Leading Teams Locally and Virtually
MKT 2220	Consumer Behavior
MKT 2700	Product Design and Development

## Electives

Complete elective courses to reach the required 120 semester hours.

## Plan of Study

Term 1	Hours
ENG 1105 and ENG 1106	4
MTH 1100	3
MGT 1100	3
ACC 2100	3
Open elective	3
	<b>16</b>
Term 2	Hours
ENG 1107 and ENG 1108	4
MTH 2300	3
ECN 1100	3
ACC 2200	3
ITC 1000 or 2016	3
	<b>16</b>
Term 3	Hours
FIN 2105	3
MGT 2330	3
MGT 2310	3
ECN 1200	3
MGT 2100	3
	<b>15</b>
Term 4	Hours
PHL 2100	3
MKT 2100	3
MGT 2220	3
Open elective	3
Open elective	3
	<b>15</b>
Term 5	Hours
ENG 3107 and ENG 3108	4
MGT 2210 or ITC 2430	3
HRM 2320	3
Open elective	3
Open elective	3
	<b>16</b>
Term 6	Hours
MGT 3220	3
MGT 4210	3
Professional elective	3
Open elective	3
Open elective	3
	<b>15</b>

<b>Term 7</b>	<b>Hours</b>	
MGT 4230		3
MGT 4220		3
Professional elective		3
Open elective		3
Open elective		3

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**15**

<b>Term 8</b>	<b>Hours</b>	
MGT 4850		4
Professional elective		3
Professional elective		3
Open elective		2

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**12**

**Total Hours: 120**

## Bachelor's and Postbaccalaureate Programs, Lowell Institute School

### Bachelor of Science Programs

- Advanced Manufacturing Systems (p. 243) (Boston)
- Analytics (p. 245) (Boston)
- Biological Science (p. 248) (Boston)
- Biotechnology (p. 251) (Boston)
- Digital Communication and Media (p. 255) (Boston)
- Health Science (p. 257) (Boston)
- Healthcare Administration (p. 260) (Boston)
- Information Technology (p. 263) (Boston)
- Project Management (p. 267) (Boston)
- Psychology (p. 271) (Boston)

## Advanced Manufacturing Systems, BS (Boston)

Northeastern University's Bachelor of Science in Advanced Manufacturing Systems will create pathways for entry- and midlevel manufacturing employees to deepen their knowledge and gain new skills across the advanced manufacturing ecosystem. The program's challenge-based learning architecture balances autonomy with a structured path through a rigorous curriculum.

### Program Requirements

Complete all courses listed below unless otherwise indicated.

### Universitywide Requirement

Minimum 120 total semester hours required

Minimum 2.000 GPA required

Students must earn a minimum of 60 Northeastern University semester hours in order to receive a bachelor's degree.

*Note:* Individual program requirements may exceed the above minima.

### CPS Undergraduate Core Requirements

All College of Professional Studies undergraduate students are required to complete the CPS Undergraduate Core Requirements (p. 228).

### Foundation Courses

32 semester hours required

Code	Title	Hours
<b>English</b>		
ENG 1105 and ENG 1106	College Writing 1 and Lab for ENG 1105	4
ENG 3105 and ENG 3106	Writing for the Professions: Science and Engineering and Lab for ENG 3105	4
<b>Math</b>		
MTH 2120	Technical Math 1	3
MTH 2220	Technical Math 2	3
MTH 2500	Statistical Quality Control	3
<b>Science</b>		
CHM 1100	General Chemistry 1	3
EET 2005	Circuits AC/DC	3
PHY 1200	Physics 1	3
<b>Philosophy</b>		
PHL 2140	Ethical Issues in Science and Engineering	3
<b>Communication</b>		
CMN 1100	Organizational Communication	3

### Advanced Manufacturing Foundation Courses

21 semester hours required

Code	Title	Hours
AVM 1100	Fundamental Measurement Analysis	3
AVM 1150	Fundamentals of Manufacturing Systems	3
AVM 2200	Composite Materials and Applications	3
EET 3100	Electronics 1	3
GET 1150	Foundations of Engineering Graphics and Design	3
MET 2000	Engineering Computer-Aided Design and Tolerance Analysis	3
MET 2040	Engineering Manufacturing Process	3

### Advanced Manufacturing Core Courses

30 semester hours required

Code	Title	Hours
AVM 2250	Materials Performance and Applications	3
AVM 3000	Materials Processing	3
AVM 3100	Nondestructive Testing	3
AVM 3500	Business Operations and Supply Chain	3
AVM 4100	Mechatronics (Mechatronics)	3
AVM 4300	Advanced Manufacturing and Additive Processes	3
GET 3100	Computer Control of Manufacturing Processes	3
MET 3300	Engineering Materials Science	3
MET 4100	Mechanical Engineering Systems Design	3
MGT 2220	Supply Chain Management	3

### Advanced Manufacturing Capstone

6 semester hours required

Code	Title	Hours
GET 4840	Engineering Technology Capstone Project Preparation and Proposal	2
GET 4850	Engineering Technology Capstone Project Execution	4

### Electives

Complete a minimum of 31 semester hours to reach 120 semester hours.

### Plan of Study

Term 1	Hours
AVM 1150	3
MET 2040	3
ENG 1105 and ENG 1106	4
	<b>10</b>
Term 2	Hours
GET 1150	3
AVM 1100	3
MTH 2120	3
PHL 2140	3
	<b>12</b>
Term 3	Hours
CHM 1100	3
MET 2000	3
ENG 3105 and ENG 3106	4
	<b>10</b>
Term 4	Hours
MET 3300	3
MGT 2220	3
MTH 2220	3
AVM 2200	3
	<b>12</b>
Term 5	Hours
AVM 3000	3
AVM 3500	3
MTH 2500	3
PHY 1200	3
	<b>12</b>

Term	Hours	
<b>Term 6</b>		
AVM 2250		3
EET 2005		3
MET 4100		3
Elective		3
Elective		3
		<b>15</b>
<b>Term 7</b>		
AVM 3100		3
EET 3100		3
CMN 1100		3
Elective		3
Elective		3
		<b>15</b>
<b>Term 8</b>		
AVM 4300		3
AVM 4100		3
Elective		3
Elective		3
		<b>12</b>
<b>Term 9</b>		
GET 4840		2
GET 3100		3
Elective		3
Elective		3
		<b>11</b>
<b>Term 10</b>		
GET 4850		4
Elective		3
Elective		3
Elective		3
		<b>13</b>

**Total Hours: 122**

### Analytics, BS (Boston)

Employers seeking analytics professionals with “moderate” levels of data analysis skills - typically positions at the bachelor’s level – most often prefer candidates with *Analytics* as a field of study. Skills frequently required in candidates are data analysis and the ability to interpret and communicate data analysis results to others, problem solving, mastery of spreadsheets, analysis tools, statistical software, relational databases as well as programming language. The general demand for Teamwork/Collaboration and Project Management reflects the need for employers to find analytics professionals with general business skills which can be used in a variety of function areas.

The Bachelor of Science in Analytics helps to meet the demand from employers with an undergraduate program and entry level education requirements that prepares learners as data analyst practitioners capable of applying data analysis methods, technological, professional, and strategic expertise necessary for supporting decision making in organizations. With emphasis on experiential learning, the program provides dynamic opportunities for learners with varying degrees of work experience to practice their knowledge both globally and collaboratively while implementing effective data analysis concepts to real-life company demands.

The program has general foundation courses (including mathematical and philosophical logic), specific data analysis foundation courses, major required courses, as well as a variety of elective courses on diverse domain areas.

### Program Requirements

Complete all courses listed below unless otherwise indicated.

**Universitywide Requirement**

Minimum 120 total semester hours required

Minimum 2.000 GPA required

Students must earn a minimum of 60 Northeastern University semester hours in order to receive a bachelor's degree.

*Note:* Individual program requirements may exceed the above minima.

**CPS Undergraduate Core Requirements**

All College of Professional Studies undergraduate students are required to complete the CPS Undergraduate Core Requirements (p. 228).

**Foundation Courses**

30 semester hours required

Code	Title	Hours
<b>Computer Engineering Technology</b>		
CET 2200	Data Structures and Algorithms	3
<b>English</b>		
ENG 1105 and ENG 1106	College Writing 1 and Lab for ENG 1105	4
ENG 1107 and ENG 1108	College Writing 2 and Lab for ENG 1107	4
ENG 3105 and ENG 3106	Writing for the Professions: Science and Engineering and Lab for ENG 3105	4
<b>Information Technology</b>		
ITC 2016	End-User Data Analysis Tools	3
<b>Management</b>		
MGT 1100 or MGT 2210	Introduction to Business Information within the Enterprise	3
<b>Mathematics</b>		
MTH 1100	College Algebra	3
MTH 2400	Technology and Applications of Discrete Mathematics	3
<b>Philosophy</b>		
Complete one of the following:		3
ITC 3620	Legal and Ethical Issues in Cybersecurity	
PHL 2100	Business Ethics	
PHL 2140	Ethical Issues in Science and Engineering	

**Major Required Courses**

33 semester hours required

Code	Title	Hours
<b>Analytics</b>		
ALY 2010	Probability Theory and Introductory Statistics	3
ALY 2100	Introduction to Programming for Data Analytics	3
ALY 3015	Intermediate Statistics for Data Analytics	3
ALY 3040	Data Mining	3
ALY 3070	Communication and Visualization for Data Analytics	3
ALY 3110	Big Data and Web Mining	3
ALY 4000	Analytics Using R	3
ALY 4020	Predictive Analytics Using R and Python	3
<b>Information Technology</b>		
ITC 2300	Database Management Systems	3
ITC 3320	Data Warehousing Technologies	3
ITC 3300 or ITC 3310	Structured Query Language (SQL) Exploring NoSQL Databases	3

## Professional Electives

Code	Title	Hours
Complete 30 semester hours in the following subject areas below:		30

ALY, AVM, BTC, CET, FIN, GET, HMG, ITC, LDR, MGT, MKT, PJM

Suggested Electives:

ACC 2100	Financial Accounting	
HRM 2320	Human Resources Management	
MKT 2100	Principles of Marketing	
PJM 1100	Project Management Fundamentals - Project Initiation and Close	

## Capstone

3 semester hours required

Code	Title	Hours
ALY 4850	Analytics Capstone	3

## Concentration or Electives Option

A concentration is not required. Students may complete the electives option in lieu of the concentration.

- Applied AI (p. 247)
- Electives Option (p. 247)

Note: Please consult with your advisor.

### **CONCENTRATION IN APPLIED AI**

Code	Title	Hours
Complete the following courses:		
ALY 2550	Generative AI	3
ALY 3510	AI Foundations: An Interdisciplinary Approach	3
ALY 4520	MLOps: Operationalizing AI	3
ALY 4570	Social Impacts and Issues of AI	3
Complete one ALY or ITC course that has not been taken to fulfill major or concentration requirements.		3

### **ELECTIVES OPTION**

Code	Title	Hours
Complete a minimum of 24 semester hours to reach 120 semester hours. Courses from the major may not double count for Electives.		

## Plan of Study

Term 1	Hours
MTH 1100	3
CET 2200	3
PHL 2100, 2140, or ITC 3620	3
MGT 1100 or 2210	3
ENG 1105 and ENG 1106	4
	<b>16</b>
Term 2	Hours
ITC 2300	3
ALY 2010	3
ENG 1107 and ENG 1108	4
MTH 2400	3
Open Elective	3
	<b>16</b>
Term 3	Hours
ALY 3015	3

ITC 2016	3
ENG 3105 and ENG 3106	4
Open Elective	3
Open Elective	3
	<b>16</b>
<b>Term 4</b>	<b>Hours</b>
ALY 2100	3
ALY 3040	3
Concentration or major elective	3
Concentration or major elective	3
Open Elective	3
	<b>15</b>
<b>Term 5</b>	<b>Hours</b>
ALY 3070	3
ITC 3320	3
Concentration or major elective	3
Concentration or major elective	3
Open elective	3
	<b>15</b>
<b>Term 6</b>	<b>Hours</b>
ALY 3110	3
ALY 4000	3
ITC 3300 or 3310	3
Concentration or major elective	3
Open Elective	3
	<b>15</b>
<b>Term 7</b>	<b>Hours</b>
ALY 4020	3
Concentration or major elective	3
Concentration or major elective	3
Concentration or major elective	3
Open Elective	3
	<b>15</b>
<b>Term 8</b>	<b>Hours</b>
ALY 4850	3
Concentration or major elective	3
Concentration or major elective	3
Open Elective	3
	<b>12</b>
<b>Total Hours: 120</b>	

## Biological Science, BS (Boston)

**Admissions to this program have been suspended.**

The Bachelor of Science in Biological Science program is designed for students who wish to pursue a science-based career or continue their education by obtaining a graduate degree in a health- or science-related field. The program offers the mathematical, chemical, and physical background necessary for understanding biology along with the oral and written communication, critical thinking, and problem-solving skills necessary for success in the workplace. The program fosters a basic understanding of the organization and the processes of life, from molecules and cells through organs and organ systems to populations, species, ecosystems, and evolution. Graduates of the program pursue careers in areas such as research and development or sales and marketing in biological and pharmaceutical companies. Students may also choose to continue their education in graduate or medical school.

## Program Requirements

Complete all courses listed below unless otherwise indicated.

### Universitywide Requirement

Minimum 120 total semester hours required

Minimum 2.000 GPA required

Students must earn a minimum of 60 Northeastern University semester hours in order to receive a bachelor's degree.

*Note:* Individual program requirements may exceed the above minima.

### CPS Undergraduate Core Requirements

All College of Professional Studies undergraduate students are required to complete the CPS Undergraduate Core Requirements (p. 228).

### Foundation Courses

51 semester hours required

Code	Title	Hours
<b>English</b>		
ENG 1105 and ENG 1106	College Writing 1 and Lab for ENG 1105	4
ENG 1107 and ENG 1108	College Writing 2 and Lab for ENG 1107	4
ENG 3105 and ENG 3106	Writing for the Professions: Science and Engineering and Lab for ENG 3105	4
<b>Mathematics</b>		
MTH 2100	Calculus 1	3
MTH 2105	Calculus 2	3
MTH 2310	Statistics for the Behavioral and Social Sciences	3
<b>Biology</b>		
BIO 1100 and BIO 1101	Principles of Biology 1 and Lab for BIO 1100	4
BIO 1200 and BIO 1201	Principles of Biology 2 and Lab for BIO 1200	4
<b>Chemistry</b>		
CHM 1100 and CHM 1101	General Chemistry 1 and Lab for CHM 1100	4
CHM 1200 and CHM 1201	General Chemistry 2 and Lab for CHM 1200	4
<b>Physics</b>		
PHY 1200 and PHY 1201	Physics 1 and Lab for PHY 1200	4
PHY 2200 and PHY 2201	Physics 2 and Lab for PHY 2200	4
<b>Information Technology</b>		
ITC 1000 or ITC 2016	Computer Applications End-User Data Analysis Tools	3
<b>Philosophy</b>		
PHL 2140	Ethical Issues in Science and Engineering	3

### Major Required Courses

26 semester hours required

Code	Title	Hours
<b>Chemistry</b>		
CHM 2110 and CHM 2111	Organic Chemistry 1 and Lab for CHM 2110	4

CHM 2200 and CHM 2201	Organic Chemistry 2 and Lab for CHM 2200	4
<b>Biology</b>		
BIO 2100 and BIO 2101	Microbiology and Lab for BIO 2100	4
BIO 2300	Cell Biology	3
BIO 2500 and BIO 2501	Genetics and Molecular Biology and Lab for BIO 2500	4
BIO 3100 and BIO 3101	Biochemistry and Lab for BIO 3100	4
<b>Capstone</b>		
BTC 4850	Biotechnology Senior Project	3

## Major Elective Courses

Choose at least 9 semester hours from BIO, BTC, HSC.

## Electives

Complete a minimum of 34 semester hours to reach 120 semester hours.

## Plan of Study

Term 1	Hours	
ENG 1105 and ENG 1106		4
MTH 2100		3
BIO 1100 and BIO 1101		4
CHM 1100 and CHM 1101		4
		<b>15</b>
Term 2	Hours	
ENG 1107 and ENG 1108		4
MTH 2105		3
BIO 1200 and BIO 1201		4
CHM 1200 and CHM 1201		4
		<b>15</b>
Term 3	Hours	
MTH 2310		3
PHY 1200 and PHY 1201		4
CHM 2110 and CHM 2111		4
BIO 2100 and BIO 2101		4
		<b>15</b>
Term 4	Hours	
PHY 2200 and PHY 2201		4
CHM 2200 and CHM 2201		4
ITC 1000 or 2016		3
Open elective		3
		<b>14</b>

Term 5	Hours	
ENG 3105 and ENG 3106		4
BIO 2300		3
BIO 2500 and BIO 2501		4
Open elective		3
Open elective		3
		<b>17</b>
Term 6	Hours	
BIO 3100 and BIO 3101		4
PHL 2140		3
Open elective		3
Open elective		3
Open elective		3
		<b>16</b>
Term 7	Hours	
Major elective		3
Major elective		3
Open elective		3
Open elective		3
Open elective		1-3
		<b>13-15</b>
Term 8	Hours	
BTC 4850		3
Major elective		3
Open elective		3
Open elective		3
Open elective		3
		<b>15</b>

**Total Hours: 120-122**

**Biotechnology, BS (Boston)**

The Bachelor of Science in Biotechnology seeks to prepare graduates for entry-level positions in diverse occupations within the biotechnology industry. Building on a strong foundation of liberal arts and sciences, courses focus on state-of-the-art biotechnology principles and delivery. The curriculum promotes effective oral and written communications skills, critical thinking, and problem solving to promote professional competency in a variety of high-tech industries related to pharmaceutical manufacturing, vaccine production, medical device creation and fabrication, clinical drug and medical device trials, and governmental regulatory agency oversight.

Graduates of the biotechnology program pursue careers in bench research and development, regulatory affairs, sales and marketing, public relations, or communications at domestic and international biotechnology-related companies or governmental organizations.

**Program Requirements**

Complete all courses listed below unless otherwise indicated.

**Universitywide Requirement**

Minimum 120 total semester hours required

Minimum 2.000 GPA required

Students must earn a minimum of 60 Northeastern University semester hours in order to receive a bachelor’s degree.

*Note:* Individual program requirements may exceed the above minima.

**CPS Undergraduate Core Requirements**

All College of Professional Studies undergraduate students are required to complete the CPS Undergraduate Core Requirements (p. 228).

**Foundation Courses**

37 semester hours required

Code	Title	Hours
<b>English</b>		
ENG 1105 and ENG 1106	College Writing 1 and Lab for ENG 1105	4
ENG 1107 and ENG 1108	College Writing 2 and Lab for ENG 1107	4
ENG 3105 and ENG 3106	Writing for the Professions: Science and Engineering and Lab for ENG 3105	4
<b>Mathematics</b>		
MTH 2310	Statistics for the Behavioral and Social Sciences	3
<b>Biology</b>		
BIO 1100 and BIO 1101	Principles of Biology 1 and Lab for BIO 1100	4
BIO 1200 and BIO 1201	Principles of Biology 2 and Lab for BIO 1200	4
<b>Chemistry</b>		
CHM 1100 and CHM 1101	General Chemistry 1 and Lab for CHM 1100	4
CHM 1200 and CHM 1201	General Chemistry 2 and Lab for CHM 1200	4
<b>Information Technology</b>		
ITC 1000 or ITC 2016	Computer Applications End-User Data Analysis Tools	3
<b>Philosophy</b>		
PHL 2140	Ethical Issues in Science and Engineering	3

**Major Required Courses**

41 semester hours required

Code	Title	Hours
<b>Biotechnology</b>		
BTC 1300 and BTC 1301	Introduction to Biotechnology and Lab for BTC 1300	4
BTC 4300 and BTC 4301	Biotechnology and Pharmaceutical Processing and Lab for BTC 4300	4
BTC 4450	Quality Control and Validation Issues	3
<b>Chemistry</b>		
CHM 2110 and CHM 2111	Organic Chemistry 1 and Lab for CHM 2110	4
CHM 2200 and CHM 2201	Organic Chemistry 2 and Lab for CHM 2200	4
CHM 2300 and CHM 2301	Analytical Chemistry and Lab for CHM 2300	4
<b>Biology</b>		
BIO 2100 and BIO 2101	Microbiology and Lab for BIO 2100	4
BIO 2300	Cell Biology	3
BIO 2500 and BIO 2501	Genetics and Molecular Biology and Lab for BIO 2500	4
BIO 3100 and BIO 3101	Biochemistry and Lab for BIO 3100	4

**Capstone**

BTC 4850	Biotechnology Senior Project	3
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**Concentration or Electives Option**

Complete one of the following options to reach 120 semester hours.

- Biological Science (p. 253)
- Electives Option (p. 253)

**Biological Science**

*Note:* Please consult with your advisor.

Complete a minimum of 18 semester hours and an additional 24 semester hours of electives to reach 120 semester hours.

Code	Title	Hours
<b>Required Courses</b>		
BTC 3210	Immunology	4
MTH 2100	Calculus 1	3
PHY 1200 and PHY 1201	Physics 1 and Lab for PHY 1200	4
Complete 7 semester hours of the following:		7
BIO 1050	Medical Terminology	
BIO 1600 and BIO 1601	Human Anatomy and Physiology 1 and Lab for BIO 1600	
BIO 1700 and BIO 1701	Human Anatomy and Physiology 2 and Lab for BIO 1700	
BIO 4215	Human Parasitology	
MTH 2105	Calculus 2	
PHY 2200 and PHY 2201	Physics 2 and Lab for PHY 2200	

**Electives**

Complete 15 semester hours from the following and an additional 27 general elective semester hours to reach 120 semester hours.

Code	Title	Hours
Complete 15 semester hours from the following:		15
Any course from the BIO, BTC, HSC, or PHY subject codes in the 1000-4999 course number range.		
MTH 2100	Calculus 1	
MTH 2105	Calculus 2	

**Plan of Study**

Term 1	Hours
ENG 1105 and ENG 1106	4
BIO 1100 and BIO 1101	4
CHM 1100 and CHM 1101	4
MTH 2310	3
<b>15</b>	
Term 2	Hours
ENG 1107 and ENG 1108	4
BIO 1200 and BIO 1201	4
CHM 1200 and CHM 1201	4

ITC 1000 or 2016		3
		<b>15</b>
<b>Term 3</b>	<b>Hours</b>	
CHM 2110 and CHM 2111		4
BIO 2100 and BIO 2101		4
Open elective		3
Open elective		3
		<b>14</b>
<b>Term 4</b>	<b>Hours</b>	
CHM 2200 and CHM 2201		4
BTC 1300 and BTC 1301		4
BIO 2300		3
Major elective or Concentration		3
		<b>14</b>
<b>Term 5</b>	<b>Hours</b>	
ENG 3105 and ENG 3106		4
CHM 2300 and CHM 2301		4
BIO 2500 and BIO 2501		4
BTC 4300 and BTC 4301		4
		<b>16</b>
<b>Term 6</b>	<b>Hours</b>	
BIO 3100 and BIO 3101		4
BTC 4450		3
PHL 2140		3
Open elective		3
Open elective		3
		<b>16</b>
<b>Term 7</b>	<b>Hours</b>	
BTC elective or Concentration		3
BTC elective or Concentration		3
Open elective		3
Open elective		3
Open elective		3
		<b>15</b>
<b>Term 8</b>	<b>Hours</b>	
BTC 4850		3
BTC elective or Concentration		3
Major elective or Concentration		3
Open elective		3
Open elective or Concentration		3
		<b>15</b>
<b>Total Hours: 120</b>		

## Digital Communication and Media, BS (Boston)

The Bachelors of Science in Digital Communication and Media prepares students for jobs in the expanding market for digital based communications. Students are exposed to the digital channels and technology at the core of today's positions in corporate and marketing communications.

Students start with foundation courses in such areas as English and Ethics. These are followed by major course selections in Management, Marketing, and Visual Media.

Students then move to the heart of the program to develop digital competencies. These courses cover communication research methods, digital communication strategy, and inbound marketing fundamentals. From here, students enter a unique virtual public relations firm to design, implement, and manage a digital communication campaign for a real-world client.

Successful graduates of the program should possess the competencies for digital communication jobs in a wide range of fields, including corporations, public relations and marketing agencies, and nonprofit organizations.

### Program Requirements

Complete all courses listed below unless otherwise indicated.

#### Universitywide Requirement

Minimum 120 total semester hours required

Minimum 2.000 GPA required

Students must earn a minimum of 60 Northeastern University semester hours in order to receive a bachelor's degree.

*Note:* Individual program requirements may exceed the above minima.

#### CPS Undergraduate Core Requirements

All College of Professional Studies undergraduate students are required to complete the CPS Undergraduate Core Requirements (p. 228).

##### Foundation Courses

24 semester hours required

Code	Title	Hours
<b>English</b>		
ENG 1105 and ENG 1106	College Writing 1 and Lab for ENG 1105	4
ENG 1107 and ENG 1108	College Writing 2 and Lab for ENG 1107	4
ENG 3107 and ENG 3108	Writing for the Professions: Business and the Social Sciences and Lab for ENG 3107	4
<b>Information Technology</b>		
ITC 2016	End-User Data Analysis Tools	3
<b>Mathematics</b>		
MTH 1100	College Algebra	3
MTH 2310	Statistics for the Behavioral and Social Sciences	3
<b>Philosophy</b>		
PHL 2120	Ethical Issues in Communication	3

#### Major Courses

51 semester hours required

Code	Title	Hours
<b>Business</b>		
MGT 1100	Introduction to Business	3
<b>Visual Media and Art</b>		
ART 2100	Foundation in Visual Communication	3
ART 2200	Fundamentals of Graphics and Publishing Production	3
ITC 2050	Designing the User Experience	3
ITC 2400	Web and Mobile Development	3

**Marketing**

MKT 2100	Principles of Marketing	3
MKT 2220	Consumer Behavior	3

**Communication**

CMN 1100	Organizational Communication	3
CMN 2310	Professional Speaking	3
CMN 3220	Introduction to Public Relations	3
CMN 3350	Intercultural Communication	3
CMN 3410	Digital Communication Strategy	3
CMN 3800	Designing and Implementing a Promotional Campaign	3
CMN 3850	Managing Communication Projects	3
MKT 3010	Digital Marketing	3

**Writing**

ENG 3260	Writing to Inform and Persuade	3
TCC 3450	Writing for the Web	3

**Major Electives**

15 semester hours required

Code	Title	Hours
Complete five of the following:		15
CMN 3360	Crisis Communication	
CMN 3100	Negotiation	
MGT 2310	Organizational Behavior	
PJM 1100	Project Management Fundamentals - Project Initiation and Close	
PJM 1400	Project Planning	
PJM 2000	Project Monitoring and Control	

**Capstone**

3 semester hours required

Code	Title	Hours
CMN 4850	Capstone in Professional Communication	3

**Electives**

Complete a minimum of 27 semester hours to reach 120 semester hours.

**Plan of Study**

Term 1	Hours
ENG 1105 and ENG 1106	4
MTH 1100	3
ART 2100	3
CMN 1100	3
MGT 1100	3
	<b>16</b>
Term 2	Hours
ENG 1107 and ENG 1108	4
MKT 2100	3
CMN 3220	3
ITC 2016	3
ART 2200	3
	<b>16</b>
Term 3	Hours
ENG 3260	3

PHL 2120	3
MTH 2310	3
CMN 3350	3
CPS Core Requirement	3

15

Term 4	Hours
CMN 3410	3
CMN 2310	3
ITC 2050	3
MKT 2220	3
TCC 3450	3

15

Term 5	Hours
ENG 3107 and ENG 3108	4
MKT 3010	3
Major Elective	3
Major Elective	3

13

Term 6	Hours
CPS Core Requirement	3
ITC 2400	3
CMN 3800	3
Major Elective	3
Open Elective	3

15

Term 7	Hours
CMN 3850	3
Major Elective	3
Open Elective	3
Open Elective	3
Open Elective	3

15

Term 8	Hours
CMN 4850	3
Major Elective	3
Open Elective	3
Open Elective	3
Open Elective	3

15

**Total Hours: 120**

### Health Science, BS (Boston)

The Bachelor of Science in Health Science seeks to help develop competent professionals who combine a solid understanding of the science underlying healthcare with the principles of healthcare management. Courses in biology, microbiology, chemistry, pharmacology, and pathophysiology provide an understanding of the science of the human body. These courses may be combined with courses in the management of healthcare organizations; health law; public health; or, for students interested in a medical career, additional science courses.

The program seeks to provide preparation for a career in healthcare management in a community, hospital, or private-sector setting or for graduate school for advanced training in areas such as medicine, nursing, and public health.

## Program Requirements

Complete all courses listed below unless otherwise indicated.

### Universitywide Requirement

Minimum 120 total semester hours required

Minimum 2.000 GPA required

Students must earn a minimum of 60 Northeastern University semester hours in order to receive a bachelor's degree.

*Note:* Individual program requirements may exceed the above minima.

### CPS Undergraduate Core Requirements

All College of Professional Studies undergraduate students are required to complete the CPS Undergraduate Core Requirements (p. 228).

### Foundation Courses

30 semester hours required

Code	Title	Hours
<b>English</b>		
ENG 1105 and ENG 1106	College Writing 1 and Lab for ENG 1105	4
ENG 1107 and ENG 1108	College Writing 2 and Lab for ENG 1107	4
ENG 3105 and ENG 3106	Writing for the Professions: Science and Engineering and Lab for ENG 3105	4
<b>Mathematics</b>		
MTH 1100	College Algebra	3
MTH 2310	Statistics for the Behavioral and Social Sciences	3
<b>Information Technology</b>		
ITC 1000 or ITC 2016	Computer Applications End-User Data Analysis Tools	3
<b>Psychology</b>		
PSY 1100	Foundations of Psychology	3
<b>Communication</b>		
CMN 1100	Organizational Communication	3
<b>Philosophy</b>		
PHL 2130 or PHL 2140	Ethical Issues in Healthcare Ethical Issues in Science and Engineering	3

### Major Required Courses

36 semester hours required

Code	Title	Hours
<b>Health Management</b>		
HMG 1100	Foundations of Healthcare Management	3
HMG 2110	Health Law and Regulation	3
<b>Biology</b>		
BIO 1100 and BIO 1101	Principles of Biology 1 and Lab for BIO 1100	4
BIO 1200 and BIO 1201	Principles of Biology 2 and Lab for BIO 1200	4
BIO 1600 and BIO 1601	Human Anatomy and Physiology 1 and Lab for BIO 1600	4
BIO 1700 and BIO 1701	Human Anatomy and Physiology 2 and Lab for BIO 1700	4
<b>Chemistry</b>		
CHM 1100 and CHM 1101	General Chemistry 1 and Lab for CHM 1100	4

CHM 1200 and CHM 1201	General Chemistry 2 and Lab for CHM 1200	4
<b>Health Science</b>		
HSC 3300	Epidemiology	3
<b>Capstone</b>		
HSC 4850	Project in Health Science	3

### Professional Electives

15 semester hours required

Code	Title	Hours
Complete 15 semester hours from the following subject areas:		15
BIO, CHM, HMG, HSC, MTH, PHY, PSY		

### Electives

Complete a minimum of 39 semester hours to reach 120 semester hours.

### Plan of Study

Term 1	Hours
ENG 1105 and ENG 1106	4
MTH 1100	3
BIO 1100 and BIO 1101	4
HMG 1100	3
PSY 1100	3
	<b>17</b>
Term 2	Hours
ENG 1107 and ENG 1108	4
MTH 2310	3
BIO 1200 and BIO 1201	4
Open elective	3
	<b>14</b>
Term 3	Hours
ITC 1000 or 2016	3
CHM 1100 and CHM 1101	4
BIO 1600 and BIO 1601	4
Open elective	3
	<b>14</b>
Term 4	Hours
CHM 1200 and CHM 1201	4
BIO 1700 and BIO 1701	4
Open elective	3
Open elective	3
	<b>14</b>
Term 5	Hours
ENG 3105 and ENG 3106	4
CMN 1100	3
HSC 3300	3

Open elective		3
Open elective		3
		<b>16</b>
<b>Term 6</b>	<b>Hours</b>	
PHL 2130 or 2140		3
HMG 2110		3
Professional elective		3
Professional elective		3
Open elective		3
		<b>15</b>
<b>Term 7</b>	<b>Hours</b>	
Professional elective		3
Open elective		3
Open elective		3
Open elective		3
Open elective		3
		<b>15</b>
<b>Term 8</b>	<b>Hours</b>	
HSC 4850		3
Professional elective		3
Professional elective		3
Open elective		3
Open elective		3
		<b>15</b>
<b>Total Hours: 120</b>		

## Healthcare Administration, BS (Boston)

The Bachelor of Science in Healthcare Administration seeks to foster an understanding of management-related concepts in the health industry. The degree offers students an opportunity to learn from experienced professionals how to effectively use communication, critical thinking, and problem-solving skills and techniques to establish competency in the principles relating to the operational, financial, and regulatory management of a health setting.

Students pursue coursework in healthcare operations and systems, healthcare law and policy, and the financial and regulatory aspects of healthcare management.

Successful graduates of the program are prepared to pursue a wide range of careers in the management of healthcare systems in community, hospital, and private-sector healthcare settings.

### Program Requirements

Complete all courses listed below unless otherwise indicated.

#### Universitywide Requirement

Minimum 120 total semester hours required

Minimum 2.000 GPA required

Students must earn a minimum of 60 Northeastern University semester hours in order to receive a bachelor's degree.

*Note:* Individual program requirements may exceed the above minima.

#### CPS Undergraduate Core Requirements

All College of Professional Studies undergraduate students are required to complete the CPS Undergraduate Core Requirements (p. 228).

#### Foundation Courses

33 semester hours required

Code	Title	Hours
<b>College Writing 1</b>		
ENG 1105 and ENG 1106	College Writing 1 and Lab for ENG 1105	4
<b>College Writing 2</b>		
ENG 1107 and ENG 1108	College Writing 2 and Lab for ENG 1107	4
<b>Writing for the Professions</b>		
ENG 3107 and ENG 3108	Writing for the Professions: Business and the Social Sciences and Lab for ENG 3107	4
<b>Mathematics</b>		
MTH 1100	College Algebra	3
MTH 2310	Statistics for the Behavioral and Social Sciences	3
<b>Economics</b>		
ECN 1200	Principles of Macroeconomics	3
<b>Information Technology</b>		
ITC 1000 or ITC 2016	Computer Applications End-User Data Analysis Tools	3
<b>Social Sciences</b>		
PSY 1100	Foundations of Psychology	3
SOC 1100	Introduction to Sociology	3
CMN 1100	Organizational Communication	3

## Major Courses

39 semester hours required

Code	Title	Hours
<b>Management and Finance</b>		
HMG 1100	Foundations of Healthcare Management	3
ACC 2100	Financial Accounting	3
FIN 2105	Introduction to Corporate Finance	3
<b>Law, Regulation, and Policy</b>		
PHL 2130	Ethical Issues in Healthcare	3
HMG 2110	Health Law and Regulation	3
HMG 3225	Public Health	3
HMG 4210	Healthcare Policy	3
<b>Organizational Operations</b>		
CMN 3350	Intercultural Communication	3
HMG 2100	Healthcare Operations	3
HMG 3210	Health Informatics	3
HMG 3220	Risk Management and Quality Assurance	3
HRM 2320	Human Resources Management	3
<b>Capstone</b>		
HMG 4850	Healthcare Management Capstone	3

## Professional Electives

15 semester hours required

Code	Title	Hours
Complete 15 semester hours from the following:		15
HSC, HMG, HRM, MGT, MKT, PSY, PJM 1100, PJM 1400		

## Electives

Complete a minimum of 33 semester hours to reach 120 semester hours.

**Plan of Study**

<b>Term 1</b>	<b>Hours</b>	
ENG 1105 and ENG 1106		4
MTH 1100		3
ITC 1000 or 2016		3
SOC 1100		3
HMG 1100		3
		<b>16</b>
<b>Term 2</b>	<b>Hours</b>	
ENG 1107 and ENG 1108		4
ECN 1200		3
MTH 2310		3
PSY 1100		3
ACC 2100		3
		<b>16</b>
<b>Term 3</b>	<b>Hours</b>	
CMN 1100		3
FIN 2105		3
HRM 2320		3
Open elective		3
Open elective		3
		<b>15</b>
<b>Term 4</b>	<b>Hours</b>	
PHL 2130		3
HMG 2110		3
Open elective		3
Professional elective		3
Open elective		3
		<b>15</b>
<b>Term 5</b>	<b>Hours</b>	
ENG 3107 and ENG 3108		4
CMN 3350		3
HMG 2100		3
Professional elective		3
Open elective		3
		<b>16</b>
<b>Term 6</b>	<b>Hours</b>	
HMG 3220		3
HMG 3225		3
HMG 3210		3
Professional elective		3
Open elective		3
		<b>15</b>
<b>Term 7</b>	<b>Hours</b>	
HMG 4210		3
Professional elective		3
Professional elective		3
Open elective		3

Open elective		3
		<b>15</b>
<b>Term 8</b>	<b>Hours</b>	
HMG 4850		3
Open elective		3
Open elective		3
Professional elective		3
		<b>12</b>
<b>Total Hours: 120</b>		

### Information Technology, BS (Boston)

The Bachelor of Science in Information Technology focuses on the skills and knowledge needed to promote career advancement and pursue advanced degrees in information technology and to provide the critical thinking and information technology skills needed by local, national, and global employers.

Students have the opportunity to develop strengths in the analysis, applied design, development, implementation, and management of modern information technology systems. Courses cover the critical technology areas of programming for traditional, web, and mobile applications and for networking, database, and information security. The curriculum also includes courses focused on key business areas needed to integrate and manage technology and technology projects in the workplace.

The curriculum develops the technical and problem-solving skills that allow graduates to pursue careers in the professional areas of applications development, web and multimedia design, systems and network administration, database administration, and business analysis.

#### Program Requirements

Complete all courses listed below unless otherwise indicated.

#### Universitywide Requirement

Minimum 120 total semester hours required

Minimum 2.000 GPA required

Students must earn a minimum of 60 Northeastern University semester hours in order to receive a bachelor's degree.

*Note:* Individual program requirements may exceed the above minima.

#### CPS Undergraduate Core Requirements

All College of Professional Studies undergraduate students are required to complete the CPS Undergraduate Core Requirements (p. 228).

#### Foundation Courses

27-28 semester hours required

Code	Title	Hours
<b>English</b>		
ENG 1105 and ENG 1106	College Writing 1 and Lab for ENG 1105	4
ENG 1107 and ENG 1108	College Writing 2 and Lab for ENG 1107	4
ENG 3105 and ENG 3106	Writing for the Professions: Science and Engineering and Lab for ENG 3105	4
<b>Management</b>		
MGT 1100	Introduction to Business	3
MGT 2310	Organizational Behavior	3
<b>Mathematics</b>		
MTH 1100	College Algebra	3
Complete one of the following:		3-4
CS 5002	Discrete Structures (recommended for students pursuing the Computer Science concentration)	
MTH 2400	Technology and Applications of Discrete Mathematics	

#### Philosophy

Complete one of the following:	3
ITC 3620	Legal and Ethical Issues in Cybersecurity
PHL 2100	Business Ethics
PHL 2140	Ethical Issues in Science and Engineering

## Major Requirements

33 semester hours required

Code	Title	Hours
<b>ITC Core Discipline Areas</b>		
ITC 1200	Operating Systems Concepts	3
ITC 2016	End-User Data Analysis Tools	3
ITC 2050	Designing the User Experience	3
ITC 2100	Introduction to Programming (Java)	3
ITC 2200	Networking Foundations	3
ITC 2300	Database Management Systems	3
ITC 2400	Web and Mobile Development	3
Complete one of the following:		3
ITC 2000	Principles of Systems Analysis and Design	
ITC 2430	E-Commerce Systems	
<b>Professionalism</b>		
ITC 3500	IT Project Management	3
ITC 4600	Information Security Management	3
<b>Capstone</b>		
ITC 4850	Information Technology Project	3

## Concentrations or Elective Option

A concentration is not required. Students who choose not to declare a concentration will complete the Professional Electives Option.

- Analytics (p. 264)
- Applications Development (p. 264)
- Computer Science (p. 265)
- Systems Administration and Cybersecurity (p. 266)
- Professional Electives Option (p. 266)

Note: Please consult with your advisor.

### CONCENTRATION IN ANALYTICS

Code	Title	Hours
Complete seven courses from the following that have not been taken to fulfill major requirements:		21
ALY 2010	Probability Theory and Introductory Statistics	
ALY 2100	Introduction to Programming for Data Analytics	
ALY 3015	Intermediate Statistics for Data Analytics	
ALY 3040	Data Mining	
ALY 3070	Communication and Visualization for Data Analytics	
ALY 4000	Analytics Using R	
ITC 3300	Structured Query Language (SQL)	
or ITC 3310	Exploring NoSQL Databases	

Complete two additional ITC or ALY courses that have not been taken to fulfill major or concentration requirements. 6

### CONCENTRATION IN APPLICATIONS DEVELOPMENT

Code	Title	Hours
Complete seven courses from the following that have not been taken to fulfill major requirements:		21
ALY 2010	Probability Theory and Introductory Statistics	
ALY 2100	Introduction to Programming for Data Analytics	
CET 2200	Data Structures and Algorithms	
GET 2100	Computer Engineering Programming and Analysis	

ITC 2430	E-Commerce Systems
ITC 3100	Advanced Applications Development (Android)
ITC 3150	Database Websites
ITC 3300	Structured Query Language (SQL)
ITC 3310	Exploring NoSQL Databases
ITC 3320	Data Warehousing Technologies
ITC 3400	Web Design and Multimedia
ITC 4640	Foundations of Cloud Computing
ITC 4690	Software Engineering and Security
ITC 4973	Topics in Emerging Information Technologies
PJM 3000	Leading Agile Projects

Complete two additional ITC or ALY courses that have not been taken to fulfill major requirements.

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### CONCENTRATION IN COMPUTER SCIENCE

Students must apply to the Master of Science in Computer Science PlusOne program before enrolling in CS or CY courses. Please contact your advisor.

Code	Title	Hours
CS 5004 and CS 5005	Object-Oriented Design and Recitation for CS 5004 <sup>1</sup>	4
CS 5008 and CS 5009	Data Structures, Algorithms, and Their Applications within Computer Systems and Recitation for CS 5008	4
CS 5800	Algorithms <sup>1</sup>	4

Complete three courses from the following that have not been taken to fulfill major requirements:

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CET 2200	Data Structures and Algorithms
ITC 3100	Advanced Applications Development (Android)
ITC 3150	Database Websites
ITC 3300	Structured Query Language (SQL)
ITC 3310	Exploring NoSQL Databases
ITC 4640	Foundations of Cloud Computing
ITC 4690	Software Engineering and Security

Complete two CS or CY courses from required MSCS breadth areas. <sup>1</sup>

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#### Systems and Software

CS 5400	Principles of Programming Language
CS 5500	Foundations of Software Engineering
CS 5520	Mobile Application Development
CS 5600	Computer Systems
CS 5610	Web Development
CS 5700	Fundamentals of Computer Networking
CS 6410	Compilers
CS 6510	Advanced Software Development
CS 6650	Building Scalable Distributed Systems

#### Theory and Security

CS 6760	Privacy, Security, and Usability
CS 7805	Complexity Theory
CS 7810	Foundations of Cryptography
CY 5770	Software Vulnerabilities and Security
CY 6740	Network Security

#### Artificial Intelligence and Data Science

CS 5100	Foundations of Artificial Intelligence
CS 5150	Game Artificial Intelligence
CS 5200	Database Management Systems
CS 6120	Natural Language Processing
CS 6140	Machine Learning
CS 6200	Information Retrieval

CS 6220	Data Mining Techniques
CS 6240	Large-Scale Parallel Data Processing
CS 7140	Advanced Machine Learning

<sup>1</sup> Graduate courses that may be used toward the Master of Science in Computer Science when part of the PlusOne program.

### CONCENTRATION IN SYSTEMS ADMINISTRATION AND CYBERSECURITY

Code	Title	Hours
Complete seven courses from the following that have not been taken to fulfill major requirements:		21
ITC 3220	Mobile and Wireless Networking	
ITC 3250	UNIX Systems Administration	
ITC 3620	Legal and Ethical Issues in Cybersecurity	
ITC 4200	Network Security	
ITC 4640	Foundations of Cloud Computing	
ITC 4660	Encryption Concepts	
ITC 4670	Software Vulnerabilities	
ITC 4680	Forensics in Information Technology	
ITC 4690	Software Engineering and Security	
ITC 4973	Topics in Emerging Information Technologies	
Complete two additional ITC or ALY courses that have not been taken to fulfill major requirements.		6

### Professional Electives Option

Code	Title	Hours
Those who do not choose a concentration should take 27 additional semester hours in the following subject areas:		27
ALY, CET, GET, ITC		

### OPEN ELECTIVES

Complete a minimum of 33\* semester hours of CPS undergraduate general education and open electives to reach 120 semester hours.

\*Computer science concentration students: Complete a minimum of 30 semester hours of CPS undergraduate general education and open electives to reach 120 semester hours.

### Plan of Study

Term 1	Hours
ENG 1105 and ENG 1106	4
ITC 1200	3
MGT 1100	3
MTH 1100	3
Complete one of the following:	3
ITC 3620	
PHL 2100	
PHL 2140	
	<b>16</b>
Term 2	Hours
ENG 1107 and ENG 1108	4
ITC 2016	3
ITC 2050	3
MTH 2400 or CS 5002 (4 semester hours recommended for PlusOne students)	3-4
Open elective	3
	<b>16-17</b>
Term 3	Hours
ITC 2200	3
ITC 2400	3
MGT 2310	3

Complete one of the following:		3
ITC 2000		
ITC 2430		
MGT 2210		
Open elective		3
		<b>15</b>
<b>Term 4</b>	<b>Hours</b>	
ITC 2100		3
Concentration or major elective		3
Open elective		3
Open elective		3
Open elective		3
		<b>15</b>
<b>Term 5</b>	<b>Hours</b>	
ENG 3105 and ENG 3106		4
ITC 2300		3
Concentration or major elective		3
Open elective		3
Open elective		3
		<b>16</b>
<b>Term 6</b>	<b>Hours</b>	
ITC 3500		3
Concentration or major elective		3
Concentration or major elective		3
Concentration or major elective		3
Open elective		3
		<b>15</b>
<b>Term 7</b>	<b>Hours</b>	
ITC 4600		3
Concentration or major elective		3
Concentration or major elective		3
Open elective		3
Open elective		3
		<b>15</b>
<b>Term 8</b>	<b>Hours</b>	
ITC 4850		3
Concentration or major elective		3
Concentration or major elective		3
Open elective (Note: PlusOne students consult advisor to reach 120 semester hours)		3
		<b>12</b>

**Total Hours: 120-121**

## Project Management, BS (Boston)

Program Mission—The Bachelor of Science in Project Management in the College of Professional Studies provides students opportunities to apply project management processes; foundational knowledge; and the technical, professional, and strategic expertise necessary to lead projects successfully from inception to completion. With emphasis on experiential learning, the program provides dynamic opportunities for learners with varying degrees of work experience to practice their knowledge within each course and beyond the classroom while implementing traditional and innovative project management concepts to real-life and complex projects. Courses align to all three components of the PMI Talent Triangle,<sup>1</sup> which encompasses technical project management skills, leadership-related skills, and strategic and business acumen and skills.

The increasingly important role of project managers is becoming clear as companies orient more of their work in a projectized fashion. This has been made evident through the creation of industry certifications, such as the Project Management Professional (PMP®) and the Certified Associate in Project Management (CAPM®) credential by the Project Management Institute.<sup>2</sup>

PMI's Job Growth and Talent Gap, 2017–2027, notes that on an annual basis, there will be the demand to fill 2.2 million new project-management-oriented jobs worldwide per year through 2027.<sup>3</sup> The Bachelor of Science in Project Management program seeks to provide learners with the tools, techniques, and interdisciplinary skills necessary to work successfully in any environment. Students in this program have an opportunity to train in those skills that are most critical to their success: project management processes and tools, financial analysis, strategic and leadership skills, and communication skills and strategies.

<sup>1</sup> Learn more about the Talent Triangle and the associated research at the following link: <http://www.pmi.org/learning/talent-management-resources.aspx>.

<sup>2</sup> For additional information on PMI certifications, go to <https://www.pmi.org/certifications> (<https://www.pmi.org/certifications/>).

<sup>3</sup> For the full report, go to <https://www.pmi.org/learning/careers/job-growth> (<https://www.pmi.org/learning/careers/job-growth/>).

## Program Requirements

Complete all courses listed below unless otherwise indicated.

### Universitywide Requirement

Minimum 120 total semester hours required

Minimum 2.000 GPA required

Students must earn a minimum of 60 Northeastern University semester hours in order to receive a bachelor's degree.

*Note:* Individual program requirements may exceed the above minima.

### CPS Undergraduate Core Requirements

All College of Professional Studies undergraduate students are required to complete the CPS Undergraduate Core Requirements (p. 228).

#### Foundation Courses

66 semester hours required

Code	Title	Hours
<b>English</b>		
Complete the following:		
ENG 1105 and ENG 1106	College Writing 1 and Lab for ENG 1105	4
ENG 1107 and ENG 1108	College Writing 2 and Lab for ENG 1107	4
ENG 3107 and ENG 3108	Writing for the Professions: Business and the Social Sciences and Lab for ENG 3107	4
<b>Communication Studies</b>		
CMN 1100	Organizational Communication	3
<b>Economics</b>		
ECN 1200	Principles of Macroeconomics	3
<b>Information Technology</b>		
ITC 2016	End-User Data Analysis Tools	3
<b>Leadership</b>		
LDR 1200	Assessing Your Leadership Capacity	3
LDR 3250	Leading Teams Locally and Virtually	3
<b>Management</b>		
MGT 1100	Introduction to Business	3
MGT 2100	Principles of Management	3
MGT 2210	Information within the Enterprise	3
MGT 2220	Supply Chain Management	3
MGT 2310	Organizational Behavior	3
MGT 2330	Business Law	3
<b>Marketing</b>		

MKT 2100	Principles of Marketing	3
<b>Mathematics</b>		
MTH 1100	College Algebra	3
MTH 2300	Business Statistics	3
<b>Philosophy</b>		
PHL 2100	Business Ethics	3
<b>Project Management</b>		
PJM 1100	Project Management Fundamentals - Project Initiation and Close	3
PJM 1400	Project Planning	3
<b>Writing</b>		
ENG 3260	Writing to Inform and Persuade	3

## Major Courses

21 semester hours required

Code	Title	Hours
<b>Leadership</b>		
LDR 3400	Evidence-Based Leadership and Decision Making	3
<b>Project Management</b>		
PJM 2000	Project Monitoring and Control	3
PJM 2100	Quality and Risk	3
PJM 2200	Project Procurement and Contract Management	3
PJM 3000	Leading Agile Projects	3
PJM 3100	Principles of Business Analysis Management	3
PJM 4000	Program and Project Portfolio Management	3

## Professional Electives

12 semester hours required

Code	Title	Hours
<b>Suggested Industry-Specific Electives</b>		
Complete four of the following:		12
<i>Healthcare</i>		
HMG 2100	Healthcare Operations	
HMG 4210	Healthcare Policy	
HMG 3225	Public Health	
PHL 2130	Ethical Issues in Healthcare	
<i>Management</i>		
ACC 2100	Financial Accounting	
FIN 2105	Introduction to Corporate Finance	
MGT 4220	Innovation and Change Management	
MGT 4230	New Venture Creation	
<i>Finance</i>		
ACC 2100	Financial Accounting	
ACC 2200	Managerial Accounting	
FIN 2105	Introduction to Corporate Finance	
FIN 3330	Risk Management and Insurance	
<i>Information Technology (Database)</i>		
ITC 2000	Principles of Systems Analysis and Design	
ITC 2300	Database Management Systems	
ITC 2430	E-Commerce Systems	
ITC 3320	Data Warehousing Technologies	

**Capstone**

<b>Code</b>	<b>Title</b>	<b>Hours</b>
PJM 4850	Capstone	3

**Electives**

Complete a minimum of 18 semester hours to reach 120 semester hours.

<b>Code</b>	<b>Title</b>	<b>Hours</b>
<i>Suggested Electives</i>		
CMN 2310	Professional Speaking	3
CMN 3100	Negotiation	3
CMN 3350	Intercultural Communication	3
CMN 3360	Crisis Communication	3
HRM 2320	Human Resources Management	3
HSV 2240	Human Behavior in the Social Environment	3
PSY 2230	Stress, Resilience, and Behavior Change	3

**Plan of Study**

<b>Term 1</b>	<b>Hours</b>	
ENG 1105 and ENG 1106		4
MTH 1100		3
CMN 1100		3
MGT 1100		3
PJM 1100		3
		<b>16</b>
<b>Term 2</b>	<b>Hours</b>	
ENG 1107 and ENG 1108		4
MTH 2300		3
PJM 1400		3
ITC 2016		3
		<b>13</b>
<b>Term 3</b>	<b>Hours</b>	
MKT 2100		3
PHL 2100		3
LDR 1200		3
MGT 2220		3
MGT 2310		3
		<b>15</b>
<b>Term 4</b>	<b>Hours</b>	
ECN 1200		3
MGT 2100		3
MGT 2210		3
LDR 3250		3
Open Elective		3
		<b>15</b>
<b>Term 5</b>	<b>Hours</b>	
ENG 3107 and ENG 3108		4
PJM 2000		3
MGT 2330		3
PJM 2100		3

Professional Elective		3
		<b>16</b>
<b>Term 6</b>	<b>Hours</b>	
PJM 2200		3
PJM 3000		3
Professional Elective		3
Open Elective		3
Open Elective		3
		<b>15</b>
<b>Term 7</b>	<b>Hours</b>	
PJM 3100		3
PJM 4000		3
LDR 3400		3
Open Elective		3
Professional Elective		3
		<b>15</b>
<b>Term 8</b>	<b>Hours</b>	
PJM 4850		3
Professional Elective		3
Open Elective		3
Open Elective		3
Open Elective		3
		<b>15</b>
<b>Total Hours: 120</b>		

## Psychology, BS (Boston)

The BS Psychology program at the College of Professional Studies is designed to prepare students with the knowledge, skills, and dispositions needed to serve individuals, groups, organizations, and communities in the 21st century.

The degree provides students with a strong foundational knowledge within the discipline of psychology, including relevant theory and research that promotes social consciousness and intellectual and interpersonal growth. With an emphasis on scientific thinking, ethical behavior, and respect for diversity, students are offered an opportunity to cultivate insight about human behaviors and mental processes and demonstrate concern for the well-being of their surrounding and global communities. Students can opt to major or minor in the degree and choose from specific tracks preparing for careers in applied behavioral analysis and work across a wide range of settings and populations, including educational and clinical settings.

### Program Requirements

Complete all courses listed below unless otherwise indicated.

#### Universitywide Requirement

Minimum 120 total semester hours required

Minimum 2.000 GPA required

Students must earn a minimum of 60 Northeastern University semester hours in order to receive a bachelor's degree.

*Note:* Individual program requirements may exceed the above minima.

#### CPS Undergraduate Core Requirements

All College of Professional Studies undergraduate students are required to complete the CPS Undergraduate Core Requirements (p. 228).

#### Foundation Courses

49 semester hours required

Code	Title	Hours
<b>English</b>		
ENG 1105 and ENG 1106	College Writing 1 and Lab for ENG 1105	4

ENG 1107 and ENG 1108	College Writing 2 and Lab for ENG 1107	4
ENG 3107 and ENG 3108	Writing for the Professions: Business and the Social Sciences and Lab for ENG 3107	4

**Mathematics**

MTH 1100	College Algebra	3
MTH 2310	Statistics for the Behavioral and Social Sciences	3

**Behavioral and Cognitive Sciences**

PSY 1050	Introduction to Behavioral Health Science Professions	3
PSY 1100	Foundations of Psychology	3
PHL 2130	Ethical Issues in Healthcare	3
PSY 2110	Principles of Human Learning	3
PSY 2230	Stress, Resilience, and Behavior Change	3
PSY 3220	Cognition and Language	3

**Social Sciences**

CMN 1100	Organizational Communication	3
SOC 1100	Introduction to Sociology	3

**Biology**

BIO 1100 and BIO 1101	Principles of Biology 1 and Lab for BIO 1100	4
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**Information Technology**

ITC 2016	End-User Data Analysis Tools	3
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**Major Required Courses**

24 semester hours required

Code	Title	Hours
<b>Human Behavior</b>		
HSV 2200 or PSY 2500	Introduction to Clinical Practice Applied Behavior Analysis 1	3
HSV 2240	Human Behavior in the Social Environment	3
PSY 3200	Social Psychology	3
PSY 3210	Abnormal Psychology	3
PSY 4230	Physiological Psychology	3
<b>Cognition and Development</b>		
PSY 3230	Development across the Life Span	3
<b>Research</b>		
PSY 3450	Research in Psychology	3
<b>Practicum</b>		
PSY 4600	Advanced Practicum 1	3

**Professional Tracks**

15 semester hours required

Choose one of the tracks below:

Code	Title	Hours
<b>Applied Behavioral Analysis Track</b>		
PSY 2500	Applied Behavior Analysis 1	3
PSY 3330	Autism Spectrum Disorders	3
PSY 3500	Applied Behavior Analysis 2	3
PSY 3700	Behavior Measurement	3
PSY 4400	Behavior Assessment and Evaluation	3
<b>Clinical Track</b>		
HSV 2200	Introduction to Clinical Practice	3
HSV 3200	Techniques in Individual and Group Counseling	3

PSY 2240	Human Sexuality and Love	3
PSY 3150	The Opioid Crisis	3
PSY 4310	Personality	3
<b>MAT (Education) Track</b>		
EDU 6104	Child and Adolescent Development, Learning, and Teaching	4
EDU 6107	Inclusion, Equity, and Diversity	4
EDU 6051	Introduction to Social Justice in Educational Settings	4
EDU 6101	Critical Issues in Education: Past and Present	2
EDU 6102	Reflection, Community Engagement, and Agency in Education	2
EDU 6086	Foundations of Literacy Development and Instruction	4

**Open Electives**

Complete a minimum of 32 semester hours to reach 120 semester hours.

**Plan of Study**

Term 1	Hours	
ENG 1105 and ENG 1106		4
MTH 1100		3
PSY 1100		3
SOC 1100		3
PSY 2230		3
		<b>16</b>
Term 2	Hours	
ENG 1107 and ENG 1108		4
PSY 1050		3
CMN 1100		3
MTH 2310		3
Open elective or Gen Ed requirement		3
		<b>16</b>
Term 3	Hours	
PSY 2110		3
HSV 2200 or PSY 2500		3
BIO 1100 and BIO 1101		4
PHL 2130		3
ITC 2016		3
		<b>16</b>
Term 4	Hours	
HSV 2240		3
PSY 3200		3
PSY 3210		3
ENG 3107 and ENG 3108		4
Professional track elective		3
		<b>16</b>
Term 5	Hours	
PSY 3220		3
PSY 3230		3
Professional track elective		3
Professional track elective		3
Open elective or Gen Ed requirement		3

<b>Term 6</b>	<b>Hours</b>	
PSY 3450		3
PSY 4230		3
Open elective or Gen Ed requirement		3
Professional track elective		3
Professional track elective		3
		<b>15</b>
<b>Term 7</b>	<b>Hours</b>	
Open elective or Gen Ed requirement		3
Open elective or Gen Ed requirement		3
Open elective or Gen Ed requirement		3
PSY 4600		3
		<b>12</b>
<b>Term 8</b>	<b>Hours</b>	
Open elective or Gen Ed requirement		3
Open elective or Gen Ed requirement		3
Open elective or Gen Ed requirement		3
Open elective or Gen Ed requirement		3
Open elective or Gen Ed requirement		2
		<b>14</b>
<b>Total Hours: 120</b>		

## Undergraduate Certificate Programs

- Accounting, Undergraduate Certificate (Boston) (p. 276)
- Advanced Accounting, Undergraduate Certificate (Boston) (p. 276)
- Analytics, Undergraduate Certificate (Boston) (p. 277)
- Healthcare Administration, Undergraduate Certificate (Boston) (p. 277)
- Premedical Studies, Postbaccalaureate Undergraduate Certificate (Boston) (p. 278)
- Principles of Manufacturing, Undergraduate Certificate (Boston) (p. 279)
- Project Management, Undergraduate Certificate (Boston) (p. 279)

### Accounting, Undergraduate Certificate (Boston)

The certificate program in accounting seeks to provide a broad base of knowledge in accounting principles, including how to compile, analyze, and prepare critical business and financial records. The program is well suited for those who are interested in improving their accounting skills for a current management or bookkeeping position or for those who are seeking an entry-level position in the accounting field.

Students enrolled in the Bachelor of Science in Finance and Accounting degree program are not eligible for this certificate program. A maximum of 12 semester hours of course work may be transferred into the program.

#### Program Requirements

Complete all courses listed below unless otherwise indicated.

#### Prerequisite

Code	Title	Hours
MTH 1100	College Algebra	3

#### Required Courses

Code	Title	Hours
ACC 2100	Financial Accounting	3
ACC 2200	Managerial Accounting	3
ACC 2300	Cost Accounting	3
ACC 3201	Financial Reporting and Analysis 1	3
ACC 3202	Financial Reporting and Analysis 2	3
FIN 2105	Introduction to Corporate Finance	3

#### Program Requirement

18 total semester hours required

### Advanced Accounting, Undergraduate Certificate (Boston)

The certificate program in advanced accounting is designed for those individuals who already possess an understanding of accounting principles and would like to prepare for an accounting-related career such as auditing, financial analysis, taxation, budgeting and control, cost accounting, or asset management.

This program can be paired with additional course work to meet the minimum CPA educational requirements for those possessing an approved bachelor's degree and meeting all other CPA exam requirements. In addition, the certificate provides nonaccounting managers with a solid foundation in accounting practices relative to new legislation that requires executives to be responsible for the financial statements and internal controls of their organizations.

Students enrolled in the Bachelor of Science in Finance and Accounting Management degree program are not eligible for this certificate program.

#### Program Requirements

Complete all courses listed below unless otherwise indicated.

#### Prerequisite Courses

Code	Title	Hours
ACC 2100	Financial Accounting	3
ACC 2200	Managerial Accounting	3
FIN 2105	Introduction to Corporate Finance	3

#### Required Courses

Code	Title	Hours
ACC 2300	Cost Accounting	3
ACC 3201	Financial Reporting and Analysis 1	3
ACC 3202	Financial Reporting and Analysis 2	3
ACC 3330	Principles of Auditing	3
ACC 3410	Principles of Taxation	3
ACC 4320	Financial Statement Analysis	3
ACC 4410	Advanced Taxation	3

ACC 4420	Advanced Accounting	3
MGT 2330	Business Law	3
PHL 2100	Business Ethics	3

### Program Requirement

30 total semester hours required

#### Analytics, Undergraduate Certificate (Boston)

The certificate in analytics is designed to assist and inform students looking to change careers or to upskill the current workforce in appropriate industries. The certificate is designed to meet the needs of people currently working in finance, accounting, system networking, computer programming, or related fields who will benefit professionally by developing skills in data analytics. The curriculum offers students an opportunity to obtain a basic understanding of data literacy; data structure; and management, statistical literacy, and analytical thinking. Credits earned toward the certificate may be used to satisfy the requirements of a bachelor's degree in the College of Professional Studies.

### Program Requirements

Complete all courses and requirements listed below unless otherwise indicated.

#### Required Courses

Code	Title	Hours
MTH 1100	College Algebra	3
MTH 2400 or PHL 2310	Technology and Applications of Discrete Mathematics Symbolic Logic	3
ALY 2010	Probability Theory and Introductory Statistics	3
ALY 2100	Introduction to Programming for Data Analytics	3
ALY 3015	Intermediate Statistics for Data Analytics	3
ALY 3070	Communication and Visualization for Data Analytics	3
ALY 4000	Analytics Using R	3
Complete one of the following:		3
ALY 3040	Data Mining	
ALY 3110	Big Data and Web Mining	
ALY 4020	Predictive Analytics Using R and Python	

### Program Requirement

24 total semester hours required

#### Healthcare Administration, Undergraduate Certificate (Boston)

The Certificate in Healthcare Administration is designed to assist learners looking to change careers and upskill the current workforce in the healthcare industry. Additionally, this certificate creates a formal way for learners in other bachelor's degree programs, such as management and analytics, to specialize in the healthcare field. The certificate is designed to meet the needs of people currently working in healthcare, finance, technology, management, policy, or related fields who will benefit professionally by developing skills in healthcare administration. The curriculum provides learners with a basic understanding of organizational communication, public health, health law and regulation, healthcare operations, and human resource management.

Credits earned in this certificate may be used to satisfy some of the degree requirements of the Bachelor of Science in Healthcare Administration. For further information, see Seeking More Than One Certificate or Degree (p. 226).

### Program Requirements

Complete all courses and requirements listed below unless otherwise indicated.

#### Required Courses

Code	Title	Hours
CMN 1100	Organizational Communication	3
HMG 1100	Foundations of Healthcare Management	3
HMG 2100	Healthcare Operations	3
HMG 2110	Health Law and Regulation	3

HRM 2320	Human Resources Management	3
HMG 3225	Public Health	3

## Program requirement

18 total semester hours required

### Premedical Studies, Postbaccalaureate Undergraduate Certificate (Boston)

If you already hold an undergraduate degree in a science discipline and are interested in pursuing a career in medicine, the **Postbaccalaureate in Premedical Studies** certificate may be ideal for you. Enabling you to enhance your existing academic record by completing **premedical courses**, this innovative program prepares you to successfully apply to a medical, dental, osteopathic, nursing, or other program to prepare for a career in a health professional field.

Designed for students who require all or most of the basic premedical courses, this program offers one-on-one advising, tutoring, success coaching, and other academic support services.

## Program Objectives

Designed to enhance and build on your previous academic record through additional premedical coursework, this postbaccalaureate certificate covers concepts in biology, chemistry, and physics. You will have the opportunity to tailor your learning experience by choosing from optional electives in human anatomy, microbiology, genetics, cell biology, immunology, endocrinology, biochemistry, statistics, emergency medical technician (EMT) basics, and calculus. As a result of your learning experience, you will be well equipped to apply to medical, dental, osteopathic, or a health professional school.

## Program Requirements

Complete all courses listed below unless otherwise indicated.

Students should check with the school(s) and programs of their choice to determine which courses they need to apply for admittance. Additional work in biology, the behavioral sciences, clinical experience, or research experience may be recommended by different schools.

## Required Courses

Code	Title	Hours
Complete at least eight of the following:		
<b>Mathematics</b>		
MTH 2100	Calculus 1	
MTH 2105	Calculus 2	
MTH 2310	Statistics for the Behavioral and Social Sciences	
<b>Biology</b>		
BIO 1050	Medical Terminology	
BIO 1100 and BIO 1101	Principles of Biology 1 and Lab for BIO 1100	
BIO 1200 and BIO 1201	Principles of Biology 2 and Lab for BIO 1200	
BIO 2100 and BIO 2101	Microbiology and Lab for BIO 2100	
BIO 2300	Cell Biology	
BIO 2500 and BIO 2501	Genetics and Molecular Biology and Lab for BIO 2500	
BIO 3100 and BIO 3101	Biochemistry and Lab for BIO 3100	
BIO 1600 and BIO 1601	Human Anatomy and Physiology 1 and Lab for BIO 1600	
BIO 1700 and BIO 1701	Human Anatomy and Physiology 2 and Lab for BIO 1700	
BIO 4215	Human Parasitology	
<b>Chemistry</b>		
CHM 1100 and CHM 1101	General Chemistry 1 and Lab for CHM 1100	
CHM 1200 and CHM 1201	General Chemistry 2 and Lab for CHM 1200	

CHM 2110 and CHM 2111	Organic Chemistry 1 and Lab for CHM 2110
CHM 2200 and CHM 2201	Organic Chemistry 2 and Lab for CHM 2200
<b>Physics</b>	
PHY 1200 and PHY 1201	Physics 1 and Lab for PHY 1200
PHY 2200 and PHY 2201	Physics 2 and Lab for PHY 2200
<b>Psychology</b>	
PSY 1100	Foundations of Psychology
SOC 1100	Introduction to Sociology

## Program Requirement

30–64 total semester hours required

### Principles of Manufacturing, Undergraduate Certificate (Boston)

The Certificate in Manufacturing Principles offers students an opportunity to learn the fundamentals of manufacturing systems and seeks to prepare them to better succeed in entry-level positions with the potential for accelerated promotion within a company. The coursework has been developed in partnership with industry partners and is regularly reviewed and revised by an industry advisory board to ensure that the curriculum is current with industry standards, workplace needs, and incorporates real-world applications.

## Program Requirements

Complete all courses listed below unless otherwise indicated.

### Required Courses

Code	Title	Hours
MTH 2120	Technical Math 1	3
MTH 2500	Statistical Quality Control	3
GET 1100	Introduction to Engineering and Technology	3
GET 1150	Foundations of Engineering Graphics and Design	3
MET 2000	Engineering Computer-Aided Design and Tolerance Analysis	3
AVM 1150	Fundamentals of Manufacturing Systems	3
AVM 1200	Fundamentals of Safety, Health, and Environmental Issues	3
AVM 2200	Composite Materials and Applications	3

## Program Requirement

24 total semester hours required

### Project Management, Undergraduate Certificate (Boston)

The certificate in project management seeks to prepare graduates to enter entry-level jobs in organizations as a project manager, associate project manager, PM assistant, project administrator, project coordinator, PMO specialist, and project controller. The program also provides working project manager professionals with an avenue to complete their educational goals through degree completion, with opportunities for specialization and advancement within their chosen field. In addition, the certificate in project management is designed to prepare students to enter the Bachelor of Science in Project Management degree with 24 required credits completed, allowing for accelerated program completion.

## Program Requirements

Complete all courses and requirements listed below unless otherwise indicated.

### Required Courses

Code	Title	Hours
PJM 1100	Project Management Fundamentals - Project Initiation and Close	3
PJM 1400	Project Planning	3
PJM 2000	Project Monitoring and Control	3
PJM 2100	Quality and Risk	3
CMN 1100	Organizational Communication	3

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MGT 1100	Introduction to Business	3
MGT 2100	Principles of Management	3
MGT 2310	Organizational Behavior	3

**Program Credit/GPA Requirements**

24 total semester hours required

## Undergraduate Minors

### Eligibility Requirements for Bachelor's Degree Minors

An undergraduate minor requires a minimum of 15 but no more than 18 semester hours of undergraduate-level coursework. You may choose from the undergraduate minors below, and your completed minor will appear on your academic transcript.

If you do not declare a minor at the time of application for admission, you will need to complete the appropriate minor form in consultation with your designated academic and student support specialist.

### Eligibility Requirements

- The student must be accepted or enrolled in a bachelor's degree program.
- The program of study for the student's major and minor cannot be the same where the requirements for the minor are a subset of requirements in the major, e.g., a BS student with a biology major cannot enroll in the biology minor; a BS student with a management major cannot enroll in the business minor.
- The student must fulfill all requirements for the minor and degree concurrently and may not extend their program of study to complete a minor. However, courses used to fulfill requirements for the minor may also be used to complete undergraduate degree requirements.
- The student may declare their intent to pursue a minor at time of application for admission or after acceptance as an enrolled student, up until the beginning of their last term of enrollment. It is strongly encouraged that a student who wishes to pursue an undergraduate minor begin planning early and to consult with their designated academic and student support specialist.
- The student may apply to pursue up to two undergraduate minors.
- The student must adhere to the curriculum of the undergraduate minor(s) for which they have been approved. If the student wishes to request a course substitution to fulfill requirements of an undergraduate minor, they must seek prior approval through their designated academic and student support specialist. If the student does not complete the courses as prescribed in the curriculum and did not seek prior approval for an exception, such actions could lead to the minor not appearing on the student's transcript.
- The student may apply up to 6 semester hours of transfer credits toward an undergraduate minor.

### Minors

- Biology (p. 282)
- Business (p. 282)
- Creative Writing (p. 282)
- Healthcare Administration (p. 283)
- Information Technology (p. 283)
- Organizational Communication (p. 284)
- Psychology (p. 284)
- Sociology (p. 284)

## Biology, Minor

Develop a basic understanding of the organization and the processes of life, from molecules and cells through organs and organ systems to populations, species, ecosystems, and evolution.

### Minor Requirements

Complete all courses listed below unless otherwise indicated.

### Required Courses

Code	Title	Hours
BIO 1100 and BIO 1101	Principles of Biology 1 and Lab for BIO 1100	4
BIO 1200 and BIO 1201	Principles of Biology 2 and Lab for BIO 1200	4
BIO 2100 and BIO 2101	Microbiology and Lab for BIO 2100	4
BIO 2300	Cell Biology	3

### Elective

Code	Title	Hours
Complete 3 semester hours in the following subject areas:		3
BIO, BTC		

### Program Requirement

18 total semester hours required

## Business, Minor

Introduces nonbusiness students to key functional areas in business, offering a broad overview of the business world. The minor is not available to management or finance and accounting management students.

### Minor Requirements

Complete all courses listed below unless otherwise indicated.

### Required Courses

Code	Title	Hours
MGT 1100 or HMG 1100	Introduction to Business Foundations of Healthcare Management	3
ACC 2100	Financial Accounting	3
FIN 2105	Introduction to Corporate Finance	3
MGT 2310	Organizational Behavior	3

### Elective

Code	Title	Hours
Complete 3 semester hours in the following subject areas:		3
ACC, FIN, MGT, MKT		

### Program Requirement

15 total semester hours required

## Creative Writing, Minor

The creative writing minor allows students an opportunity to gain experience in a variety of forms of writing to better understand the writing process and the relationship between forms and genres. Students may use one elective course to study literature, technical writing, or writing in the professions.

### Minor Requirements

Complete all courses listed below unless otherwise indicated.

## Required Courses

Code	Title	Hours
ENG 3220	Writing Poetry	3
ENG 3230	Writing Fiction	3
ENG 3240	Writing Nonfiction	3
ENG 3260	Writing to Inform and Persuade	3
Complete 3 semester hours from any of the following ranges:		3
ENG 1000–ENG 5999		
ITC 1000–ITC 5999		
TCC 1000–TCC 5999		

## Program Requirement

15 total semester hours required

### Healthcare Administration, Minor

The healthcare administration minor introduces students to the principles underlying operational, financial, and regulatory management in a healthcare setting.

## Minor Requirements

Complete all courses listed below unless otherwise indicated.

## Required Courses

Code	Title	Hours
HMG 1100	Foundations of Healthcare Management	3
HMG 2100	Healthcare Operations	3

## Electives

Code	Title	Hours
Complete 9 semester hours in the following subject area:		9
HMG		

## Program Requirement

15 total semester hours required

### Information Technology, Minor

Examine how systems are designed and evaluated and have the opportunity to engage in one programming language.

## Minor Requirements

Complete all courses listed below unless otherwise indicated.

## Required Courses

Code	Title	Hours
ITC 1200	Operating Systems Concepts	3
ITC 2000	Principles of Systems Analysis and Design	3
ITC 2200	Networking Foundations	3

## Electives

Code	Title	Hours
Complete one of the following:		3
ITC 2016	End-User Data Analysis Tools	
ITC 2300	Database Management Systems	
Complete one of the following:		3
ITC 2100	Introduction to Programming (Java)	

ITC 2400	Web and Mobile Development
GET 2100	Computer Engineering Programming and Analysis

### Program Requirement

15 total semester hours required

#### Organizational Communication, Minor

Develop a broad perspective of organizational communication, including communications during negotiations, crisis, and communication across organizations.

### Minor Requirements

Complete all courses listed below unless otherwise indicated.

#### Required Courses

Code	Title	Hours
CMN 1100	Organizational Communication	3
CMN 2310	Professional Speaking	3
CMN 3220	Introduction to Public Relations	3
CMN 3350	Intercultural Communication	3
CMN 3360	Crisis Communication	3

### Program Requirement

15 total semester hours required

#### Psychology, Minor

Examine the various aspects of psychology on an introductory level with an opportunity to focus on areas of interest.

### Minor Requirements

Complete all courses listed below unless otherwise indicated.

#### Required Course

Code	Title	Hours
PSY 1100	Foundations of Psychology	3

#### Electives

Code	Title	Hours
Complete 12 semester hours in the following subject area:		12
PSY		

### Program Requirement

15 total semester hours required

#### Sociology, Minor

The minor in sociology offers students an opportunity to explore human behavior and interaction on an individual and societal level.

### Minor Requirements

Complete all courses listed below unless otherwise indicated.

#### Required Course

Code	Title	Hours
SOC 1100	Introduction to Sociology	3

**Electives**

Code	Title	Hours
Complete 12 semester hours in the following subject area:		
SOC		12

**Program Requirement**

15 total semester hours required

## Accelerated Bachelor/Graduate Degree Programs

The College of Professional Studies offers a number of bachelor's/graduate degree programs that allow students to accelerate the attainment of the graduate degree by applying graduate credits taken as an undergraduate toward both the undergraduate and graduate degrees. Degrees are earned sequentially, with the bachelor's degree attainment followed by coursework to complete the graduate degree. See additional information on accelerated bachelor/graduate degree programs (<https://cps.northeastern.edu/academics/plusone-programs/>).

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